



Wokingham Town Council

Town Hall, Market Place, Wokingham, Berkshire RG40 1AS

Tel: 0118 978 3185 www.wokingham-tc.gov.uk

Town Clerk: K. Hughes

This Council Meeting is open to the Public and Press
Please notify the Officer or Chair if you wish to record the meeting

22nd January 2024

Dear Councillor

You are hereby summoned to attend the meeting of **WOKINGHAM TOWN COUNCIL** to be held in **THE MAIN HALL, WOKINGHAM TOWN HALL**, at **7.30pm** on **Tuesday 30th January 2024** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours sincerely

K Hughes
Town Clerk

THOUGHTS OF THE DAY

AGENDA

- 1 APOLOGIES FOR ABSENCE**
- 2 MEMBERS' INTERESTS**
To receive any declaration of interests from Members on the business about to be transacted.
- 3 QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC**
The Chair to answer questions raised by members of the Council or public
This is an opportunity for the people of Wokingham to ask questions of, and make comments to, the Town Council. Members of the public are requested to restrict their questions and comments to three minutes. Questions which are not answered at this meeting will be answered in writing to the person asking the question. To ensure an informed response, please send you questions to the Town Clerk at least three working days prior to the meeting.
- 4 MINUTES OF PREVIOUS MEETINGS**
To receive and confirm the minutes of the proceedings of the Council Meeting held on 5th December 2023 (pages 16882 to 16888 copy attached) as a true and correct record.
- 5 MAYOR'S COMMUNICATIONS**
 - a) To receive any communications or announcements from the Mayor.
 - b) To receive the Mayor's list of engagements since the last Council meeting (copy attached) as a true and correct record.

6 ARTS AND CULTURE COMMITTEE

- a) To adopt the approved minutes of the Arts and Culture Committee meeting held on 6th November 2023 (Draft copy circulated with previous council agenda)
- b) To receive the draft minutes and any recommendations of the Arts and Culture Committee meeting held on 15th January 2024 (pages 16899 to 16901, copy attached)

7 CIVIC COMMITTEE

To receive the draft minutes of the Civic Award Selection Committee meeting held on 6th December 2023, (pages 16889 to 16890, copy attached)

8 FINANCE AND PERSONNEL COMMITTEE

- a) To adopt the approved minutes of the Finance and Personnel Committee meeting held on 21st November 2023, (Draft copy circulated with previous council agenda)
- b) To receive the draft minutes and any recommendations of the Finance and Personnel Committee meeting held on 23rd January 2023 (*Copy to follow*)
- c) CIL spending proposal for Woosehill Community Centre (*further information to be circulated following 23rd January F&P meeting*)

9 PLANNING AND TRANSPORTATION COMMITTEE

- a) To adopt the approved minutes of the Planning and Transportation Committee meeting held on 14th November 2023 (Draft copy circulated with previous council agenda)
- b) To receive the draft minutes and any recommendations of the Planning and Transportation Committee meeting held on 12th December 2023 (pages 16891 to 16898, copy attached)

10 EXTERNAL REPRESENTATION

To receive reports:

- a) Emmbrook Village Hall Management Committee – 16 Jan 2024 (Cllr K Malvern)

11 PRECEPT BUDGETS FOR YEAR ENDING 31ST MARCH 2025

To receive and considering the following:

- a) The Town Clerks report 01-2024 dated 5th January 2024, as presented to the Finance and Personnel Committee on 23rd January 2024, giving information relating to provisional increases to overall precept.
- b) The precept budget for the anticipated expenditure for the financial year 2024-25. The budget reports also show expenditure to date.

12 PRECEPT – RECOMMENDATION

To resolve upon the recommendation by the Finance and Personnel Committee in setting the precept level for the year ending 31st March 2025

13 Annual Town Meeting working party

To establish the membership for a working party to plan the 2024 Annual Town Meeting.

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be recorded. The purpose of recording proceedings is that it acts as an aide-memoir in assisting the clerk of the meeting in the compilation of minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record. In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the Council's Policy on Filming, Recording and Reporting on Council and Committee Meetings (copy available on request).

5th December 2023

Minutes of the proceedings of the **TOWN COUNCIL** held in the Main Hall, Town Hall, Market Place, Wokingham on 5th December 2023 from 7.30pm to 8.28pm.

PRESENT:

Chair: Cllr S Gurney (Mayor)

Cllrs: B Alvi, A Betteridge, R Bishop-Firth, B Callender, R Comber, S Cornish, A Croy, P Cunningham, W Dixon, A Fraser, M Fumagalli, M Gee, A Jones, T Lack, M Malvern, A Mather, A Medhurst, N Nagella, H Richards, I Shepherd-Dubey, L Timlin.

IN ATTENDANCE:

Katy Hughes – Town Clerk.

Helen Jefferies – Mayor's Celebrant

Thoughts of the day were given by the Mayor's Celebrant Helen Jefferies, prior to the start of the meeting.

APOLOGIES FOR ABSENCE (Agenda Item 1)

Apologies were received from Cllrs A Domingue, M Lucey and K Malvern.

MEMBERS' INTERESTS (Agenda Item 2)

None were declared.

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

There were no questions raised.

MINUTES OF PREVIOUS COUNCIL MEETING (Agenda Item 4)

The Mayor noted that Cllr Fumagalli's name had been missed from the attendance list in the previous minutes, and these had been added to the formal copy for signing.

**RESOLVED
30755**

It was proposed by Cllr S Gurney and seconded by Cllr R Comber and the following was

that the Minutes of the proceedings of the Council Meeting held on 17th October 2023 (pages 16843 to 16848) be received as a true and correct record and that they be signed by the Chair.

A vote was taken and was unanimous.

MAYOR'S COMMUNICATIONS (Agenda Item 5)

The Mayor welcomed members to the last meeting of the calendar year and noted that cards for councillors were on the side table.

The Mayor presented a gift to the Mayor's Celebrant.

CHAIR INITIALS _____



The Mayor reported that it had been a busy but brilliant last few weeks, with attendance at a number of events, including two funerals, the town's Remembrance event, Fireworks, the Winter Carnival, a show at Pinewood Gymnastics, a vigil for the White Ribbon Campaign and most recently the town council's Dressing the Christmas Tree event.

The Mayor reported that she had been able to attend celebrations to mark the 10th Anniversary of the Wokingham Film Society and the 70th Anniversary of the Wokingham Horticulture Association and thanked the Deputy Mayor, Cllr R Comber, for attending the event to mark the 25th Anniversary of the Link Visiting Scheme.

The Mayor thanked councillors for the opportunity to attend all these events to represent the town. She also thanked the Civic Officer, Nikki Payler, for all the work she does to organise everything, to David Dunham, the Mayor's Attendant, for his support at all the events, to the Town Clerk and to Cllr R Comber, the Deputy Mayor, for his support.

The Mayor's list of engagements since the last Council meeting was also received.

AMENITIES COMMITTEE (Agenda Item 6)

It was proposed by Cllr M Malvern and seconded by Cllr H Richards and the following was

**RESOLVED
30756**

that the approved minutes of the proceedings of the Amenities Committee meeting held on 12th September 2023 (pages 16819 to 16822) be adopted

A vote was taken and was unanimous.

A copy of the draft minutes of the meeting of the committee held on 7th November 2023 (pages 16858 to 16860) was received by members.

Cllr M Malvern drew members' attention to the following items discussed at the 7th November committee meeting:

- Christmas lights are now up. The LED motifs are more energy efficient.
- The grounds maintenance contract has been amended to a 5-year contract which gives better value for money and better assurance for the contractor.
- Much of the graffiti update was deferred as Cllr T Lack had been unable to attend the meeting.
- No recommended changes to the Risk Register but that health and safety policies were being reviewed and any recommended changes would be brought to a future committee meeting.
- The committee had a discussion on how the council's new principles would be embedded into the work of the committee.
- The monitoring report has been completely cleared, with the completion of the installation of the new defibrillator at Woosehill Community Centre.

CHAIR INITIALS _____



- The resurfacing of the play area at Leslie Sears Playing Fields has been completed.
- Damaged surfacing at Elms Field play area has been repaired.
- The trampoline at Elms Field has flooded and is currently being monitored. It has been reviewed by the contractor and is safe to remain in use.
- An encampment of tents appeared in Howard Palmer Gardens in October. These town council has worked with the teams at Wokingham Borough Council to resolve these. Unfortunately, a further tent appeared on the day planned for cleaning up the park, so this was deferred. The cleaning up is now underway and it is anticipated that the park will reopen by Thursday 7th December.
- Work has commenced on the Tan House Lane bridge replacement work and is due completion by the end of March 2024. It was noted that there is currently no proposed permanent use of allotment space, as the bridge access is being replaced with steps rather than a ramp.

ARTS AND CULTURE COMMITTEE (Agenda Item 7)

**RESOLVED
30757**

It was proposed by Cllr B Callender and seconded by Cllr M Malvern and the following was

that the approved minutes of the proceedings of the Arts and Culture Committee meeting held on 4th September 2023 (pages 16809 to 16812) be adopted

A vote was taken and was unanimous.

A copy of the draft minutes of the meeting of the committee held on 6th November 2023 (pages 16854 to 16857) was received by members.

