



# Wokingham Town Council

Town Hall, Market Place, Wokingham, Berkshire RG40 1AS  
Tel: 0118 978 3185 [www.wokingham-tc.gov.uk](http://www.wokingham-tc.gov.uk)  
Town Clerk: K. Hughes

**This Council Meeting is open to the Public and Press**  
**Please notify the Officer or Chairman if you wish to record the meeting**

9<sup>th</sup> April 2025

Dear Councillor

You are hereby summoned to attend the meeting of the **Planning & Transportation Committee** to be held in the **Council Chamber, Town Hall, Wokingham** at **7.30pm** on **Tuesday 15<sup>th</sup> April 2025** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Yours sincerely

**K Hughes**  
Town Clerk

**Contact Officer** Miles Thorne, Technical Officer  
Direct line: 0118 974 0885 Email: [planning@wokingham-tc.gov.uk](mailto:planning@wokingham-tc.gov.uk)

## AGENDA

### 1 APOLOGIES FOR ABSENCE

### 2 MEMBERS' INTERESTS

To receive any declaration of interests from Members on the business about to be transacted.

### 3 QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC

The Chairman to answer questions raised by members of the Council or public.

*This is an opportunity for the people of Wokingham to ask questions of, and make comments to, the Town Council. Members of the public are requested to restrict their questions and comments to three minutes. Questions which are not answered at this meeting will be answered in writing to the person asking the question. To ensure an informed response, please send your questions to the Town Clerk at least three working days prior to the meeting.*

### 4 MINUTES OF PREVIOUS MEETINGS

To receive and confirm the Minutes of the proceedings at the meetings of this Committee held on 4<sup>th</sup> March 2025 (pages 17154 to 17156) copy attached as a true and correct record.

## **5 MONITORING REPORT**

To receive and consider the Monitoring Report dated 9<sup>th</sup> April 2025

## **6 COMMITTEE'S BUDGET**

To receive and consider a report on the Committee's budget as of 31<sup>st</sup> March 2025 (copy attached).

## **7 ACTIVE TRAVEL TASK AND FINISH GROUP**

To receive and consider feedback from Cllr Croy regarding the latest meeting of the Wokingham Active Travel Task and Finish Group.

## **8 PLANNING APPLICATIONS**

To receive and consider current planning applications. Details of the applications are on the Town Council's web site and will be presented at the meeting. <https://www.wokingham-tc.gov.uk/planning-applications/>

## **9 INFORMATION ITEMS**

To receive items for information or to be referred to at a future meeting.

**Planning & Transportation Committee:** Imogen Shepherd-Dubey (Chair), Nagi Nagella (Vice Chair), Chetna Jamthe, Adrian Betteridge, Warren Dixon, Andy Croy, Basit Alvi, Heather Richards and Louise Timlin

**Copy to:** Cllr Robert Comber

*In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be recorded. The purpose of recording proceedings is that it acts as an aide-memoir in assisting the clerk of the meeting in the compilation of minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.*

*In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the Council's Policy on Filming, Recording & Reporting on Council and Committee Meetings (copy available on request).*

4<sup>th</sup> March 2025

**Minutes of the proceedings of the PLANNING & TRANSPORTATION COMMITTEE meeting held on this day in the Council Chamber, Town Hall, Wokingham from 19:30 to 20:00**

**PRESENT**

Councillors: Cllr I Shepherd-Dubey (Chair), Cllr N Nagella (Vice Chair), Cllr A Betteridge, Cllr A Croy, Cllr H Richards Cllr L Timlin, Cllr B Alvi, Cllr W Dixon

**IN ATTENDANCE**

PT Officer

**APOLOGIES FOR ABSENCE (Agenda Item 1)**

Cllr C Jamthe

Cllr W Dixon (arrived at 7.50pm)

**MEMBERS' INTERESTS (Agenda Item 2)**

Cllr I Shepherd-Dubey declared an interest in Planning Application 250288.

**QUESTIONS FROM THE COUNCIL OR MEMBERS OF THE PUBLIC (Agenda Item 3)**

None

**PLANNING & TRANSPORTATION COMMITTEE MINUTES (Agenda Item 3)**

**RESOLVED  
31009**

It was proposed by Cllr L Timlin and seconded by Cllr N Nagella, and it was that the minutes of the Planning & Transportation Committee meeting held on 4<sup>th</sup> February 2025 (pages 17150 to 17153) be received as a true and correct record and that they be confirmed and signed by the Chair.

