



Wokingham Town Council

Town Hall, Market Place, Wokingham, Berkshire RG40 1AS
Tel: 0118 978 3185 www.wokingham-tc.gov.uk
Town Clerk: K. Hughes

This Council Meeting is open to the Public and Press
Please notify the Officer or Chairman if you wish to record the meeting

Wednesday, 14 May 2025

Dear Councillor

You are hereby summoned to attend the meeting of the **Amenities Committee** to be held in the **Council Chamber, Town Hall, Wokingham** at **7.30pm** on **Tuesday 20th May 2025** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Yours sincerely

K Hughes
Town Clerk

Contact Officer: F Sleaford, Amenities Officer
Direct line: 0118 974 0886; mobile: 07592 579112; email: amenities@wokingham-tc.gov.uk

AGENDA

1 APOLOGIES FOR ABSENCE

2 MEMBERS' INTERESTS

To receive any declaration of interests from members on the business about to be transacted.

3 QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC

The Chairman to answer questions raised by members of the council or public.

This is an opportunity for the people of Wokingham to ask questions of, and make comments to, the Town Council. Members of the public are requested to restrict their questions and comments to three minutes. Questions which are not answered at this meeting will be answered in writing to the person asking the question. To ensure an informed response, please send your questions to the Town Clerk at least three working days prior to the meeting.

4 MINUTES OF PREVIOUS MEETING

To receive and resolve the minutes of the proceedings at the meeting of this committee held on 11th March 2025 (pages 17159 to 17160, copy attached) as a true and correct record.

5 UPDATE ON THE TOWN HALL FLAGPOLES

Discussion further to an email already circulated.

6 CONSIDERATION OF LONG-TERM PLANS FOR PLAYPARK REFURBISHMENT

To receive, consider and discuss the Amenities Officer's report, 01/2025-26, dated 12th May 2025 (copy attached).

7 GRAFFITI UPDATE

a) To receive an update regarding graffiti removal, as completed by Cllr Croy, and note that:

- April's graffiti removal cleaned 65 locations.
- All photos are available on request, with only a representative subset provided in the photo report (copy attached).

- b) To receive the photo reports of professional cleaning undertaken by contractors in March 2025 (copy attached).

8 AMENITIES BUDGET

To receive a copy of the income and expenditure for Amenities cost centres to 30th April 2025 (copy attached).

9 MONITORING REPORT

To receive and consider the monitoring report dated 12th May 2025 (copy attached).

10 AMENITIES COMMITTEE INFORMATION

To receive information, including that raised by members, for possible inclusion on a subsequent Amenities Committee agenda:

- a) A soakaway, to resolve the drainage issue with the in-ground trampoline at Elms Field, was installed on 31st March 2025.
- b) Further to the vier request at March's meeting, a new global SIM card for the lift emergency system (required due to copper phone lines being phased out) has been installed.
- c) There has been a conversation between the Town Clerk and Andy Glencross, from Wokingham Borough Council, regarding the proposed Greenway Route B passing through Joel Park.
- d) Metal detecting permission was granted to a new detectorist and renewed for another. WTC now has five active permissions for metal detecting.
- e) £34,256 of spend has been reallocated to CIL by the Finance & Personnel committee. This was split evenly between the Play Park reserve and the Town Hall reserve.
- f) The proposed water garden at King George V Playing Field has been postponed, the committee will be updated once there is further information.
- g) St Teresa's Catholic Academy have permission to hold a "Colour Run" on Friday 23rd May at King George V playing field.
- h) To note that spending priorities, for financial year 2026-2027, need to be brought forward for consideration at the July meeting, and resolved at the September meeting.

11 MATTERS TO PUBLICISE VIA SOCIAL MEDIA FROM THIS EVENING'S MEETING

To receive and consider a verbal report from the Chairman.

Amenities Committee: Cllrs: B Alvi, R Bishop-Firth, S Cornish, A Fraser, M Fumagalli, T Lack (Chairman), M Malvern (Vice Chair), A Medhurst and N Nagella

Copy: Cllrs L Timlin and I Shepherd-Dubey

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be recorded. The purpose of recording proceedings is that it acts as an aide-memoir in assisting the clerk of the meeting in the compilation of minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the Council's Policy on Filming, Recording & Reporting on Council and Committee Meetings (copy available on request).

DRAFT

11th March 2025

Minutes of the proceedings of the **AMENITIES COMMITTEE** meeting held on this day in the **COUNCIL CHAMBER, TOWN HALL, WOKINGHAM** from 7:30 pm to 8:33 pm.

PRESENT

Cllrs: S Cornish, A Fraser, M Fumagalli, C Jamthe, T Lack (Chairman), M Malvern (Vice Chair), A Medhurst and N Nagella

IN ATTENDANCE

Amenities Officer (AO) – Fiona Sleaford
Grounds & Bloom Officer (GBO) – Marianna Pentek

APOLOGIES FOR ABSENCE (Agenda Item 1)

Cllr: R Bishop-Firth

MEMBERS' INTERESTS (Agenda Item 2)

None

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

None

MINUTES OF PREVIOUS MEETING (Agenda Item 4)

It was proposed by Cllr Malvern and seconded by Cllr Cornish, and it was

**RESOLVED
31014**

that the minutes of the Amenities Committee meeting held on 14th January 2025 (pages 17130 to 17131) be received as a true and correct record and they be confirmed and signed by the Chairman.

ACTION: AMENITIES OFFICER

UPDATE ON PARKS (Agenda Item 5)

Councillors received and discussed the Grounds and Bloom Officer's report, 01/2025.