Cllr B Callender drew members' attention to the following items discussed at the 6th November committee meeting:

- The Committee resolved to make the Lunar New Year event an ongoing event
- The Committee requested a funding increase for Chalk About It and a small budget to progress investigations into the Human Library project.
- The Committee had agreed to concentrate on the quality of events rather than the quantity.
- A working group is reviewing Sunny Saturdays and the committee is getting closer to agreeing improvements to this event
- Phillipa, the council's Marketing Officer attended the meeting and talked about communications, and had lots of ideas. Topics included the accessibility of the council's website, connectivity of events across the committees and how to reach out to younger residents in the late-teen / early 20s age demographic.

Cllr Callender reported that he had attended the Dressing the Christmas Tree event the previous evening. He thanked other councillors who had attended, some with their families. He thanked the Arts and Culture Officer, Gemma

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Cumming and David Dunham for organising and supporting the event. He gave thanks to the Wokingham Choral Society for their support at the event, and to the Mini Mayor, Leah Vas and the Mayor, Cllr S Gurney, for opening and closing the event. He noted the good attendance, despite the weather, and the wide mix of residents who had attended.

Cllr T Lack asked why the Sunny Saturdays events were not being held in Market Place. Cllr B Callender noted the lack of space and feedback from market traders. It was noted that the event had previously been held in Market Place and in Elms Field, but that Peach Place had been agreed as being the most successful venue for the event, with its layout and the numerous cafes and restaurants with outside seating.

CIVIC COMMITTEE (Agenda Item 8)

It was proposed by Cllr A Mather and seconded by Cllr W Dixon and the following was

**RESOLVED
30758**

that the approved minutes of the proceedings of the Civic Committee meeting held on 18th September 2023 (pages 16823 to 16827) be adopted

A vote was taken and was unanimous.

A copy of the draft minutes of the meeting of the committee held on 20th November 2023 (pages 16867 to 16871) was received by members.

Cllr A Mather drew members' attention to the following items discussed at the 20th November committee meeting:

- The committee had discussed the council's approved vision and principles and some feedback had been given to the Strategy Working Party.
- The Committee had gathered feedback on the Remembrance event, which was very successful. Cllr A Mather thanked the Civic Officer, Nikki Payler for her work to organise this event. He noted that the committee had overwhelmingly supported further investigation into an outside memorial location, where the wider community could take a greater part in the wreath laying ceremony. The committee will continue to investigate options for a temporary structure.
- The committee considered councillor photographs and noted that going forward, members could decide whether their official photograph is in robes or not. It was agreed that for cost reasons, the current set of photographs would not be changed.
- The poppy appeal this year has been very successful, with more than £74,000 being raised in Wokingham. Cllr A Mather thanked David Dunham for his work to raise such a record amount.

Cllr M Gee noted in regard to the visions and principles that the Strategy Working Party makes recommendations to full council or other committees, and that members had an opportunity to review the strategy proposals in the papers for the previous council meeting. Cllr S Gurney noted that she had asked group leaders

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to encourage their members to read the papers and raise any questions or comments on them when they read the papers, ahead of the meeting where any proposals are put to council for approval. Cllr M Gee noted that the Strategy Working Party had appreciated feedback on the wording. Cllr P Cunningham noted that the committee had understood that the strategy had been adopted, but the discussion had arisen because the committee were considering how it could be embedded into the work of the committee.

Cllr A Croy noted that a strategy would not be revisited annually, and it was noted by Cllr S Gurney that the vision is a roadmap for the work of the council, rather than a restrictive plan.

Cllr A Croy asked for clarification on the council's policy of attendance at church services for members, following a parade in council robes. Following discussion, it was recommended that the issue be discussed at a future Civic Committee meeting.

FINANCE AND PERSONNEL COMMITTEE (Agenda Item 9)

**RESOLVED
30759**

It was proposed by Cllr M Gee and seconded by Cllr B Alvi and the following was

that the approved minutes of the proceedings of the Finance and Personnel Committee meeting held on 26th September 2023 (pages 16828 to 16836) be adopted

A vote was taken and was unanimous.

Cllr M Gee reported that the committee considered grant funding applications from a wide range of community organisations. She reported that some applications were rejected as they did not meet the grants criteria.

Cllr M Gee encouraged members to share information about the council's grants process and encourage groups to apply for funding to support services and activities for town residents.

**RESOLVED
30760**

It was proposed by Cllr M Gee and seconded by Cllr B Alvi and the following was

that the approved minutes of the proceedings of the Finance and Personnel Committee meeting held on 24th October (pages 16849 to 16853) be adopted.

A vote was taken and was unanimous.

A copy of the draft minutes of the meeting of the committee held on 21st November 2023 (pages 16872 to 16881) was received by members.

Cllr S Gurney noted a small amendment to wording in the table on page 16873.

Cllr M Gee drew members' attention to the following items discussed at the 21st November committee meeting:

- The committee had recommended a maximum increase in the precept of 8.75%. Cllr Gee noted that in the previous year, the precept had been increased by a rate lower than inflation. She noted that the committee will

CHAIR INITIALS _____



review the budget again in January, before it comes to council for final approval.

Cllr A Mather asked about CIL Funds. Cllr M Gee reported that CIL income is not included in the calculation for the precept, but that CIL funds are currently being put aside each year to fund longer term playground equipment replacement. She noted that future projected play area replacement costs are being considered to ensure that sufficient funds are being ringfenced, but that the council will need to consider in the future how it transitions from CIL funding to precept funding for this cost. Cllr M Gee noted that a sizeable proportion of the precept increase (5.75%) is to cover additional staffing costs.

PLANNING AND TRANSPORTATION COMMITTEE (Agenda Item 10)

It was proposed by Cllr Shepherd-Dubey and seconded by Cllr W Dixon and the following was

**RESOLVED
30761**

that the approved minutes of the proceedings of the Planning and Transportation Committee meetings held on 5th September 2023 (pages 16813 to 16818) and on the 11th October 2023 (pages 16837 to 16842) be adopted

A vote was taken and was unanimous.

A copy of the draft minutes of the meeting of the committee held on 14th November 2023 (pages 16861 to 16866) was received by members.

Cllr N Nagella reported that a number of larger planning applications had been considered by the committee.

STRATEGY WORKING PARTY (Agenda Item 11)

Cllr S Gurney reported that the extraordinary meeting of the Strategy Working Party had met on 9th December and discussed the proposals for the Matthews Green Community Centre. She noted that this was still under discussion and that any recommendations would be considered by the Finance and Personnel Committee.

Cllr S Gurney reported that the notes of the meeting of the working party of the 29th November have been circulated electronically. She reported that the Annual Town Meeting had been discussed and that the date for the 2024 meeting has been proposed to be moved to Saturday 18th May, to improve the opportunity to engage with residents. The meeting will start in the town hall and move out to a stall on Market Place.

STANDING FINANCIAL REGULATIONS (Agenda Item 12)

Cllr M Gee reported that the Finance Committee had recommended a change to the existing wording for the Standing Financial Regulations (SFRs) to enable electronic tenders to be received.

It was proposed by Cllr M Gee, seconded by Cllr R Comber and the following was

CHAIR INITIALS _____



**RESOLVED
30762**

To update the council's SFRs in line with the Clerk's report 31(b)/2023

COUNCIL REPRESENTATION ON OUTSIDE BODIES (Agenda Item 13)

Representatives' reports were received in relation to the following organisations:

- Emmbrook Village Hall Management Committee.

The Mayor then wished all members a merry Christmas and a happy New Year and closed the meeting at 8:28pm.

CHAIR

CHAIR INITIALS _____

Full Council Meeting 5th December 2023

16888



**Engagements since Last Council Meeting
4 December 2023 to 28 January 2024)**

| Date | Time | Engagement | Who attended |
|--------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| Mon 4 Dec | 6.00pm | Wokingham Town Council Invited to host and receive school decorations at the Dressing the Christmas Tree event | Mayor, Consort Mini-Mayor |
| Thurs 7 Dec | 6.00pm | Wokingham Town Council Invited to attend Wokingham in Bloom celebration to help thank the volunteers | Mayor, Consort |
| Fri 8 Dec | 6.00pm | 3 rd Wokingham Scouts Invited to attend Christmas Fair | Mayor Consort |
| Sat 9 Dec | 1.00pm | Wokingham Town Council Invited to attend Christmas Charity Musical Afternoon | Mayor, Consort |
| Sun 10 Dec | 5.00pm | Wokingham Borough Council Invited to attend School Carol Concert | Mayor, Consort |
| Thurs 14 Dec | 12.00pm | WADE Invited to attend Christmas Dinner | Mayor Mayor's Attendant |
| Fri 15 Dec | 11.30am | High Close School Invited to attend Christmas Concert | Mayor Mayor's Attendant |
| Sat 16 Dec | 6.30pm | Wokingham Choral Society Invited to attend Christmas Carol Concert | Mayor, Consort |
| | 6.30pm | Saint Sebastian Wokingham Band Invited to attend Snowman Concert | Deputy Mayor |
| Mon 25 Dec | 10.00am 11.00am 12.30pm | Visit residents at the following: Alexandra Grange Care Home West Oak Care Home Link visiting scheme lunch | Mayor, Consort Mayor's Attendant |
| Fri 29 Dec | 2.00pm | Wokingham Pantomime Invited to attend the Aladdin Pantomime | Mayor, Consort |
| Thurs 4 Jan | 7.00pm | Earley Town Mayor Invited to attend reception | Mayor, Consort |

Agenda item 5b

| | | | |
|------------|---------|-------------------------------------------------------------------------------------------|---------------------------------------|
| Wed 17 Jan | 4.00pm | Citizens Advice Wokingham Invited to visit (rearranged as previously unable to attend) | Deputy Mayor |
| Sat 20 Jan | 11.45am | Elusive Brewing Invited to officially open new Taproom | Mayor, Consort |
| Fri 26 Jan | 12.30pm | Wokingham Town Council Presentation to Civic Award winner unable to attend ceremony | Mayor, Mayor's Attendant |
| | 7.30pm | Wokingham Town Council Invited to host Civic Awards Ceremony | Mayor, Dep Mayor Mayor's Attendant |

Total of Engagements in 2023/2024 from 22 May 2023 to end of Mayoral year

Attended by the Mayor = 68
 Attended by the Deputy Mayor = 9
 Attended by both the Mayor and Deputy Mayor = 4
 Attended by a Past Mayor = 0
 Attended by Other =

15th January 2024 - DRAFT

Minutes of the proceedings of the **Arts and Culture Committee** meeting held on this day in the **Council Chamber, Town Hall, Wokingham** from 19.31 to 21:31

PRESENT

Chair: Cllr B Callender

Councillors: S Cornish, P Cunnington, A Domingue, A Fraser, M Fumagalli, S Gurney, and A Medhurst.