**ACTION: PT OFFICER**

**MONITORING REPORT (Agenda Item 5)**

The Monitoring Report dated 26<sup>th</sup> February was received and considered.

**SECURE BICYCLE STORAGE IN WOKINGHAM TOWN**

The PT Officer gave a verbal update on the Secure Bike Lockers

Feb 2025

The usage figures have reduced in line with what is expected for the winter months.

CHAIRMANS INITIALS \_\_\_\_\_



There was an issue with the reporting of figures for December and the usage was higher in Denmark Street than Carnival Hub. We will keep an eye on this to see whether this is an upward trend or an anomaly.

The PT Officer is investigating the possibilities of moving the Denmark Street Secure Lockers to another location in the Town that will be more viable on the request of the Committee.

The PT Officer had conversations with Julie Pillai (MyJourney) regarding possible locations. She thought that Waitrose and Peach Place were worth investigating. The PT Officer have contacted Waitrose & Carl Grint (Peach Place) and is awaiting a response.

Spokesafe are currently surveying the users of the Lockers for their feedback on the service.

**RESOLVED  
31010**

There was a discussion regarding the possibility of concessionary parking for the Secure Lockers at Carnival Hub. There is currently a scheme for car parking on the site. Cllr Betteridge is going to investigate whether this could include our Secure Lockers on site.

**ACTION: PT OFFICER, CLLR BETTERIDGE**

**BUS SHELTERS**

There were no updates to report

**COMMITTEE'S BUDGET (Agenda Item 6)**

A report on the Committee's budget as of 31<sup>st</sup> January 2024 was received and noted.

**ACTION: PT OFFICER**

**PLANNING APPLICATIONS (Agenda Item 7)**

The following applications were received and considered, and it was that the Committee would make comment as shown.

**250074 68-70 Peach Street Wokingham RG40 1XH**

Full application for the proposed relocation of ground floor shop frontage, changes to fenestration and installation of electric roller shutter.

The Committee support this application.

CHAIRMANS INITIALS \_\_\_\_\_



**250221 36 and 38 Rose Street Wokingham RG40 1XU**

Application for Listed Building consent for the proposed demolition of the existing conservatory, replacement of 3 no. flat roofs and repairs to 2 no. pitched roofs at the rear, installation of new front canopy roof plus changes to fenestration, refurbishment and internal repairs.

The Committee support this application.

**250313 68-70 Peach Street Wokingham RG40 1XH**

Application for advertisement consent for the proposed installation of 1 no. internally illuminated fascia sign board to replace the existing fascia sign board.

The Committee support this application.

**250426 Glebelands Woolf Drive Wokingham RG40 1DU**

Application for Listed Building consent for the proposed demolition of existing conservatory.

The Committee support this application.

**250288 37 Market Place Wokingham RG40 1AT**

Application for Listed Building consent for the proposed shop front and window repairs and/or replacements.

The Committee support this application.

**INFORMATION ITEMS (AGENDA ITEM 8)**

The PT Officer reminded the Committee that there is a presentation from Cratus Group on a proposed development - Land at the South Wokingham Strategic Allocation Development Location (SDL). This will take place Thursday 6<sup>th</sup> March at 1pm.

CHAIRMANS SIGNATURE\_\_\_\_\_

CHAIRMANS INITIALS \_\_\_\_\_



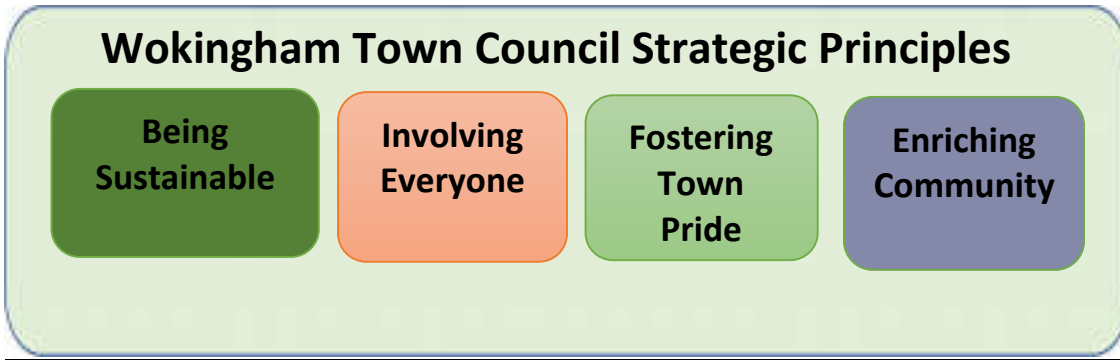
## Monitoring Report: Planning &amp; Transportation