Discussion points included:

- Langborough Recreation Ground: the dropped curb extension, as requested to help facilitate vehicle access for the Children's Fun Day event.
- Viking Field: the positive response to the open meeting held to discuss the Community Orchard Project.
- Redlands Farm Park: the new heavy-duty barrier to be installed.

REQUEST TO VIRE FUNDS BETWEEN AMENITIES BUDGET LINES (Agenda Item 6)

Councillors received the Grounds and Bloom Officer's report, 02-2025, and considered the request.

**RESOLVED
31015**

It was proposed by Cllr Lack and seconded by Cllr Jamthe, and it was

that a virement of sufficient money should be made, from the Elms Field maintenance budget to the Town Hall maintenance budget, to cover the cost of the lift phone project.

ACTIONS: AMENITIES OFFICER / TOWN CLERK / FINANCE MANAGER

CHAIRMAN'S INITIALS _____



DRAFT

GRAFFITI UPDATE (Agenda Item 7)

Cllrs received an update regarding professional graffiti removal undertaken in January and February by CC-IS.

AMENITIES BUDGET (Agenda Item 8)

Cllrs received a copy of the income and expenditure for Amenities cost centres to 31st January 2025.

MONITORING REPORT (Agenda Item 9)

Councillors received and discussed the report dated 12th February 2025:

Item 176: Viking Field community orchard: Discussed under Agenda item 5.

ACTION: GROUNDS & BLOOM OFFICER

Item 183: Play park equipment upgrade, FY2024-2025: Update of ongoing works provided by the AO.

ACTIONS: AMENITIES OFFICER

Item 184: Defibrillator for the Town Hall, FY2024-2025: Awaiting installation, to be completed tomorrow 12th March 2025.

ACTIONS: AMENITIES OFFICER

AMENITIES COMMITTEE INFORMATION (Agenda Item 10)

Cllrs noted the following:

- a) A percolation test has been carried out as part of the investigation into resolving the drainage issue with the in-ground trampoline at Elms Field. Awaiting confirmation of the soakaway to be installed.
- b) Permission has been given to St Teresa's Catholic Academy to hold a Colour Run at King George V playing field on Friday 23rd May. Awaiting copies of their risk assessment and public liability insurance documents.
- c) Notice to Quit letters were issued to a number of allotment tenants due to non-payment of allotment rent owed from 1st November 2024. 10 plots will be offered to tenants on the waiting list.
- d) There has been a request for Christmas lights from businesses on Elms Field.

MATTERS TO PUBLICISE VIA SOCIAL MEDIA FROM THIS EVENING'S MEETING (Agenda Item 11)

- No items were selected

Meeting closed at 8:33 pm.

CHAIRMAN

CHAIRMAN'S INITIALS _____

Amenities Committee 11th March 2025

17160





Wokingham Town Council

Amenities Officer's Report 01/2025-26

To:	Amenities Committee
Date:	12 th May 2025
Council Principle:	Being sustainable, fostering town pride, and enriching community
Amenities Service Area:	Parks
Subject:	Consideration of long-term plans for playpark refurbishment

1. REASON FOR REPORT

- 1.1. To inform Councillors of past playpark refurbishment works and gauge a view of the committee regarding longer-term plans.
- 1.2. To ask the committee to consider a strategy for playpark refurbishment, to allow officers to develop a costing proposal and working plan for budget purposes.
- 1.3. To provide input into the work of the wider Reserves Working Party group, specifically in relation to the parks and play areas.

2. BACKGROUND INFORMATION

- 2.1. Wokingham Town Council manages five play parks across the town area, and the below table gives information about each park, and an update on when significant works were last undertaken:

<p>Elms Field</p> <p>Large sized with equipment aimed at a wide range of age and ability</p> <p>Destination play area with accessible equipment</p>	<ul style="list-style-type: none"> Installed in 2019 by building contractors on behalf of Wokingham Borough Council Wokingham Town Council took on the lease of the site, and management of the playground in July 2020 To date, there has been replacement of the inclusive roundabout and the trampoline, with subsequent soak away installation Various smaller scale repairs have taken place as a result of a mix of wear and tear and vandalism
<p>Langborough Recreation Ground</p> <p>Small sized with equipment aimed at toddlers and primary-aged children</p> <p>Accessible roundabout</p>	<ul style="list-style-type: none"> Installed late 2012 Some significant replacements to pieces of equipment over the last few years, including a replacement of the deck on the roundabout, the multi-play unit and the crossbeam on the seesaw. A new bench was also installed in 2023 Edge repairs, due to wet pour shrinkage, in March 2025 Various other smaller scale repairs have taken place as a result of a mix of wear and tear and vandalism

<p>King George V Playing Field</p> <p>Mid-sized with equipment ranging across the age groups, to around 14 years</p> <p>Designed with accessibility in mind</p>	<ul style="list-style-type: none"> Comprehensive refurbishment of the play area opened in February 2022, including complete resurfacing with wet pour (replacing previous mix of wet pour, grass and rubber mulch surface) at a cost of c.£120,000 Various smaller scale repairs have taken place as a result of a mix of wear and tear and vandalism
<p>Joel Park</p> <p>Mid-sized with equipment generally aimed at toddlers and primary-aged children</p>	<ul style="list-style-type: none"> Refurbishment in 2019, but some pieces of the older equipment were retained as part of the works, including the roundabout and the junior multi-play unit The junior multi-play unit was further refurbished in Jan 2024 Various smaller scale repairs have taken place as a result of a mix of wear and tear and vandalism
<p>Leslie Sears Playing Field</p> <p>Mid to large-sized with equipment separated into toddlers and juniors</p>	<ul style="list-style-type: none"> Complete resurfacing of the junior section, with bonded rubber mulch, carried out in October 2023 Toddler swing replacement budgeted for last financial year; swings replaced this financial year due to delays at customs Various smaller scale repairs have taken place as a result of a mix of wear and tear and vandalism