IN ATTENDANCE

Arts and Culture Officer

APOLOGIES FOR ABSENCE (Agenda Item 1)

There were apologies for absence from Cllr M Malvern.

MEMBERS' INTERESTS (Agenda Item 2)

There were no declarations of interest.

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

There were no questions from members of the council or public.

ARTS & CULTURE COMMITTEE MINUTES (Agenda Item 4)

It was proposed by Cllr S Gurney and seconded by Cllr A Domingue and it was

**RESOLVED
30768**

that the Minutes of Arts and Culture Committee meeting held on 6th November 2023 (pages 16854 to 16857), copy attached, be received as a true and correct record.

MONITORING REPORT (Agenda Item 5)

The Monitoring Report dated 8th January was received and considered.

Amendments to Committee Projects and Events document

Work continues to amend this document during the year, particularly in response to any strategic changes from Council.

Science with Schools consultation with Schools

Engagement with other secondary schools serving the town has not proved fruitful as yet. On the matter of timing, the engaged schools were happy with the current timing or very open to alternatives as long as it wasn't the Summer Term. Consultation is complete.

Human Library

The Officer is currently concentrating on February events and planning for Spring/Summer events. Work is yet to start.

COMMITTEE BUDGET (Agenda Item 6)

The Arts and Culture Committee's budget dated to 31st December 2023 was received.

CHAIR'S INITIALS _____



NEW COUNCIL STRATEGY (Agenda Item 7)

Councillors discussed a selection of the Arts and Culture events and how they interact with the four principles of the new strategy.

Due to constraints on time Sunny Saturday's was not able to be looked at but would be at the next Working Party for this event. Councillors are welcome to attend or send in notes.

The information created at the meeting will be written up and made available to Councillors as a backing paper for a future meeting.

ACTION ARTS AND CULTURE OFFICER

BOOK FESTIVAL (Agenda Item 8)

The Officer was thanked for the report. It was requested to explore engaging with Waterstones to see how they could add to the event, alongside the independent bookseller. It was also requested to look further at youth engagement to try to see why the 7 to 11 year olds were harder to engage with. Councillors with children of that age were asked to talk to their children and it was suggested liaising with the junior schools for feedback via school councils.

**ACTION: ARTS AND CULTURE COMMITTEE
AND ARTS AND CULTURE OFFICER**

With regards to the recommendations, the following were resolved upon:

**RESOLVED
30769**

It was proposed by Cllr Fraser and seconded by Cllr Cornish and it was to maintain a ticket price at £3 a seat.

**RESOLVED
30770**

It was proposed by Cllr Medhurst and seconded by Cllr Fraser and it was to maintain the budget at £7800 and the income target at £3600.

**RESOLVED
30771**

It was proposed by Cllr Domingue and seconded by Cllr Callender and it was to maintain the Town Hall offer to just the Sunday.

DRESSING THE CHRISTMAS TREE (Agenda Item 9)

The Officer was thanked for the report. The Committee discussed the event and noted that for such poor weather we had very good attendance. It was noted that it would be useful to have an extra pair of hands to get the schools ready to go up.

It was also suggested increasing the stage height, however that would come at an increase in cost, and that the sound struggled to reach the back of the crowd. The Officer had passed on immediate feedback after the event about some obvious challenges on the night. When looking to quote for this work for 2024 this new feedback would be looked at.

SUNNY SATURDAYS (Agenda Item 10)

The notes from the Working Party Meetings were received. The status of the enquiry with the possible local partner was requested. This has been moved

CHAIR'S INITIALS _____



along but the individual to talk to was currently out of the country. However we now have a route into the proper person to engage with further.

ACTION: ARTS AND CULTURE OFFICER

COMMITTEE INFORMATION (Agenda Item 11)

- a) It was noted that the Annual Town Meeting was on Saturday 18th May 2024. The Town Clerk would appreciate it if all Councillors could attend for some portion of the day. It was also noted that a Working Party would be being set up to help shape the event.
- b) There were no items for Marketing.

CHAIR

CHAIR'S INITIALS _____



DRAFT 6th December 2023

Minutes of the proceedings of the **CIVIC COMMITTEE** meeting held on this day in the **Council Chamber, Town Hall, Wokingham** from 10.02am to 11.05am.

PRESENT

Chair: Cllr A Mather (Chair)

Councillors: A Betteridge and A Jones (Vice-Chair)

IN ATTENDANCE

Mrs Lucy Zeal (High Steward of Wokingham)

Rev Catherine Bowstead (Churches Together in Wokingham)

APOLOGIES FOR ABSENCE (Agenda Item 1)

Apologies for absence were received and accepted from Roger Ilett (Former District Scout Chairman), **Mr Phil Creighton (Wokingham Today)** and Supt Andrew Cranidge (The LPA Commander)

MEMBERS' INTERESTS (Agenda Item 2)

A member advised that they knew a certain individual, leaving the meeting when this individual was discussed, and did not participate in this vote.

EXCLUSION OF THE PRESS AND PUBLIC (Agenda Item 3)

It was proposed by Cllr Mather and seconded by Cllr Jones, and it was

**RESOLVED
30763**

that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

PART TWO

MINUTES OF PREVIOUS MEETINGS (Agenda Item 4)

It was proposed by Cllr Mather and seconded by Lucy Zeal, and it was

**RESOLVED
30764**

that the Minutes of the Civic Committee meeting held on 7th December 2022 (pages 16661 to 16662), be received as a true and correct record and that they be confirmed and signed by the Chair.

CIVIC AWARD NOMINATIONS (Agenda Item 5)

a) The nominations for Civic Awards were received and scrutinised by the Committee.

It was proposed by Cllr Mather and seconded by Cllr Betteridge, and it was

**RESOLVED
30765**

that seven individual nominees should receive a Civic Award, and the Civic Officer should notify everyone accordingly.

CHAIR'S INITIALS _____

Civic Committee 6/12/2023

16889



DRAFT

b) The following feedback was received about the process, from committee members and representatives:

- To consider a change of wording on the nomination form, collecting greater information about the relationship of the nominator and the nominee, which in some cases provides greater weight to the nomination. Therefore, the question “what connection do you have with this person?”, should end with “on a personal basis, and in relation to this nomination”.
- A question was raised, whether asking for a nominee and a seconder complicates the process? Changing this to just the number of nominations should be considered.
- A question was raised, regarding the restriction whereby a resident can only receive an award once. It was discussed that it should be possible for a previous winner to be reconsidered after a five-year period. Alternatively, they should be reconsidered, if the nomination is for a substantially different reason than for the original award, for example, individual acts of humanity.
- The number of nominations was noted as being low.
- A suggestion was made to expand the reach of the awards. Encouraging nominations at visits undertaken (by the Mayor, Councillors, and other representatives) to organisations with suitable staff and/or volunteers.
- These organisations could be collated on a central list, and prompted by the Civic Officer, if necessary, as the closing date for nominations approaches.

ACTION: Civic Officer

CHAIR’S SIGNATURE_____

CHAIR’S INITIALS_____



12th December 2023

Minutes of the proceedings of the PLANNING & TRANSPORTATION COMMITTEE meeting held on this day in the Council Chamber, Town Hall, Wokingham from 19:30 to 21:20

PRESENT

Councillors: Cllr Shepherd-Dubey (Chair), Cllr K Malvern, Cllr A Betteridge, Cllr L Timlin, Cllr W Dixon, Cllr Lack & Cllr A Croy.

IN ATTENDANCE

PT Officer.

2 members of the public

APOLOGIES FOR ABSENCE (Agenda Item 1)

Cllr N Nagella (Vice Chair)

Cllr L Timlin

Cllr B Alvi

MEMBERS' INTERESTS (Agenda Item 2)

Cllr Betteridge declared that he is a member of the Active Travel Group, item 6 on the Agenda is an Active Travel Group Consultation.

QUESTIONS FROM THE COUNCIL OR MEMBERS OF THE PUBLIC (Agenda Item 3)

None

As there were members of the public who had interests in Planning Applications 231331 & 231351 it was agreed that these be brought forward.

PLANNING APPLICATIONS (Agenda Item 8)

222306 Land Adjacent to Blagrove Lane Wokingham

****REVISED PLANS**** Outline application, with all matters reserved except for access, for the proposed erection of up to 350 dwellings (Use Class C3) and care home (Use Class C2), with new accesses onto Barkham Road and Blagrove Lane, landscaping and onsite SANG, following demolition of outbuildings and agricultural buildings.