Date: 9<sup>th</sup> April 2025

Date Action Agreed	Item for Action (to include any resolution number)	Person Actioning	Proposed Completion Date	Progress
29 Sep 2021	Secure Bicycle Storage In Wokingham Town	PT Officer	June 2025	<p>March 2025</p> <ul style="list-style-type: none"> <li>The PT Officer is investigating the possibilities of moving the Denmark Street Secure Lockers to another location in the Town that will be more viable on the request of the Committee.</li> <li>The PT Officer had conversations with Julie Pillai (MyJourney) regarding possible locations. She thought that Waitrose and Peach Place were worth investigating.</li> <li>I have a contact for Peach Place but have not heard back as to whether the site is a possibility</li> <li>The Waitrose contact at the Wokingham Branch has pushed back and said that we need to go through head office. There has been no reply from them yet.</li> <li>CLlr Betteridge created a proposal for possible concessionary parking at Carnival Hub to include the Secure Lockers. The PT Officer sent an email to Executive Member for Sports and Leisure (Mark Ashwell), cc' ing Exec member for Finance and Exec member for Active Travel. Mark Ashwell has promised to give a response by 14<sup>th</sup> April.</li> </ul>
20 June 2022	Bus Shelters maintenance	PT Officer	May 2025	<p>March 2025</p> <ul style="list-style-type: none"> <li>No updates this month.</li> </ul>

Monitoring Report: Planning & Transportation

Date: 9<sup>th</sup> April 2025



**WTC strategy:**

Wokingham Town Council embraces our past, celebrates our present and builds for our future.

**Principles:**

**Being sustainable**

Working to reduce our negative impact on our local environment and use our financial resources and physical assets as efficiently and effectively as possible.

**Involving everyone**

Striving to ensure the council's events, activities and democratic processes are open, accessible and welcoming to everyone in our community.

**Fostering Town Pride**

Protecting, enhancing and celebrating what's good about our council, our community, our town and our heritage. We will learn from our past, acknowledge where there's room for improvement, and prepare for the future.

**Enriching community**

Creating and supporting opportunities to bring our community together and help it to thrive.

Detailed Income & Expenditure by Budget Heading 31/03/2024

Month No: 12

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	Transfer to/from EMR
<u>401 Highways and Planning</u>							
1106 Grant Funding (External)	4,800	1,901	2,640	739			
1163 Cycle locker income	0	155	300	145			
Highways and Planning :- Income	<b>4,800</b>	<b>2,056</b>	<b>2,940</b>	<b>884</b>			<b>0</b>
4111 Bus Shelter Repairs	1,977	696	2,700	2,004		2,004	
4529 Cycle lockers	4,800	1,901	2,640	739		739	
Highways and Planning :- Indirect Expenditure	<b>6,777</b>	<b>2,597</b>	<b>5,340</b>	<b>2,743</b>	<b>0</b>	<b>2,743</b>	<b>0</b>
<b>Net Income over Expenditure</b>	<b>(1,977)</b>	<b>(541)</b>	<b>(2,400)</b>	<b>(1,859)</b>			
Grand Totals:- Income	<b>4,800</b>	<b>2,056</b>	<b>2,940</b>	<b>884</b>			
Expenditure	<b>6,777</b>	<b>2,597</b>	<b>5,340</b>	<b>2,743</b>	<b>0</b>	<b>2,743</b>	
<b>Net Income over Expenditure</b>	<b>(1,977)</b>	<b>(541)</b>	<b>(2,400)</b>	<b>(1,859)</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>(1,977)</b>	<b>(541)</b>					