3. CURRENT POSITION

- For the 2025-26 budget year, no significant playground refurbishment works are included.
- The annual budget for repairs and maintenance (£6,500) will be supplemented by access to the playpark reserves, as the cost of repairs and maintenance can vary so widely from year to year which makes accurate budgeting a challenge.
- As of 12th May 2025, the council has funds in an earmarked reserve for playground refurbishment of £390,412. There is currently no budgeted increase to this balance for 2025-26 though there may be a reallocation of spending to CIL at the end of the financial year which may result in additional funds being allocated to this reserve, as was the case for the 2024-25 financial year.
- Refurbishment, repair or replacement of playground equipment is a permitted use of CIL Reserves (subject to council agreement).
- Historically, the council had agreed it would need to precept £60,000 annually to build up a playpark reserve. Currently, funds will only increase if the council budgets to add to this reserve balance, or if it agrees to retrospectively cover playground expenditure from CIL before the end of the financial year and move re-allocated funds into the playpark reserve. This concept will be reviewed as part of the work of the reserves working party.
- As of 12th May 2025, the council has CIL funds of £280,689. Unless legislation changes, further funds are expected to be received annually as a result of new development.

4. CONSIDERATION

4.1. It would be a useful steer for officers to understand:

- 4.1.1. Whether there is an appetite for further comprehensive refurbishments of playgrounds going forward, either on an ad-hoc basis or on a planned, cyclical basis.
- 4.1.2. Pending a decision on item 4.1.1 above, to determine the order for the next playpark to be refurbished.
 - To consider what the town council's longer-term plans for the Elms Field and / or other playgrounds will be, regarding comprehensive refurbishment vs rolling equipment replacement:

Comprehensive refurbishment	
Pros:	Cons:
<ul style="list-style-type: none"> • Opportunity for a significant re-design or re-theme of the playground • Opportunity to consult the community and get community buy-in on equipment / design • Potentially easier to plan the budget, though we will likely need to make remedial repairs in the interim • With all new equipment, there's a good chance that the level of ongoing work is reduced for a while (less wear and tear damage) • Better opportunity to improve accessibility standards 	<ul style="list-style-type: none"> • Large one-off cost • Big one-off piece of work for committee & officers, likely involving a tender process and presentations to committee to agree a design / company • Would require the play area to be closed and unavailable for use for a few weeks (or longer) • Likely to be removing equipment that still has a good useful life, as equipment ages / wears at a different rate • If you use up your pot of money you may not have enough funds for other necessary repairs
Rolling refurbishment	
Pros:	Cons:
<ul style="list-style-type: none"> • Parks remain open (where practical), whilst individual pieces of equipment or areas can be sectioned off for work. • Easier to budget on a rolling basis as you can manage spend year to year • You can leave useable equipment in and make decisions about replacement when it becomes sensible to do so (e.g. when repair costs start to escalate, or equipment becomes harder to source) 	<ul style="list-style-type: none"> • Hard to significantly re-design playground as equipment needs to sit in the same footprint of the previous equipment • Hard to replace single large pieces of equipment when they reach end of life, also can create surfacing issues with shrinkage • It's hard to prevent unwanted access to certain areas, it's costly to fence off, and it needs to be checked regularly to ensure it is still in place • Can end up with a play area that doesn't feel coherent

5. FINANCIAL IMPLICATIONS

- 5.1. None specifically for the development of a strategy – cost implications will be dependent on the strategy chosen.

6. RECOMMENDATION

- 6.1. For the committee to consider a strategy for play area refurbishment that can be worked into the 2026-27 budget and onwards.
- 6.2. For the committee to be open to receiving advice and input from officers, as the condition of any playground can alter over time.
- 6.3. To encourage councillors to take the opportunity to visit the council's play parks, with a view to this being discussed again, as part of committee budget discussions.

Selection, from 65 locations, of graffiti clearance completed by Cllr Croy in April 2025



Elms Field



Elms Road



Glebelands Road



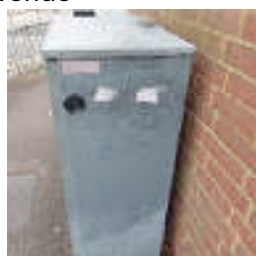
Norreys Avenue



Norreys Avenue



Norreys Avenue



Palmer School Road



Peach Street



Reading Road



Rectory Road



Selection, from 65 locations, of graffiti clearance completed by Cllr Croy in April 2025