A member of the public spoke against the application. He had previously sent a detailed document on all his objections which have been made available to the Committee, however in the 3 minutes he had to present to the Committee he had to shorten this to several major points. Which were as follows.

CHAIRMANS INITIALS _____



This is an unwelcome and unacceptable development proposal that has raised a huge number of objections from residents, this is approaching 1,000 and rising.

- The proposed location is not a Strategic Development Location in the Core strategy and does not comply with policy CP11 as a development in the countryside.
- The development would see the boundary between Barkham and Wokingham removed.
- The proposals would have devastating affects on the local wildlife and ancient woodland. There would be felling of 164 trees.
- The development is not feasible in terms of local infrastructure. School capacity at maximum already and doctor surgeries at full capacity.
- The proposed junction on Barkham Road is on a dangerous bend on an already busy road where traffic will increase. There has recently been a major traffic accident at this very spot. Reading buses have stated that this is not safe for their buses using the junction.
- The closing of Blagrove Lane will cause major issues with traffic being forced through new junction at Evendons Lane and Finchampstead Road.
- Berkeley Homes sustainability and managing traffic demand are completely dependent on number 3 Bus being diverted through the new development.
- The Southern part of the proposed development is already prone to severe flooding, adding 350 houses will dramatically worsen the flooding potential.

Cllr Dixon raised a question regarding the developers claim that Wokingham has underdelivered on the 5-year land supply, the Committee debated this and believe this is in fact incorrect and that it has over delivered, and this makes that claim and reason for the development invalid.

The Committee still strongly oppose the application and feel that all previous objections remain, and that the proposal is worse as it removes a potential positive element, the Community Hub. The introduction of a care home, that is not required, does not improve the proposal.

This site does not have sustainable transport links and there is no regular bus service or roads suitable for traffic. The road infrastructure would need to be significantly improved to sustain traffic from this site. The Committee do not see a complete picture of the road development needed, such as how to reach the Finchampstead road and provide safe walking routes to school.

The current roads are already dangerous for cyclists and the local population increase if the development goes ahead will exacerbate the situation.

The Developer states that the Bus service is 3 buses an hour, this is not correct the bus timetable shows it is 1 bus hour and none after 8pm. This makes it a non-sustainable location.

CHAIRMANS INITIALS _____



The proposed closure of Blagrove Lane will divert and increase traffic into Evendons Lane and Finchampstead Road worsening an already busy road and a further burden on these road networks.

The Committee would also like to add the following to the existing objections. The previous objections are listed underneath these.

CP9 – Scale and location of development proposals

CC03 - Green Infrastructure, Trees and Landscaping

CP10 - Improvements to the Strategic Transport Network

CP4 - Infrastructure Requirements

PREVIOUS COMMENTS FROM P&T MEETING 06/09/2023

The Committee had the following comments.

The proposal of a SANG is nonsensical as it is removing fully adequate green areas with artificial green areas

The proposed junction onto Barkham Road is unsafe.

There is not the required infrastructure and services to sustain the development.

Removal of 70 trees to build road is not welcomed.

Negative impact on biodiversity.

Inadequate bus service.

The area is a quiet countryside area, and an urban development is not welcomed.

The following objections were made.

Concerns over developer access into Lesly Sears Park and Viking Field.

CP3 - General Principles for development

b) functional, accessible, safe, secure

c) ecological, heritage, landscape, geological

d) fauna and flora

f) sense of place

CP1 – Sustainable development

1) quality of environment

CHAIRMANS INITIALS _____



7) agricultural land

9) flooding

10) attractive, safe, secure

CP6 - Managing Travel Demand

c) Improve existing infrastructure network

e) adverse effects on transport network

f) Enhance road safety

CC02 – outside of local plan

CP7 – Biodiversity

B) harm habitats

C) compromise biodiversity

The Committee discussed who will represent the Town Council when this gets called in by Wokingham Borough Council. Cllr Dixon has volunteered. The member of the public who presented to the Committee will attend too. Cllr Dixon will liaise with them prior to the meeting.

ACTION: PT OFFICER, CLLR DIXON

PLANNING & TRANSPORTATION COMMITTEE MINUTES (Agenda Item 4)

**RESOLVED
30766**

It was proposed by the Cllr Croy and seconded by Cllr Betteridge, and it was that the minutes of the Planning & Transportation Committee meeting held on 14th November 2023 (pages 16861 to 16867) be received as a true and correct record and that they be confirmed and signed by the Chair.

ACTION: PT OFFICER

MONITORING REPORT (Agenda Item 5)

The Monitoring Report dated 6th December 2023 was received and considered.

SECURE BICYCLE STORAGE IN WOKINGHAM TOWN

The Planning officer updated the Committee on the progress of the project since the last P&T meeting.

Following the last P&T Meeting where the Committee asked for updates on the status of secure locker use, the PT Officer sent a document to the Committee which showed capacity and income. This showed that the usage can be improved, and the PT Officer will be working with SpokeSafe and our Marketing

CHAIRMANS INITIALS _____



Officer on ways to improve the awareness of the Secure Lockers as an option for Cyclists in Wokingham Town Centre.

The environmentally friendly paint that will be applied to the locker roofs has now been tested and works well. This will be applied when we have a few days of dry weather, and the air temperature is correct for application. It needs to be above 7 degrees Celsius and be dry for 3 days to cure correctly.

A page on our website has been created with the details of the Secure Lockers with location, price and contact details.

SpokeSafe have introduced discounted pricing via the Booking App, the lockers are £1 a day hire normally, there are now options of Weekly for £5 and Monthly for £15. The Committee thought this was a good idea.

Cllr Betteridge stated that there has been comment that there is no charge for cars at Carnival Hub, yet for the Secure Lockers there is a charge. However, it was agreed that the Lockers give added security and that bikes can still be locked the standard way at the site.

The PT Officer has asked SpokeSafe again about the release mechanism whereby the locker would be available to book once a person retrieves their bike. SpokesSafe have stated that this is on their 'Road Map' but is not a top priority as they have not been asked this from any other clients.

BUS SHELTERS

There were no new updates.

ACTION: PT OFFICER

ACTIVE TRAVEL A329 PHASE 2 CONSULTATION (Agenda Item 6)

To review and consider the Wokingham Borough Council consultation on the A329 Reading Road (Wokingham town) Phase 2 cycle and pedestrian improvements. Any comments are required by 21st December 2023

Wokingham Borough Council have provided large plans for phase 2 and these were used for the Committee to visualize the proposal for this section, the Woollahill roundabout.

There was a question asked whether we had heard anything regarding comments made on the first phase, as yet there has not been any feedback.

As Cllr Betteridge is on the Active travel Committee, he explained the reasoning behind the plans. The current situation is that this is an accident blackspot which is hazardous for cyclists and pedestrians, several solutions were considered in depth prior to the final plan. Initially a 'Dutch' style roundabout was considered whereby pedestrians and cyclists were given priority however this is not appropriate as this site has a high car traffic flow and would be unsafe.

CHAIRMANS INITIALS _____



The proposed solution is to have 3 'toucan' crossings on each 'arm' of the roundabout to create a safer environment for pedestrians and cyclists.

There were discussions on how the proposed solution would work in practice and one main concern was the two-way cycling section where it runs alongside a lane of car traffic which is oncoming. However the Committee support the proposal.

The Committee members were reminded that they can respond as individuals to the consultation.

It was agreed by the Chair that Cllr Betteridge would draft a response to the consultation on behalf of the Committee.

As the Town Council has the plans available for public viewing (via the Info Centre) the Chair asked whether this could be made more visible by having this as a notification outside the building. The PT Officer will investigate whether this is possible.

ACTION: CLLR BETTERIDGE, PT OFFICER

LANGBOROUGH ROAD CONTROLLED PARKING ZONE CONSULTATION (Agenda Item 7)

To receive and consider the planned controlled parking proposal. Comments are required by December 12th.

The committee support this parking scheme.

ACTION: PT OFFICER

COMMITTEE'S BUDGET (Agenda Item 8)

A report on the Committee's budget as of 31st October 2023 were received and noted.

PLANNING APPLICATIONS (Agenda Item 9)

**RESOLVED
30767**

The following applications were received and considered, and it was that the Committee would make comment as shown. This includes **222306**, noted above.

232782 Land north of London Road East of A329M

Full application for the change of use of agricultural land to Suitable Alternative Natural Greenspace (SANG)

The PT Officer explained that this was outside of the Wokingham Town Boundary and that the Development linked is further outside the boundary in Bracknell and comments for that had closed.

CHAIRMANS INITIALS _____



The Committee had no comments.

232775 St Crispins School London Road Wokingham RG40 1SS

Application for Listed Building consent for the proposed replacement of existing fenestration.

The proposals will improve the look of the school and the listed building. The Committee support this application.

232808 1-5 Broad Street Wokingham Wokingham RG40 1AX

Full application for the proposed alterations to roof/loft conversion to provide 2 no x 2 bedroom flats and replacement sash windows in rear elevation.

The Committee object to this application.

This is the third application in three months for the same location. The Committee noted that this was initially at 8 residential units, then 9 and this latest raises it to 11. This takes the development through the threshold to consider affordable housing contribution. Could this please be considered.

The Committee would also like assurance that plans are in place to keep pedestrians safe and traffic moving in this busy area during any construction.

232664 Luckley House School Luckley Road Wokingham RG40 3EU

Application for Listed Building consent for the proposed replacement of 2 no. existing roof lights and insertion of 2 no. additional roof lights.

The proposals will improve the look of the school and the listed building. The Committee support this application.

