



Wokingham Town Council

Town Hall, Market Place, Wokingham, Berkshire RG40 1AS

Tel: 0118 978 3185 www.wokingham-tc.gov.uk

Town Clerk: K. Hughes

This Council Meeting is open to the Public and Press
Please notify the Officer or Chairman if you wish to record the meeting

30th August 2023

Dear Councillor

You are hereby summoned to attend the meeting of the **Planning & Transportation Committee** to be held in the **Council Chamber, Town Hall, Wokingham** at **7.30pm** on **Tuesday 5th September 2023** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours sincerely

K Hughes
Town Clerk

Contact Officer Miles Thorne, Technical Officer
Direct line: 0118 974 0885 Email: planning@wokingham-tc.gov.uk

AGENDA

1 APOLOGIES FOR ABSENCE

2 MEMBERS' INTERESTS

To receive any declaration of interests from Members on the business about to be transacted.

3 QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC

The Chairman to answer questions raised by members of the Council or public.

This is an opportunity for the people of Wokingham to ask questions of, and make comments to, the Town Council. Members of the public are requested to restrict their questions and comments to three minutes. Questions which are not answered at this meeting will be answered in writing to the person asking the question. To ensure an informed response, please send your questions to the Town Clerk at least three working days prior to the meeting.

4 MINUTES OF PREVIOUS MEETINGS

To receive and confirm the Minutes of the proceedings at the meetings of this Committee held on 6th July 2023 (pages 16779 to 16785) copy attached as a true and correct record.

5 MONITORING REPORT

To receive and consider the Monitoring Report dated 30th August 2023

6 APPLICATION FOR NEW PREMISES LICENCE

To receive and consider a licence for Wokingham Local Food And Wine. Any comments are required by 11th September.

7 WELCOME TO WOKINGHAM AND SPEED WATCH SIGNAGE

To receive and consider a budget proposal (2024-2025) to have signs installed at six entry points to Wokingham. This would include 'Welcome to Wokingham' sign and 'Speed Watch Area' sign at each of the 6 entry points.

8 COMMITTEE'S BUDGET

To receive and consider a report on the Committee's budget as of 31st July 2023 (copies attached).

9 PLANNING APPLICATIONS

To receive and consider current planning applications. Details of the applications are on the Town Council's web site and will be presented at the meeting. <https://www.wokingham-tc.gov.uk/planning-applications/>

10 INFORMATION ITEMS

To receive items for information or to be referred to a future meeting.

Planning & Transportation Committee: Keith Malvern, Nagi Negella (Vice Chair), Adrian Betteridge, Warren Dixon, Andy Croy, Basit Alvi, Tony Lack and Imogen Shepherd-Dubey (Chair).

Copy to: Ms Sally Gurney

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be recorded. The purpose of recording proceedings is that it acts as an aide-memoir in assisting the clerk of the meeting in the compilation of minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the Council's Policy on Filming, Recording & Reporting on Council and Committee Meetings (copy available on request).

6th July 2023

Minutes of the proceedings of the PLANNING & TRANSPORTATION COMMITTEE meeting held on this day in the Main Hall, Town Hall, Wokingham from 19:30 to 21:30

PRESENT

Cllr I Shepherd-Dubey (Chair)

Councillors: Cllr T Lack, Cllr K Malvern, Cllr A Croy, Cllr W Dixon, Cllr B Alvi, Cllr A Betteridge, Cllr N Nagella.

IN ATTENDANCE

PT Officer.

Members of the public.

Developer representative for Planning Application 232351.

APOLOGIES FOR ABSENCE (Agenda Item 1)

None

MEMBERS' INTERESTS (Agenda Item 2)

None

QUESTIONS FROM THE COUNCIL OR MEMBERS OF THE PUBLIC (Agenda Item 3)

None

PLANNING & TRANSPORTATION COMMITTEE MINUTES (Agenda Item 4)

**RESOLVED
30662**

It was proposed by The Chair and seconded by Cllr Malvern, and it was that the minutes of the Planning & Transportation Committee meeting held on 6th June 2023 (pages 16761 to 16766) be received as a true and correct record and that they be confirmed and signed by the Chair.