Rectory Road



Shute End



South Place



Station Approach



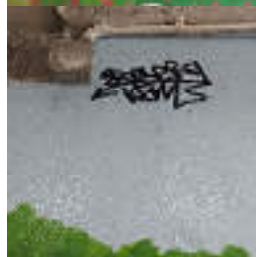
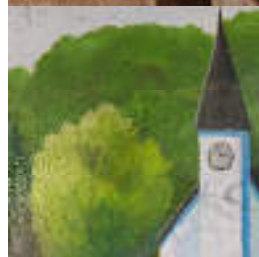
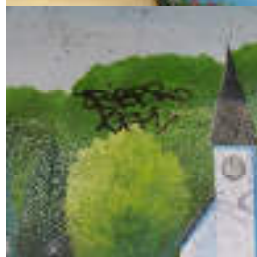
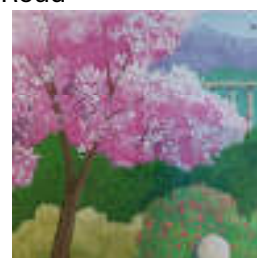
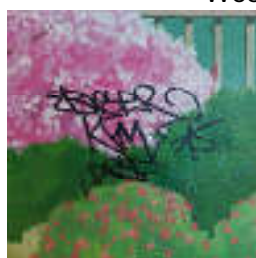
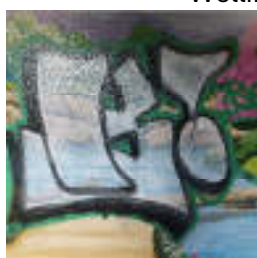
Wellington Road



Wellington Road



Wescott Road



Woosehill Underpass

0001. Planned Works

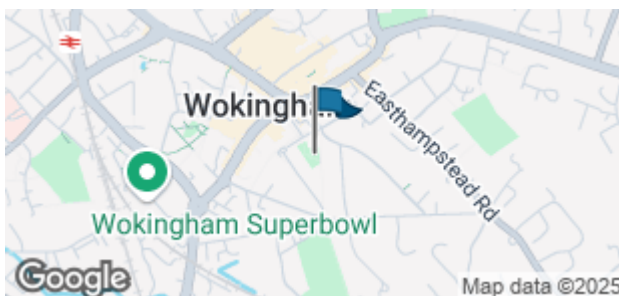


Customer	WOKINGHAM TOWN COUNCIL - VARIOUS SITES	Resource	Ilidio Vieira
Contact		Assisted by	Agostinho Vieira
Address	Wokingham RG40 2BX	Job type	0001. Planned Works
		Reference	7049-001
		Order number	AO226
		Date	31/03/2025 08:00 - 17:00
Billing address	Wokingham Town Council Town Hall, Market Place Wokingham RG40 1AS	Job duration	09:00:00
		Assistant Job duration	09:00:00
		Driving duration	04:57:12
		Distance travelled	97.6 mi

Notes	<p>Please work through the attached list 'March 2025 Request' in order, however please make sure you complete Location 10 on Monday! Avoid removing any of the little black cats!</p> <p>Location 10 - Grade II* listed building so will require gentle process to remove safely, and without damage to the step/building.</p>
-------	--

Resource notes

Job numbers, complete (1,2,3,4,5,6,7,8,10)