ACTION: P&T OFFICER

INFORMATION ITEMS (AGENDA ITEM 10)

The Chair stated that an application that the Committee discussed previously 223691 Lee Spring was being discussed at the next Wokingham Borough Planning meeting. There will not be a member of the Committee speaking at this meeting on behalf of Wokingham Town Council, however Cllr Dixon will be attending remotely.

Cllr Croy asked what has happened with Cllr Betteridge's question regarding whether Greenway consultations could be via the planning Committee. The PT Officer confirmed with the Town Clerk that the Greenways discussion had previously been through the Amenities Committee and as yet there hadn't been any further consultations on the Greenway passed through to us. There would be a discussion on where it was placed if this was forthcoming.

CHAIRMANS INITIALS _____



CHAIRMANS SIGNATURE_____

CHAIRMANS INITIALS _____





Wokingham Town Council External Representation
Meeting Record

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| Organisation | Emmbrook Village Hall |
| Meeting Attended | Committee |
| WTC Attached Committee | F&P |
| Name of Councillor | Keith Malvern |
| Date of Meeting | 16.1.24 |
| Main Points of Meeting | |
| <p>The main point was to consider the Audit report that had been produced by Kate Meads. This had a number of actions including how the trust deeds could be altered, how we could ensure that a wider range of trustees would be able to spread the work load. The report also identified the need to look at energy efficiency at the Hall. It was agreed that with the number of issues it would best to set aside a whole meeting for this</p> | |
| Action or Points of follow up for WTC | |
| | |



Wokingham Town Council

TC Report 01 – 2024

To: FINANCE AND PERSONNEL COMMITTEE

Date: 23rd January 2024

Subject: Budget and Precept 2024/25

1 REASON FOR REPORT

To consider the budget and precept charge for the 2024/2025 financial year..

2 BACKGROUND

2.1 Each year Wokingham Borough Council reviews and sets the tax base figure for each of the parishes. All domestic properties are placed within one of eight Valuation Bands (A – H) dependent upon their value as at the 1st April 1991. For the purposes of setting council tax and precepts, Band D is taken as the average band and the tax is set on the basis of “Band D equivalent figures”. This means, for example, a brand new band H property is equivalent of two Band D properties for the purposes of the tax base and we would receive double the council tax.

2.2 The tax base for council tax and parish council precept purposes is calculated by:-

- Converting the number of properties in each Band to Band D equivalent by applying the appropriate weighting for that Band.
- Allowing for the properties entitled to discounts.
- Allowing for properties entitled to exemptions.
- Allowing for further adjustments in the year eg new dwellings, properties to be demolished, exempt properties and band changes due to appeals.
- Allowing for non-collection.

Once the tax base is approved this figure is used to calculate the precept. The total precept to be raised is arrived at by multiplying the actual Band D charge by the tax base.

The 2024 tax base is 149.4 higher than last year's figure (from 17,230.6 to 17,380). The adjustment in the tax base from last year means that in 2024/2025 the Council will raise £9,701 more from the Band D payable than it would have at last year's rate.

3 POSITION FOR 2024/25

3.1 Councillors will note that the outlook continues to remain volatile owing to an extended period of high inflation and this continues to make the task of budget setting particularly difficult, given the budget spans as far ahead as March 2025. Income targets for room hire have also been adjusted, as post-covid recovery has likely been detrimentally impacted by the rising cost of living and we continue to remain below pre-covid levels for general room bookings.

- 3.2 Councillors will recall at the 21st November 2023 F&P Committee meeting agreement was made for the following increases to the budget for 2024-25:

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| Total of funding requests from Committees and cost of living increases, less budget savings made | £117,316 |
| One off projects, to be funded from Reserves (Excluding CIL funded projects) (Woosehill fire alarm (£1,000), Town Hall defibrillator (£3,000), Park Yoga (£1,400), Mayoral Chain reserve (£8,000), Beating the Bounds event (£4,000)) | £17,400 |
| Total increase in budgets recommended | £134,716 |

- 3.3 Councillors also recommended that the Town Clerk could work to a maximum of 8.75% precept increase. With the increase in the tax base this equates to an additional £108,446.68 in precept income.

- 3.4 The budget estimates attached include CIL income of £200,000 has been budgeted for based on the forecasts received from WBC. However, the timeline for when this will be received is not confirmed. Funds are received twice in the year, in April and October, with monthly update reports received from WBC.

In September 2020, Council resolved in resolution 30184 that, subject to yearly budgetary approval, a £60k movement to the playpark earmark reserve would be funded via the precept should CIL payments not come in as expected. During 2023-24 £126,344 of CIL has been received and has been moved to the earmark reserve therefore no amount for 2024-25 is required from the precept.

Reserves –Wokingham Town Council has reserves made up as follows:

| | 31-Dec-23 | Expected 31.03.2024 | Estimated 31.03.2025 |
|----------------------------------|-----------------------|------------------------|-------------------------|
| Earmarked reserve | | | |
| Self-Insurance | £1,481 | £0 | £0 |
| Emergency Provision | £175,000 | £200,000 | £250,000 |
| Playpark (inc. CIL) reserve | £474,232 | £554,197 ¹ | £754,197 ² |
| Election Reserve | £25,500 | £0 | £8,000 |
| Mayoral Chain Reserve (new) | £0 | £0 | £8,000 |
| Town Hall Maintenance Reserve | £21,750 | £51,750 | £30,000 |
| Total EMR | £697,963 | £805,947 | £1,050,197 |
| General Reserve (at 31 Dec 2023) | £272,857 ³ | | |

¹ Based on balance at 31st December plus CIL income for 2023-24

² Based on zero spend and assumed CIL income for 2024-25. In all likelihood, this balance will be lower as we anticipate some equipment replacement at Leslie Sears play area.

³ This sum will vary running up to year end, and will increase or decrease, depending on underspends and/or overspends in the 2023-24 budget.

- 3.5 Councillors will note that Wokingham Town Council has held a long-term investment since 2015 which is not shown on the balance sheet - CCLA Local Authority Property fund. The town council's holdings were valued on 30 December 2023 at £186,935.67. This earns approximately £7,500 in interest per year, and half the fund is due to be redeemed in late February 2024.

It is a generally accepted recommendation for our level and size of Council that the council should hold a sum of around 3 months' Net Revenue Expenditure (i.e. around £250,000) for emergency or unanticipated situations. This requirement is reflected in our 'Emergency Provision'.

- 3.6 Additional Income Sources:

Excluding CIL and Precept, WTC has the following income sources:

- i) Market income
- ii) Town Hall & Woosehill lettings
- iii) Town Hall Office Rental
- iv) Town Hall Shop/Restaurants
- v) Allotment rental

- 3.7 2024/2025 Budget Estimates:

- a) The Council's expenditure for 2024/2025 is expected to be £1,743,168 balanced by a precept of £1,227,267, CIL Income of £200,000 and other additional income of £260,590. It was agreed to use £11,400 from general reserves to fund non-CIL related 'one-off' projects for 2024-25, and to allocate £8,000 from general reserves for a long-term fund to replace the Mayor's Chain.

It will be necessary to use a further £26,198 from general reserves to balance the budget.

| Expenditure | | Income | |
|----------------------------------------------|-------------------|-----------------------------------------------------------|-------------------|
| Budgeted expenditure | £1,725,455 | Precept | £1,227,267 |
| Rolled forward funds request | £9,713 | CIL | £200,000 |
| Establish a regalia reserve (4-year funding) | £8,000 | Other income | £260,590 |
| | | From reserves: (reviewed at Nov F&P meeting) | |
| | | One-off projects | £17,400 |
| | | Rolled forward funds (pending approval) | £9,713 |
| | | From reserves: (Sum required to balance budget) | £28,198 |
| TOTAL | £1,743,168 | TOTAL | £1,743,168 |

This additional use of general reserves could be covered by re-aligning a proportion of the 2024-25 budget request for Town Hall Maintenance Reserve (£26,698 of £30,000) from existing general reserves, rather than from precepted income.

- b) It is proposed that the precept level be set at £1,227,267 for 2024/2025.

Agenda item 11a

- c) The proposed Band D property charge of £70.61 per annum (£64.93 2023-24) represents an increase of 8.75% or £5.68 per Band D household per annum.

4

CONSIDERATIONS

- 4.1 In deciding the precept for 2024-25, Councillors may wish to be mindful of the following statement published by the Department for Levelling Up, Housing and Communities, on 5th December 2023:

The proposed referendum principles are: No council tax referendum principles for town and parish councils, but the government will review the decisions taken by these authorities when considering referendum principles in future years.

