

6<sup>th</sup> March 2025

Minutes of the proceedings at the extraordinary meeting of the FINANCE AND PERSONNEL COMMITTEE meeting held on this day in the Council Chamber, Town Hall, Wokingham from 7:00pm to 7:18 pm.

**PRESENT**

Chair: Cllr M Gee

Councillors: Cllrs B Callender, R Comber, T Lack, K Malvern, H Richards, I Shepherd-Dubey

**IN ATTENDANCE**

Town Clerk: Katy Hughes

**APOLOGIES FOR ABSENCE (Agenda Item 1)**

Apologies were received from Cllr S Gurney

**MEMBERS' INTERESTS (Agenda Item 2)**

None

**QUESTIONS FROM MEMBERS OR THE PUBLIC (Agenda Item 3)**

No questions were received.

**EXCLUSION OF THE PRESS AND PUBLIC (Agenda Item 4)**

It was proposed by Cllr M Gee and seconded by Cllr T Lack and it was

**RESOLVED  
31011**

that, in view of the confidential nature of the business about to be transacted, e.g. legal and financial matters, it is advisable in the public interest that the press and public be temporarily excluded and that they are instructed to withdraw.

A vote was taken and was unanimous.

**TOWN HALL LEASE (Agenda item 5)**

The Town Clerk gave a verbal report on confidential information relating to a town hall lease.

Following this report, it was proposed by Cllr M Gee and seconded by Cllr R Comber and members

**RESOLVED  
31012**

to approve in principle the assignment of the lease, subject to due diligence and clarification of three matters relating to the premises to be resolved with the solicitors.

Members delegated authority to the Town Clerk and Cllr M Gee to review correspondence with the solicitors and finalise on any issues on behalf of the town council

CHAIR INITIALS \_\_\_\_\_



Members considered the second matter relating to an upcoming five-year rent review for the above town hall lease.

Following discussion, it was proposed by Cllr M Gee and seconded by Cllr B Callender and members

**RESOLVED  
31013**

that the rent charged remains at the current level for the remainder of the lease term.

The Town Clerk was authorised to action the above matters with the council's solicitor in order to progress the lease reassignment.

CHAIR INITIALS \_\_\_\_\_