7049_001_1



7049_001_2



7049_001_3



7049_001_4



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_001_5



7049_001_6



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_001_7



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_001_8



7049_001_9



7049_001_10



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_001_11





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_001_12





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_001_13



7049_001_14



7049_001_15



7049_001_16



7049_001_17



7049_001_18





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

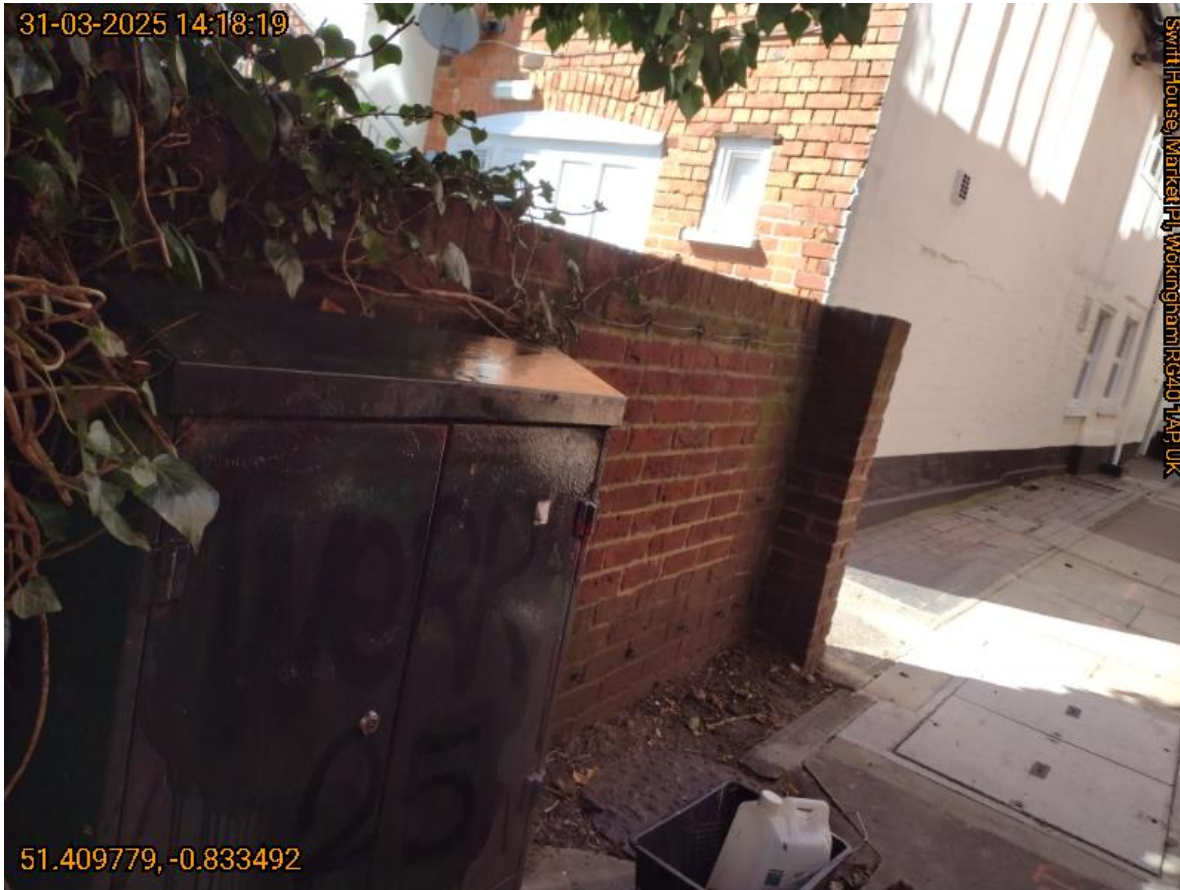
7049_001_19



7049_001_20



7049_001_21



7049_001_22



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_001_23



7049_001_24



7049_001_25





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_001_26



7049_001_27



7049_001_28



7049_001_29



7049_001_30



7049_001_31

31-03-2025 15:30:19



7049_001_32



7049_001_33



7049_001_34



7049_001_35



0001. Planned Works



Customer	WOKINGHAM TOWN COUNCIL - VARIOUS SITES (7049)	Resource	Paul Baker
Contact		Assisted by	Nicolae Vidoni, Craig Robinson
Address	Wokingham RG40 2BX	Job type	0001. Planned Works
		Reference	7049-002
		Order number	AO226
		Date	03/04/2025 08:00 - 17:00
Billing address	Wokingham Town Council Town Hall, Market Place Wokingham RG40 1AS	Job duration	09:00:00
		Assistant Job duration	09:00:00
		Driving duration	02:10:02
		Distance travelled	44.2 mi

Notes Please work through the attached list '3rd April 2025 Request' in order
Avoid removing any of the little black cats!



Error: Subreport could not be shown.

Error: Subreport could not be shown.