5

RECOMMENDATIONS

- 5.1 That Councillors note the content of the report
- 5.2 That the precept level of £1,227,267 for the 2024/2025 financial year be presented to Council for approval.
- 5.3 That the proposed budget for 2024-25 be presented to Council for approval.

| <u>Last Year : 2022/2023</u> | | | <u>Financial Year : 2023/2024</u> | | | | <u>DRAFT Budget for 2024/25</u> | | |
|------------------------------|---------------------|----------|-----------------------------------|------------|-----------|-----------|---------------------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| <u>101</u> | <u>Amenities</u> | | | | | | | | |
| 1202 | | 50 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1256 | | 30 | 0 | 0 | 0 | 0 | 30 | 0 | 0 |
| | | 80 | 0 | 0 | 0 | 0 | 30 | 0 | 0 |
| | Total Income | | | | | | | | |
| 4146 | | 80 | 72 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4411 | | 21,000 | 21,675 | 18,330 | 0 | 3,741 | 24,500 | 0 | 0 |
| 4506 | | 0 | 153 | 104 | 0 | 0 | 1,000 | 0 | 0 |
| 4508 | | 6,000 | 5,905 | 2,172 | 0 | 50 | 8,000 | 0 | 0 |
| 4514 | | 6,500 | 9,149 | 6,998 | 0 | 90 | 6,500 | 0 | 0 |
| 4515 | | 23,000 | 20,447 | 21,143 | 0 | 7,510 | 26,500 | 0 | 0 |
| 4521 | | 15,000 | 1,453 | 1,541 | 0 | 7,459 | 4,500 | 0 | 0 |
| | | 71,580 | 58,855 | 50,288 | 0 | 18,849 | 71,000 | 0 | 0 |
| | | (71,500) | (58,855) | (50,288) | 0 | | (70,970) | | |
| <u>102</u> | <u>Market</u> | | | | | | | | |
| 1106 | | 0 | 0 | 10,070 | 0 | 0 | 0 | 0 | 0 |
| 1220 | | 40,000 | 40,010 | 34,131 | 0 | 0 | 40,200 | 0 | 0 |
| 1222 | | 1,500 | 1,850 | 1,520 | 0 | 0 | 1,850 | 0 | 0 |
| | | 41,500 | 41,860 | 45,721 | 0 | 0 | 42,050 | 0 | 0 |
| | Total Income | | | | | | | | |
| 4100 | | 1,000 | 2,376 | 2,064 | 0 | 10,646 | 1,980 | 0 | 0 |
| 4131 | | 1,250 | 1,239 | 427 | 0 | 0 | 1,375 | 0 | 0 |
| 4145 | | 6,560 | 6,437 | 3,368 | 0 | 0 | 7,216 | 0 | 0 |

Continued on next page

| 12/01/2024 | | Wokingham Town Council | | | | | | | | | | Page 2 |
|--------------------------------|--------------------------------|-------------------------------------------------|--------|--------|----------------------------|-----------|-----------|--------|--------------------------|-----------------|--|--------|
| 16:01 | | Annual Budget - By Centre (Actual YTD Month 10) | | | | | | | | | | |
| | | Note: 31st December 2023 | | | | | | | | | | |
| | | Last Year : 2022/2023 | | | Financial Year : 2023/2024 | | | | DRAFT Budget for 2024/25 | | | |
| | | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward | | |
| 4172 | Licences (All) | 1,200 | 1,378 | 1,500 | 70 | 0 | 0 | 2,550 | 0 | 0 | | |
| 4327 | Advertising/Marketing | 2,000 | 1,472 | 2,000 | 834 | 0 | 77 | 1,000 | 0 | 0 | | |
| Overhead Expenditure | | 12,010 | 12,902 | 13,110 | 6,763 | 0 | 10,723 | 14,121 | 0 | 0 | | |
| Movement to/(from) Gen Reserve | | 29,490 | 28,958 | 28,590 | 38,958 | 0 | | 27,929 | | | | |
| 103 Parks & Bloom | | | | | | | | | | | | |
| 1101 | Football Pitch-Langborough | 500 | 45 | 500 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| 1103 | St Teresa's School-KGV | 1,100 | 1,100 | 1,100 | 1,100 | 0 | 0 | 1,100 | 0 | 0 | | |
| 1104 | Redlands Farm Rent | 350 | 450 | 350 | 450 | 0 | 0 | 350 | 0 | 0 | | |
| 1256 | Misc. Income | 0 | 3,595 | 0 | 500 | 0 | 0 | 0 | 0 | 0 | | |
| 1265 | WBC Elms Field | 4,200 | 4,200 | 2,100 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| 1267 | Bloom income | 100 | 4,445 | 1,600 | 2,205 | 0 | 0 | 1,600 | 0 | 0 | | |
| Total Income | | 6,250 | 13,835 | 5,650 | 4,255 | 0 | 0 | 3,050 | 0 | 0 | | |
| 4100 | Repairs & Maintenance | 25,500 | 17,091 | 44,000 | 41,489 | 0 | 4,038 | 40,000 | 0 | 0 | | |
| 4101 | Competitions | 1,850 | 1,230 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| 4102 | Hedges & Ditches | 1,000 | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| 4105 | Maintenance Contracts | 19,000 | 17,698 | 19,000 | 17,634 | 0 | 6,260 | 31,500 | 0 | 0 | | |
| 4106 | Elms Field Maintenance | 34,000 | 34,900 | 37,500 | 21,618 | 0 | 995 | 32,500 | 0 | 0 | | |
| 4107 | Trees | 35,000 | 25,112 | 35,000 | 12,857 | 0 | 12,665 | 35,000 | 0 | 0 | | |
| 4114 | KGV & Leslie Sears Maintenance | 1,500 | 8,631 | 1,500 | 1,582 | 0 | 0 | 1,500 | 0 | 0 | | |
| 4120 | Security | 2,000 | 0 | 2,000 | 0 | 0 | 713 | 1,000 | 0 | 0 | | |
| 4131 | Electricity | 1,000 | 7,729 | 5,000 | -578 | 0 | 0 | 5,000 | 0 | 0 | | |
| 4135 | Water | 300 | 157 | 300 | 119 | 0 | 0 | 300 | 0 | 0 | | |

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Wokingham Town Council

Page 3

Annual Budget - By Centre (Actual YTD Month 10)

Note: 31st December 2023

| Last Year : 2022/2023 | | | Financial Year : 2023/2024 | | | | DRAFT Budget for 2024/25 | | |
|-----------------------|-----------|-----------|----------------------------|------------|-----------|-----------|--------------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4147 | 450 | 534 | 450 | 598 | 0 | 0 | 0 | 0 | 0 |
| 4149 | 350 | 350 | 350 | 0 | 0 | 0 | 350 | 0 | 0 |
| 4151 | 5,000 | 8,999 | 5,000 | 4,786 | 0 | 3,071 | 7,000 | 0 | 0 |
| 4154 | 0 | 4,303 | 0 | 509 | 0 | 340 | 0 | 0 | 0 |
| 4155 | 0 | 0 | 0 | 1,400 | 0 | 0 | 1,400 | 0 | 0 |
| 4312 | 600 | 691 | 600 | 0 | 0 | 0 | 600 | 0 | 0 |
| 4327 | 2,000 | 2,416 | 2,000 | 0 | 0 | 0 | 750 | 0 | 0 |
| 4412 | 9,000 | 13,974 | 11,000 | 14,653 | 0 | 135 | 10,000 | 0 | 0 |
| 4522 | 3,000 | 2,958 | 3,000 | 0 | 0 | 0 | 2,000 | 0 | 0 |
| 4524 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 151,550 | 146,772 | 168,700 | 116,666 | 0 | 28,215 | 168,900 | 0 | 0 |
| | -145,300 | -132,937 | -163,050 | -112,411 | 0 | -28,215 | -165,850 | 0 | 0 |
| | 0 | 0 | 0 | 15,642 | 0 | 0 | 0 | 0 | 0 |
| | (145,300) | (132,937) | (163,050) | (96,770) | 0 | | (165,850) | | |
| 104 | | | | | | | | | |
| | 27,000 | 17,329 | 27,000 | 12,496 | 0 | 0 | 22,000 | 0 | 0 |
| | 2,400 | 1,812 | 2,400 | 2,311 | 0 | 0 | 2,400 | 0 | 0 |
| | 2,000 | 2,154 | 2,000 | 1,521 | 0 | 0 | 2,000 | 0 | 0 |
| | 5,000 | 4,716 | 5,000 | 3,682 | 0 | 0 | 5,000 | 0 | 0 |
| | 10 | 1 | 10 | 1 | 0 | 0 | 10 | 0 | 0 |
| | 36,410 | 26,011 | 36,410 | 20,011 | 0 | 0 | 31,410 | 0 | 0 |
| | 8,000 | 14,173 | 12,000 | 10,913 | 0 | 2,115 | 9,900 | 0 | 0 |

Continued on next page

12/01/2024

16:01

Wokingham Town Council

Annual Budget - By Centre (Actual YTD Month 10)