ACTION: PT OFFICER

ACTION: PT OFFICER

As there were members of the public who had interests in **Planning Applications 231331 & 231351** it was agreed that these be brought forward.

PLANNING APPLICATIONS (Agenda Item 8)

231331 40 Eastheath Avenue Wokingham RG41 2PJ

Full application for the proposed erection of 2no. dwellings with associated

CHAIRMANS INITIALS _____

Planning & Transportation Committee 06/07/2023

16779



Agenda Item 4

access and curtilage, following demolition of existing garden outbuildings, plus demolition of bay window to ground floor side of existing dwelling.

There were twenty plus members of the public who were at the meeting to hear the Committee discuss this application. Two members gave a presentation on their objections to the application.

The summary of their objections.

- A tandem form of backland development in conflict with Core Strategy Policies CP1 and CP3
- Gross overdevelopment of the site throughout, with poor spatial separation, undersized plots and lack of opportunities for soft planting

CHAIRMANS INITIALS _____



throughout, loss of green infrastructure.

- Loss of amenity to existing residents and a poor-quality living environment for future occupiers.
- The proposal completely out of character for the area.
- Overbearing and loss of privacy to nearby dwellings.
- Damaging affect on the local ecology.
- Issues with the driveway.
- Dangerous exit onto the road from the site.
- Increased flooding potential.
- Impact on mental health of surrounding residents.

The Committee have several issues with this application and make the following objections.

The development is out of character for the area. This is a backland development that would set a precedent in this area.

The loss of important hedgerow and impact on trees that will adversely affect the local biodiversity.

Overdevelopment of the site.

Safety concerns regarding the road access from the proposed development.

CP1 – Sustainable Development

- 1) Quality of the environment
- 10) Attractive, safe, secure.

CP3 – General Principles for development

- a) Mass
- d) Fauna and flora

CP6- Managing Travel Demand

- d) Appropriate vehicular parking.
- f) Enhance road safety

CP7 – Biodiversity

- b) harm habitats
- c) compromise biodiversity

If this application is listed for Wokingham Borough Council Planning Committee then Cllr Betteridge will speak on behalf of Wokingham Town Council. If he is unable to attend Cllr Dixon will attend in his place.

231351 171 Evendons Lane Wokingham RG41 4EH

Outline application with all matters reserved except for access, for the proposed erection of a 64 bed care home (Use Class C2) with site access, parking, hard

CHAIRMANS INITIALS _____



and soft landscaping and other associated works following demolition of existing commercial buildings.

A member of Evendons Residents association spoke against the application. A summary of the objections

- Concerns that developer would change from a care home to another type of development on this land.
- No public consultation with residents.
- The site location is designated countryside and outside settlement boundaries for Wokingham.
- The number of residents and staff would increase local traffic on countryside roads. This would include large delivery vehicles.
- Inadequate local bus service to site.

A representative for the developer then spoke. A summary of his points.

- They are in contact with 4 potential operators for the proposed home. These would be privately run.
- At this stage this is just an outline plan for the development.

Another resident spoke against the application. His concern was the proposed new entrance to the site which would be opposite his driveway on Blagrove Lane and the road is not suitable for the site entrance.

Although the Committee acknowledge the requirement for dementia care and affordable care homes in Wokingham this was not seen as the appropriate location and development.

The Committee object as follows.

CP4 – Infrastructure requirements

The local Bus service is inadequate for both patients and staff.

CP6 – Manage Travel Demand

CP11 – Proposals outside Development Limits (Including countryside)

This development is in a countryside area and was not included as a potential development site on the Local Plan.

ACTION: PT OFFICER

MONITORING REPORT (Agenda Item 5)

The Monitoring Report dated 30th June 2023 was received and considered.