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_1



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_2



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_3



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

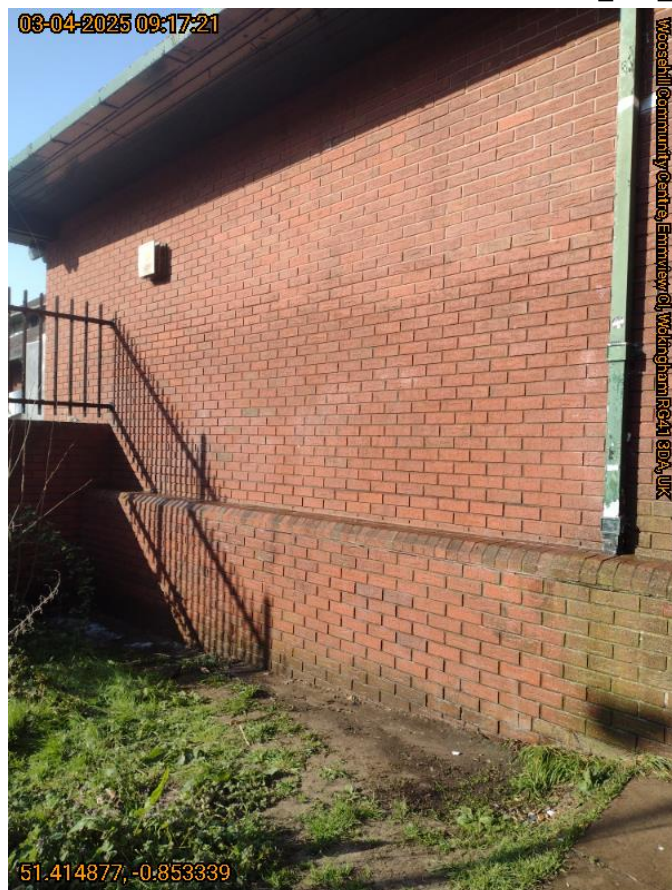
7049_002_4



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_5

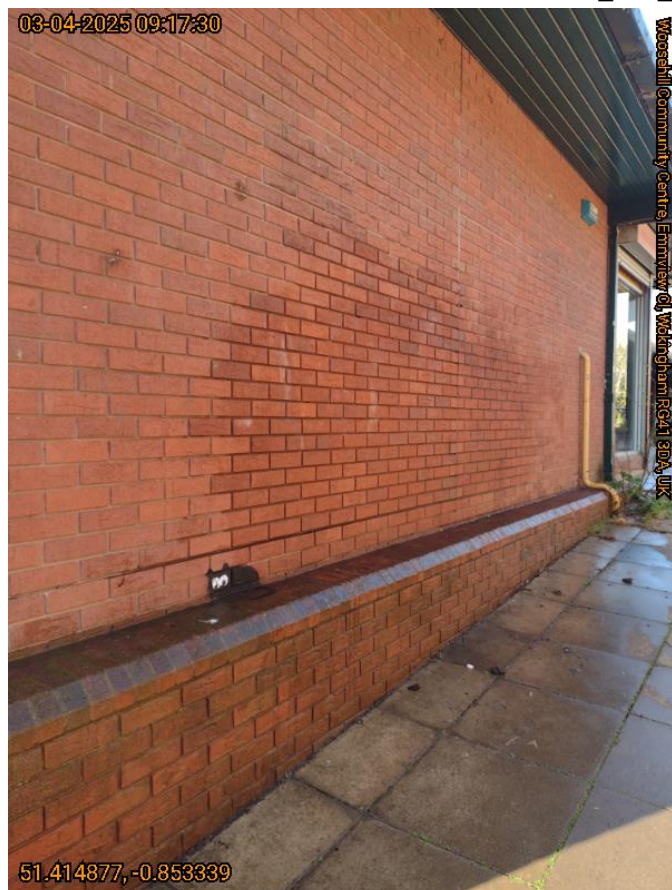




CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_6



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_7



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_8





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_9



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_10



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_11



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_12



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_13



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_14



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_15





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_16





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_17





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_18





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_19



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_20



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_21





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

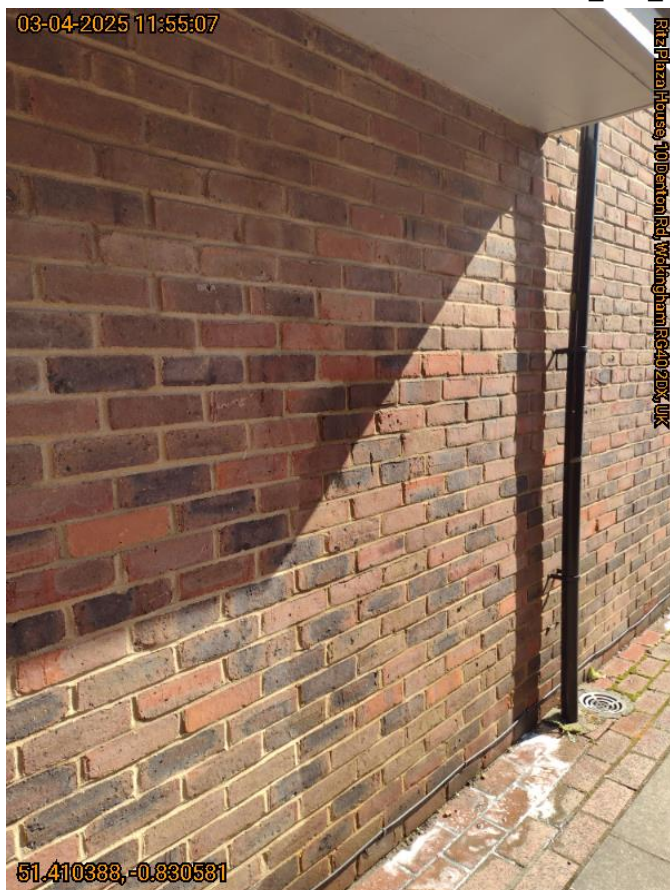
7049_002_22



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_23



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_24





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_25



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_26





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_27



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_28





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_29



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_30



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_31



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_32

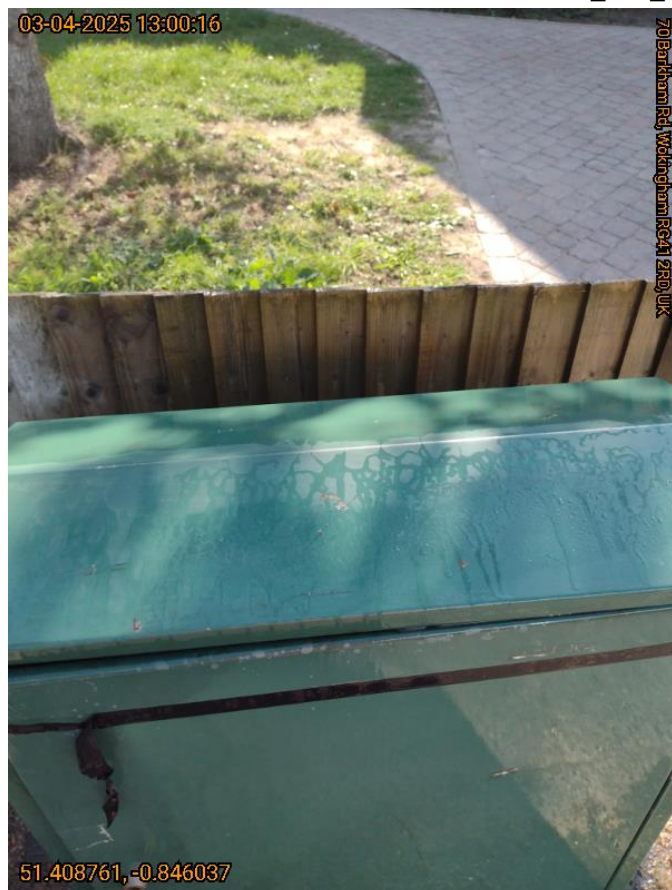




CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_33



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_34



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_35



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_36





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_37



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_38



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

7049_002_39



Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
101 Amenities							
1256 Misc. Income	50	106	100	(6)			
Amenities :- Income	50	106	100	(6)			0
4100 Repairs & Maintenance	0	0	100	100		100	
4411 Hanging Flower Baskets	23,369	1,869	25,317	23,448	21,736	1,712	
4506 E Bike event	35	0	0	0		0	
4508 Graffiti removal	6,354	0	8,000	8,000		8,000	
4514 Christmas Light Projects	4,720	0	11,900	11,900		11,900	
4515 Christmas Lighting Contract	27,064	10,826	27,100	16,274	16,238	36	
4521 Market Place Cleaning	1,702	0	0	0		0	
Amenities :- Indirect Expenditure	63,244	12,695	72,417	59,722	37,975	21,748	0
Net Income over Expenditure	(63,194)	(12,588)	(72,317)	(59,729)			
102 Market							
1220 Outdoor Market Tolls	40,642	3,370	48,200	44,830			
1222 Farmers /Vegan Market	780	0	1,150	1,150			
1256 Misc. Income	40	0	0	0			
1275 Write off income	402	0	0	0			
Market :- Income	41,864	3,370	49,350	45,980			0
4100 Repairs & Maintenance	167	0	2,178	2,178		2,178	
4131 Electricity	1,381	422	2,074	1,652		1,652	
4140 Gritting	639	0	2,008	2,008		2,008	
4145 Rates	3,368	335	3,707	3,372		3,372	
4172 Licences (All)	2,709	1,050	2,821	1,771	1,050	721	
4327 Advertising/Marketing	618	0	1,000	1,000		1,000	
4620 Bad debt write off	1,310	0	0	0		0	
Market :- Indirect Expenditure	10,191	1,807	13,788	11,981	1,050	10,931	0
Net Income over Expenditure	31,673	1,563	35,562	33,999			
103 Parks & Bloom							
1103 KGV Trust Income	1,100	0	1,100	1,100			
1104 Redlands Farm Rent	450	113	338	226			
1120 Playing Field income	275	0	550	550			
1256 Misc. Income	315	0	209	209			