Note: 31st December 2023

Continued on next page

| <u>Last Year : 2022/2023</u> | | | <u>Financial Year : 2023/2024</u> | | | | <u>DRAFT Budget for 2024/25</u> | | |
|------------------------------|--------------------------------|---------|-----------------------------------|------------|-----------|-----------|---------------------------------|-------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| | | | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| 1026 | Service Charges - All Tenants | 4,580 | 4,580 | 3,983 | 0 | 0 | 7,420 | 0 | 0 |
| 1027 | Insurance Recharge - All Tenan | 2,840 | 1,313 | 6,008 | 0 | 0 | 0 | 0 | 0 |
| 1158 | Banner Income | 0 | 800 | 300 | 0 | 0 | 0 | 0 | 0 |
| 1258 | Equipment Hire (Bookings) | 1,200 | 712 | 186 | 0 | 0 | 1,200 | 0 | 0 |
| 1260 | Hospitality Income | 2,500 | 1,554 | 2,099 | 0 | 0 | 2,500 | 0 | 0 |
| 1261 | Citizenship Ceremonies | 1,590 | 1,600 | 1,200 | 0 | 0 | 1,590 | 0 | 0 |
| 1262 | Wedding catering income | 4,000 | 6,010 | 5,017 | 0 | 0 | 5,000 | 0 | 0 |
| | Total Income | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| | | 139,260 | 128,646 | 117,114 | 0 | 0 | 135,860 | 0 | 0 |
| 4100 | Repairs & Maintenance | 25,500 | 20,471 | 18,857 | 0 | 16,433 | 28,050 | 0 | 0 |
| 4108 | Gutter Maintenance | 800 | 350 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4109 | Health & Safety Surveys | 1,500 | 2,507 | 1,445 | 0 | 5,100 | 2,700 | 0 | 0 |
| 4120 | Security | 6,000 | 5,228 | 3,832 | 0 | 1,968 | 6,000 | 0 | 0 |
| 4121 | CCTV | 800 | 0 | 0 | 0 | 1,000 | 800 | 0 | 0 |
| 4131 | Electricity | 8,000 | 6,450 | 13,486 | 0 | 0 | 11,400 | 0 | 0 |
| 4132 | Gas | 5,500 | 5,750 | 4,816 | 0 | 0 | 7,700 | 0 | 0 |
| 4135 | Water | 8,730 | 5,508 | -4,637 | 0 | 0 | 8,730 | 0 | 0 |
| 4145 | Rates | 23,700 | 24,149 | 25,176 | 0 | 0 | 26,950 | 0 | 0 |
| 4150 | Cleaning Materials | 2,000 | 2,614 | 1,509 | 0 | 0 | 2,000 | 0 | 0 |
| 4151 | Waste Collection | 3,000 | 1,103 | 1,039 | 0 | 354 | 1,500 | 0 | 0 |
| 4154 | External Cleaning | 5,180 | 8,273 | 5,592 | 0 | 2,813 | 8,180 | 0 | 0 |
| 4172 | Licences (All) | 3,500 | 2,427 | 0 | 0 | 0 | 3,500 | 0 | 0 |
| 4320 | Telephones | 0 | 0 | 2,781 | 0 | 0 | 0 | 0 | 0 |
| 4325 | Town Hall Equipment Purchases | 1,500 | 779 | 609 | 0 | 0 | 1,000 | 0 | 0 |
| 4330 | Info Centre/Misc Costs | 300 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

| Wokingham Town Council Annual Budget - By Centre (Actual YTD Month 10) Note: 31st December 2023 | | | | | | | | | |
|-------------------------------------------------------------------------------------------------------|---------------------------------------|---------|----------------------------|------------|-----------|-----------|--------------------------|-----|-----------------|
| Last Year : 2022/2023 | | | | | | | | | |
| | Budget | Actual | Financial Year : 2023/2024 | | | | DRAFT Budget for 2024/25 | | |
| | | | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4332 | Function costs | 3,557 | 2,250 | 2,620 | 0 | -71 | 2,250 | 0 | 0 |
| 4398 | Wedding external catering | 3,802 | 4,000 | 1,654 | 0 | 0 | 4,000 | 0 | 0 |
| 4507 | Pigeon Control/Hygiene | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 103,260 | 109,960 | 78,779 | 0 | 27,597 | 114,760 | 0 | 0 |
| | Movement to/(from) Gen Reserve | 36,000 | 30,400 | 38,335 | 0 | | 21,100 | | |
| 109 | Allotments | | | | | | | | |
| 1105 | S 106 Monies | 0 | 0 | 40,559 | 0 | 0 | 0 | 0 | 0 |
| 1203 | Allotment Rents | 12,150 | 13,400 | 16,000 | 0 | 0 | 17,000 | 0 | 0 |
| | Total Income | 12,150 | 13,400 | 56,559 | 0 | 0 | 17,000 | 0 | 0 |
| 4100 | Repairs & Maintenance | 6,100 | 7,000 | 47,754 | 0 | 15,399 | 7,700 | 0 | 0 |
| 4101 | Competitions | 0 | 700 | 968 | 0 | 0 | 700 | 0 | 0 |
| 4105 | Maintenance Contracts | 0 | 0 | 0 | 0 | 0 | 2,500 | 0 | 0 |
| 4135 | Water | 3,000 | 3,000 | 1,806 | 0 | 0 | 4,250 | 0 | 0 |
| 4146 | St Pauls Gate Rental | 0 | 80 | 0 | 0 | 0 | 80 | 0 | 0 |
| 4154 | External Cleaning | 0 | 0 | 0 | 0 | 0 | 4,500 | 0 | 0 |
| 4182 | Allotment projects | 4,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 13,600 | 10,780 | 50,528 | 0 | 15,399 | 19,730 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (1,450) | 2,620 | 6,031 | 0 | | (2,730) | | |
| 120 | Amenities Capital | | | | | | | | |
| 4302 | Town Hall Structural Repairs | 30,000 | 30,000 | 0 | 0 | 0 | 30,000 | 0 | 0 |
| 4309 | Footpath Upgrade | 22,000 | 0 | 26,764 | 0 | 0 | 0 | 0 | 0 |

Continued on next page

| <u>Last Year : 2022/2023</u> | | | <u>Financial Year : 2023/2024</u> | | | | <u>DRAFT Budget for 2024/25</u> | | |
|------------------------------|---------------------------------|-----------|-----------------------------------|------------|-----------|-----------|---------------------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4313 | 31,000 | -360 | 25,900 | 46,379 | 0 | 0 | 40,000 | 0 | 0 |
| | | | | | | | | | |
| | 83,000 | 41,951 | 55,900 | 73,143 | 0 | 0 | 70,000 | 0 | 0 |
| 6001 | 0 | 11,000 | 0 | 26,764 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | | | | |
| | (83,000) | (30,951) | (55,900) | (46,379) | 0 | | (70,000) | | |
| | | | | | | | | | |
| <u>201</u> | <u>Personnel</u> | | | | | | | | |
| 4000 | 389,000 | 420,174 | 409,000 | 329,486 | 0 | 0 | 472,500 | 0 | 0 |
| 4001 | 9,500 | 17,408 | 11,000 | 18,870 | 0 | 0 | 20,750 | 0 | 0 |
| 4002 | 32,500 | 41,805 | 36,500 | 30,372 | 0 | 0 | 45,000 | 0 | 0 |
| 4003 | 103,000 | 111,761 | 108,000 | 90,413 | 0 | 0 | 125,000 | 0 | 0 |
| 4004 | 2,170 | 1,940 | 3,670 | 1,395 | 0 | 0 | 3,670 | 0 | 0 |
| 4005 | 6,000 | 4,462 | 6,000 | 7,203 | 0 | 0 | 7,250 | 0 | 0 |
| 4006 | 2,000 | 880 | 1,500 | -464 | 0 | 1,161 | 1,000 | 0 | 0 |
| 4010 | 1,500 | 198 | 1,500 | 643 | 0 | 59 | 1,500 | 0 | 0 |
| 4011 | 0 | 0 | 0 | 0 | 0 | 0 | 750 | 0 | 0 |
| | | | | | | | | | |
| | 545,670 | 598,626 | 577,170 | 477,918 | 0 | 1,220 | 677,420 | 0 | 0 |
| | (545,670) | (598,626) | (577,170) | (477,918) | 0 | | (677,420) | | |
| <u>301</u> | <u>F & P Administration</u> | | | | | | | | |
| 1107 | 140,000 | 393,992 | 200,000 | 126,344 | 0 | 0 | 200,000 | 0 | 0 |
| 1251 | 8,200 | 11,025 | 8,200 | 21,295 | 0 | 0 | 23,200 | 0 | 0 |
| 1256 | 0 | 1,400 | 0 | 350 | 0 | 0 | 0 | 0 | 0 |
| 1263 | 8,500 | 8,313 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1276 | 1,014,210 | 1,014,210 | 1,118,820 | 1,118,820 | 0 | 0 | 1,227,267 | 0 | 0 |

Continued on next page

| <u>Last Year : 2022/2023</u> | | | <u>Financial Year : 2023/2024</u> | | | | <u>DRAFT Budget for 2024/25</u> | | |
|------------------------------|------------------------------|-----------|-----------------------------------|------------|-----------|-----------|---------------------------------|--------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| | 1,170,910 | 1,428,940 | 1,327,020 | 1,266,808 | 0 | 0 | 1,450,467 | 0 | 0 |
| Total Income | | | | | | | | | |
| 4007 | Car Allowances | 1,240 | 1,239 | 1,240 | 1,033 | 0 | 0 | 1,240 | 0 |
| 4008 | Travel,Subsistance, Parking | 3,000 | 4,400 | 3,000 | 3,406 | 0 | 0 | 3,000 | 0 |
| 4009 | Van hire costs | 3,500 | 5,584 | 6,000 | 5,024 | 0 | 30 | 10,500 | 0 |
| 4109 | Health & Safety Surveys | 0 | -340 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4145 | Rates | 12,000 | 11,626 | 12,500 | 12,135 | 0 | 0 | 13,750 | 0 |
| 4150 | Cleaning Materials | 0 | 0 | 0 | 1,030 | 0 | 136 | 0 | 0 |
| 4310 | Office Equipment Purchases | 4,000 | 3,562 | 4,000 | 994 | 0 | 704 | 6,500 | 0 |
| 4311 | Office Equipment Maintenance | 4,180 | 0 | 2,180 | 0 | 0 | 0 | 2,180 | 0 |
| 4320 | Telephones | 4,500 | 11,343 | 6,500 | 6,325 | 0 | 40 | 7,500 | 0 |
| 4322 | Office Supplies | 4,000 | 3,459 | 3,000 | 2,337 | 0 | 493 | 3,000 | 0 |
| 4323 | Postage | 1,500 | 142 | 1,000 | 350 | 0 | 0 | 800 | 0 |
| 4324 | Photocopier Lease | 1,560 | 1,558 | 1,560 | 1,618 | 0 | 0 | 1,560 | 0 |
| 4326 | Subscriptions | 8,800 | 17,479 | 16,800 | 15,422 | 0 | 4,143 | 16,800 | 0 |
| 4327 | Advertising/Marketing | 6,000 | 2,926 | 5,180 | 420 | 0 | 0 | 5,180 | 0 |
| 4329 | Website Maintenance | 1,200 | 0 | 1,200 | 271 | 0 | 129 | 1,200 | 0 |
| 4344 | Strategic Marketing | 17,000 | 13,255 | 8,000 | 7,594 | 0 | 1,064 | 8,000 | 0 |
| 4379 | Professional & Legal Fees | 10,000 | 6,031 | 8,000 | 1,231 | 0 | 5,832 | 8,000 | 0 |
| 4380 | External Audit Fees | 2,000 | 2,000 | 2,000 | 100 | 0 | 0 | 2,000 | 0 |
| 4381 | Internal Audit Fees | 1,700 | 940 | 1,700 | 108 | 0 | 1,220 | 2,000 | 0 |
| 4382 | Insurances | 27,800 | 30,726 | 27,800 | 25,653 | 0 | 0 | 28,600 | 0 |
| 4383 | Bank Charges | 1,180 | 580 | 1,000 | 526 | 0 | 0 | 1,000 | 0 |
| 4391 | Asset Valuations | 0 | 4,536 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4395 | Photocopier Usage | 1,600 | 684 | 1,200 | 829 | 0 | 0 | 1,200 | 0 |