1267 Bloom income	2,162	0	1,000	1,000			
Parks & Bloom :- Income	4,303	113	3,197	3,085			0
4008 Travel,Subsistance, Parking	526	0	170	170		170	

Continued over page

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4100 Repairs & Maintenance	27,310	409	37,851	37,442	11,735	25,707	
4105 Maintenance Contracts	31,800	0	32,736	32,736	32,896	(160)	
4106 Elms Field Maintenance	16,458	873	21,767	20,894	3,424	17,470	
4107 Trees	26,385	0	36,305	36,305	10,319	25,986	
4114 KGV & Leslie Sears Maintenance	218	0	1,500	1,500		1,500	
4120 Security	1,210	0	2,000	2,000		2,000	
4131 Electricity	5,282	326	10,300	9,974		9,974	
4135 Water	189	16	300	284		284	
4140 Gritting	885	0	2,574	2,574		2,574	
4149 Met.Station Lease/Maintenance	350	0	350	350		350	
4150 Cleaning Materials	0	162	0	(162)		(162)	
4151 Waste Collection	8,045	0	9,000	9,000	8,000	1,000	
4154 External Cleaning	1,165	0	1,361	1,361	1,250	111	
4155 Park Yoga	1,400	185	1,675	1,490	1,500	(10)	
4312 Street Furniture	315	0	600	600		600	
4316 Playground repairs	1,197	32	6,500	6,468	615	5,853	
4327 Advertising/Marketing	0	0	750	750		750	
4412 Thames and Chiltern in Bloom	9,042	808	10,000	9,192	2,957	6,235	
4522 Wildflower planting & Maintena	2,544	0	0	0		0	
Parks & Bloom :- Indirect Expenditure	134,321	2,810	175,739	172,929	72,696	100,232	0
Net Income over Expenditure	(130,018)	(2,698)	(172,542)	(169,844)			
6001 plus Transfer from EMR	10,077	0	0	0			
Movement to/(from) Gen Reserve	(119,941)	(2,698)	(172,542)	(169,844)			
<u>104 Woosehill</u>							
1010 Lettings-Main Hall	18,695	2,011	19,100	17,089			
1011 Lettings-Committee Rooms	2,132	283	1,500	1,217			
1019 Out of hours lettings - income	1,258	121	1,200	1,079			
1020 Lettings-Upstairs Hall	6,080	348	6,000	5,652			
1030 Emmbrook Peppercorn Rent	1	0	10	10			
1256 Misc. Income	20	0	0	0			
Woosehill :- Income	28,187	2,764	27,810	25,046			0
4100 Repairs & Maintenance	9,576	0	19,128	19,128	1,057	18,071	
4109 Health & Safety Surveys	720	0	3,000	3,000	525	2,475	
4120 Security	4,995	0	4,092	4,092	(333)	4,425	
4122 Buildings - service contracts	0	50	0	(50)	9,990	(10,040)	
4131 Electricity	1,612	425	1,750	1,325		1,325	
4132 Gas	1,658	204	1,430	1,226		1,226	
4135 Water	561	63	591	528		528	

Continued over page

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4145 Rates	3,516	444	3,890	3,446		3,446	
4150 Cleaning Materials	798	116	1,200	1,084		1,084	
4151 Waste Collection	1,002	0	1,200	1,200	1,200	0	
4154 External Cleaning	3,647	0	3,311	3,311	3,250	61	
4320 Telephones	1,349	128	1,475	1,347		1,347	
4382 Insurances	465	0	500	500		500	
4620 Bad debt write off	100	0	0	0		0	
Woosehill :- Indirect Expenditure	29,999	1,430	41,567	40,137	15,689	24,447	0
Net Income over Expenditure	(1,812)	1,333	(13,757)	(15,090)			
<u>106 Town Hall</u>							
1010 Lettings-Main Hall	3,286	465	4,866	4,401			
1011 Lettings-Committee Rooms	2,925	52	3,660	3,608			
1012 Lettings-Kitchen	299	23	369	347			
1013 Lettings-Council Chamber	208	75	249	174			
1014 Lettings-Annexe	353	63	0	(63)			
1015 Lettings-Jubilee Room	460	0	376	376			
1016 Wedding Income	15,283	14,542	15,921	1,379			
1017 Information Centre Income	6	1	0	(1)			
1025 Letting Fees - All Tenants	89,641	20,783	90,097	69,314			
1026 Service Charges - All Tenants	4,580	798	3,583	2,785			
1027 Insurance Recharge - All Tenan	4,624	1,979	5,798	3,819			
1028 Utility Recharge - DT Brands	14,862	223	18,144	17,921			
1158 Banner Income	300	0	0	0			
1256 Misc. Income	75	0	0	0			
1258 Equipment Hire (Bookings)	507	192	706	514			
1260 Hospitality Income	799	455	2,500	2,045			
1261 Citizenship Ceremonies	1,600	0	1,600	1,600			
1262 Wedding catering income	7,095	1,583	5,000	3,417			
1275 Write off income	549	0	0	0			
Town Hall :- Income	147,452	41,232	152,869	111,637			0
4100 Repairs & Maintenance	30,562	212	32,403	32,191	1,346	30,845	
4109 Health & Safety Surveys	3,615	0	6,755	6,755	855	5,900	
4120 Security	6,187	0	6,138	6,138		6,138	
4121 CCTV	(336)	0	800	800		800	
4122 Buildings - service contracts	0	110	0	(110)	13,138	(13,248)	
4131 Electricity	19,967	2,378	19,953	17,575		17,575	
4132 Gas	9,898	709	10,680	9,971		9,971	
4135 Water	1,054	60	1,164	1,104		1,104	

Continued over page

Detailed Income & Expenditure by Budget Heading 30/04/2025

Month No: 1

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
4145 Rates	30,849	3,730	33,935	30,205		30,205	
4150 Cleaning Materials	1,743	288	2,400	2,112	38	2,074	
4151 Waste Collection	741	0	792	792	1,208	(416)	
4154 External Cleaning	9,288	0	10,022	10,022	10,292	(270)	
4172 Licences (All)	295	0	3,000	3,000		3,000	
4302 Town Hall Structural Repairs	5,396	0	45,000	45,000		45,000	
4325 Town Hall Equipment Purchases	797	0	2,000	2,000		2,000	
4332 Function costs	3,481	594	4,450	3,856	378	3,478	
4398 Wedding external catering	2,650	2,106	4,000	1,894		1,894	
4620 Bad debt write off	315	0	0	0		0	
Town Hall :- Indirect Expenditure	126,502	10,186	183,492	173,306	27,255	146,051	0
Net Income over Expenditure	20,950	31,046	(30,623)	(61,669)			
<u>109 Allotments</u>							
1105 S 106 Monies	13,951	4,000	0	(4,000)			
1203 Allotment Rents	17,047	0	19,900	19,900			
1256 Misc. Income	2,853	0	0	0			
Allotments :- Income	33,851	4,000	19,900	15,900			0
4100 Repairs & Maintenance	24,972	217	10,085	9,868	595	9,273	
4101 Competitions	714	0	700	700		700	
4105 Maintenance Contracts	3,760	537	3,846	3,309	3,309	0	
4135 Water	1,974	17	5,083	5,066		5,066	
4146 St Pauls Gate Rental	72	0	80	80		80	
4150 Cleaning Materials	0	38	0	(38)		(38)	
4154 External Cleaning	3,998	(420)	4,815	5,235	4,368	867	
4620 Bad debt write off	101	0	0	0		0	
Allotments :- Indirect Expenditure	35,590	389	24,609	24,220	8,272	15,948	0
Net Income over Expenditure	(1,739)	3,611	(4,709)	(8,320)			
<u>120 Amenities Capital</u>							
4313 Playground Upgrades	11,466	3,700	0	(3,700)		(3,700)	
Amenities Capital :- Indirect Expenditure	11,466	3,700	0	(3,700)	0	(3,700)	0
Net Expenditure	(11,466)	(3,700)	0	3,700			
Grand Totals:- Income	255,707	51,584	253,226	201,642			
Expenditure	411,313	33,017	511,612	478,595	162,937	315,658	
Net Income over Expenditure	(155,606)	18,567	(258,386)	(276,953)			
plus Transfer from EMR	10,077	0	0	0			
Movement to/(from) Gen Reserve	(145,529)	18,567	(258,386)	(276,953)			

Wokingham Town Council Strategic Principles 2023-2027

Being sustainable

Working to reduce our negative impact on our local environment, use our financial resources and physical assets efficiently and effectively.

Involving everyone

Striving to ensure the council's events, activities and democratic processes are open, accessible, and welcoming to everyone in our community.

Fostering town pride

Protecting, enhancing and celebrating what's good about our council, community, town and heritage.

Enriching community

Creating and supporting opportunities to bring our community together and help it to thrive.

While not exclusively, the prime contribution of the Amenities Committee is towards “being sustainable”

- **Amenities**
- **Grounds & Bloom**
- **Buildings & Market**
- **Allotments**

Ref	Date Active	Item for Action	Action by	Proposed Completion Date	Status: Previous Progress Progress Update
176	20.05/24	Viking Field community orchard	GBO	Long-term project / TBC Project paused	Committee resolved for the installation to go ahead Preparations remain ongoing; currently waiting for confirmation of the project from WBC's legal team Open meeting held on 7 th February at the Town Hall First orchard committee meeting is currently being scheduled – not held This project has been paused for officer maternity leave
183	02.07/24	Play park equipment upgrade for older equipment	AO	On-going in FY24/25	FY24-25 Budget: £40,000 Budget awarded and various orders placed, parts and items replaced Multiple items updated, repaired and replaced, £21,365.86 of this budget was spent. With £17,128 of this replaced by CIL reallocation
184	02.07/24	Defibrillator for the Town Hall	AO	End Jan 2025	FY24-25 Budget: £3,000 Defibrillator purchased, delivered, awaiting public installation Installed in first floor public area, on 12th March 2025

Wokingham Town Council's vision:

Wokingham Town Council embraces our past, celebrates our present and builds for our future.