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Wokingham Town Council

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Annual Budget - By Centre (Actual YTD Month 10)

Note: 31st December 2023

| Last Year : 2022/2023 | | | Financial Year : 2023/2024 | | | | DRAFT Budget for 2024/25 | | |
|---------------------------------|--------------------------------|---------|----------------------------|------------|-----------|-----------|--------------------------|---------|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4396 | Publications | 300 | 134 | 300 | 0 | 0 | 0 | 300 | 0 |
| 4602 | Election & Reserve | 18,000 | 0 | 8,000 | 32,875 | 0 | 0 | 8,500 | 0 |
| 4990 | CIL Expenditure reserve | 140,000 | 0 | 175,000 | 0 | 0 | 0 | 160,000 | 0 |
| Overhead Expenditure | | | 297,160 | 119,279 | 0 | 13,791 | 292,810 | 0 | 0 |
| 301 Net income over Expenditure | | | 1,029,860 | 1,147,530 | 0 | -13,791 | 1,157,657 | 0 | 0 |
| 6001 | plus Transfer from EMR | 0 | 4,000 | 0 | 32,875 | 0 | 0 | 0 | 0 |
| 6002 | less Transfer to EMR | 0 | 393,992 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | | | 1,029,860 | 1,180,404 | 0 | | 1,157,657 | | |
| 302 Civic | | | | | | | | | |
| 4333 | Newsletter | 4,400 | 4,477 | 5,000 | 5,211 | 0 | 0 | 5,500 | 0 |
| 4335 | Operation Bridge Costs | 0 | 3,565 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4360 | Twinning Official Entertaining | 100 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4362 | Civic Receptions | 800 | 824 | 2,800 | 1,195 | 0 | 0 | 900 | 0 |
| 4365 | Heritage Day | 3,500 | 2,959 | 3,850 | 3,179 | 0 | 0 | 3,850 | 0 |
| 4369 | Remembrance Day | 1,390 | 996 | 2,800 | 831 | 0 | 2,240 | 3,200 | 0 |
| 4370 | Christmas Music | 150 | 115 | 1,000 | 0 | 0 | 0 | 1,250 | 0 |
| 4371 | Honoraria | 1,600 | 1,400 | 1,400 | 1,400 | 0 | 0 | 1,500 | 0 |
| 4372 | Chair's Allowance | 3,500 | 3,500 | 3,500 | 875 | 0 | 0 | 3,500 | 0 |
| 4373 | Civic Transport | 100 | 0 | 100 | 0 | 0 | 0 | 100 | 0 |
| 4374 | Official Gifts | 500 | 361 | 500 | 138 | 0 | 0 | 500 | 0 |
| 4375 | Christmas Cards | 250 | 215 | 300 | 278 | 0 | 0 | 300 | 0 |
| 4376 | Insignia & Dress | 3,000 | 2,944 | 3,000 | 3,425 | 0 | 0 | 3,000 | 0 |
| 4377 | Civic Awards | 1,500 | 1,262 | 2,000 | 155 | 0 | 0 | 2,000 | 0 |

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| <div> <div> <div>12/01/2024</div> <div>16:01</div> </div> <div> <div>Wokingham Town Council</div> <div>Annual Budget - By Centre (Actual YTD Month 10)</div> <div>Note: 31st December 2023</div> </div> <div> <div>Page 10</div> </div> </div> | | | | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------|----------------------------|------------|-----------|-----------|--------------------------|-----|-----------------|
| | Last Year : 2022/2023 | | Financial Year : 2023/2024 | | | | DRAFT Budget for 2024/25 | | |
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| 4378 Silver Talks | 50 | 71 | 50 | 71 | 0 | 0 | 150 | 0 | 0 |
| 4399 Mayor's Sunday | 3,600 | 2,587 | 5,000 | 2,930 | 0 | 0 | 5,000 | 0 | 0 |
| 4400 Mayors Chaplain | 0 | 0 | 0 | 0 | 0 | 0 | 175 | 0 | 0 |
| 4401 Beating the Bounds | 0 | 0 | 0 | 0 | 0 | 0 | 4,000 | 0 | 0 |
| 4523 Museum Accreditation | 2,000 | 794 | 10,000 | 287 | 0 | 0 | 2,500 | 0 | 10,000 |
| Overhead Expenditure | 26,440 | 26,071 | 41,300 | 19,975 | 0 | 2,240 | 37,425 | 0 | 10,000 |
| Movement to/(from) Gen Reserve | (26,440) | (26,071) | (41,300) | (19,975) | 0 | | (37,425) | | |
| 303 Grants | | | | | | | | | |
| 1256 Misc. Income | 0 | 0 | 0 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| Total Income | 0 | 0 | 0 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| 4352 Youth Council Sports Grants | 1,800 | 2,000 | 2,000 | 700 | 0 | 0 | 2,000 | 0 | 0 |
| 4353 Grants General | 65,170 | 47,294 | 54,320 | 38,439 | 0 | 0 | 95,169 | 0 | 0 |
| 4363 Grants Service Providers | 45,100 | 51,375 | 46,200 | 49,100 | 0 | 0 | 0 | 0 | 0 |
| 4393 Grants - In year | 0 | 0 | 0 | 0 | 0 | 0 | 10,000 | 0 | 0 |
| Overhead Expenditure | 112,070 | 100,669 | 102,520 | 88,239 | 0 | 0 | 107,169 | 0 | 0 |
| Movement to/(from) Gen Reserve | (112,070) | (100,669) | (102,520) | (86,239) | 0 | | (107,169) | | |
| 304 Arts & Culture | | | | | | | | | |
| 1159 Book Festival Income | 3,600 | 2,731 | 3,600 | 3,190 | 0 | 0 | 3,600 | 0 | 0 |
| 1164 Lunar New Year income | 0 | 0 | 0 | 0 | 0 | 0 | 100 | 0 | 0 |
| 1253 Fun Day Income | 150 | 230 | 200 | 520 | 0 | 0 | 350 | 0 | 0 |
| 1266 Board games income | 1,000 | 248 | 1,000 | 0 | 0 | 0 | 1,000 | 0 | 0 |

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| <u>Last Year : 2022/2023</u> | | | <u>Financial Year : 2023/2024</u> | | | | <u>DRAFT Budget for 2024/25</u> | | |
|------------------------------|--------|--------|-----------------------------------|------------|-----------|-----------|---------------------------------|-----|-----------------|
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
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| <div> <div>12/01/2024</div> <div>16:01</div> <div> <div>Wokingham Town Council</div> <div>Annual Budget - By Centre (Actual YTD Month 10)</div> <div>Note: 31st December 2023</div> </div> <div>Page 12</div> </div> | | | | | | | | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------|----------------------------|------------|-----------|-----------|--------------------------|-----|-----------------|
| | Last Year : 2022/2023 | | Financial Year : 2023/2024 | | | | DRAFT Budget for 2024/25 | | |
| | Budget | Actual | Total | Actual YTD | Projected | Committed | Agreed | EMR | Carried Forward |
| Overhead Expenditure | 2,200 | 6,777 | 5,340 | 1,530 | 0 | 313 | 5,640 | 0 | 0 |
| Movement to/(from) Gen Reserve | (2,200) | (1,977) | (2,400) | 3,749 | 0 | | (2,700) | | |
| Total Budget Income | 1,411,310 | 1,711,804 | 1,572,310 | 1,521,457 | 0 | 0 | 1,687,857 | 0 | 0 |
| Expenditure | 1,509,510 | 1,379,503 | 1,601,390 | 1,202,281 | 0 | 188,710 | 1,725,455 | 0 | 10,000 |
| Net Income over Expenditure | -98,200 | 332,301 | -29,080 | 319,176 | 0 | -188,710 | -37,598 | 0 | -10,000 |
| plus Transfer from EMR | 0 | 15,000 | 0 | 75,281 | 0 | 0 | 0 | 0 | 0 |
| less Transfer to EMR | 0 | 393,992 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | (98,200) | (46,691) | (29,080) | 394,457 | 0 | | (37,598) | | |