SECURE BICYCLE STORAGE IN WOKINGHAM TOWN

CHAIRMANS INITIALS _____



The Planning officer updated the Committee on the progress of the project since the last P&T meeting.

There were several questions raised after the last P&T Meeting.

When are maintenance payments taken?

This will be quarterly; end of June should be the first.

- Management Fee Per Locker Per Month - £15

- Stakeholder Revenue Share - 50%

Is there a plan for shorter booking slots?

As there have not been capacity issues this has not caused a problem, however there are plans to introduce a 'release' system when someone has finished with the locker for the day. I have sent a full version of SpokeSafe reply to the Committee members in the update document.

Further promotion & Marketing of the Lockers

I have reached out to MyJourney & PFPLisure (Carnival Hub). I am as today awaiting a response from MyJourney. I have made contact with the Marketing Executive at PFPLisure and they will be happy to help promote the Secure Lockers.

Cllr Betteridge promoted the lockers at a recent cycling event and we promote them at our events and have leaflets in our info centre.

BUS SHELTERS

The Planning officer updated the Committee on Bus Shelters since the last P&T meeting.

There was a question regarding the usage of the shelters and whether they are on active bus routes.

The pages on our website have been updated with the routes.

Although it was pointed out that the routes are not that frequent, they are live. Incidentally WBC have just replaced (or about to) a shelter in disrepair opposite our shelter (14) outside the Dog & Duck which has an infrequent service.

Having looked at the types of shelter that we have and discussions with the Town Clerk it is not seen as viable to have the Adshel type boards that may have been seen in more busy routes and Towns. The shelters we have do not have the structural capability and as seen from the frequency of the routes the draw for any advertising.

There was a suggestion that Earley Council have advertising on their shelters. I contacted them but they do not have advertising on their shelters.

The advertising that might be able to be placed on the current shelters would be limited to promotion of Wokingham Town Council events and projects.

CHAIRMANS INITIALS _____



Wokingham Public Rights of Way Applications (Agenda Item 6)

To receive and consider plans for Wokingham Fox Hill 1 Bridleway and Wokingham Fox Hill 2 footpath. Any objections are required by 31st July.

The Committee support these rights of way.

ACTION: P&T OFFICER

COMMITTEE'S BUDGET (Agenda Item 7)

A report on the Committee's budget as of 30th April 2023 and May 2023 were received and noted.

PLANNING APPLICATIONS (Agenda Item 8)

**RESOLVED
30663**

The following applications were received and considered, and it was that the Committee would make comment as shown. This includes 231331, noted above.

231222 31 Wiltshire Road Wokingham RG40 1TS

Full application for the proposed change of use of building to residential dwelling, with associated landscaping works.

The Committee have no objections but are sad to see the loss of a dental practice in Wokingham.

231172 5 Market Place Wokingham Berkshire RG401AL

Application for a certificate of lawfulness for the proposed internal alterations to ground floor to facilitate change of use to office space, plus replacement of existing air conditioning unit at the rear.

The Committee support this application.

231385 Derelict Lock-Up Garage Block Land Between 7/8 And 9/10 Tanhouse Lane RG41 2RL

Full application for the proposed erection of two No 2 bedroom flats and two No 1 bedroom flats over carports and parking.

The Committee debated this application. It was agreed that the current site is a mess and a development is required however the original area was designated for residents parking which has overspilled in the local area with the allocated area not available for residents parking. The committee voted to object to this application as this does not rectify the parking issues for residents.

CHAIRMANS INITIALS _____



231407 12-14 Rose Street Wokingham RG40 1XU

Application for Listed Building consent for the proposed change of use conversion of the existing ground floor office to a salon and the conversion of the first and second floor offices to create 2 no. one bedroom flats. The erection of a bin and cycle store.

The Committee support this application.

ACTION: P&T OFFICER

INFORMATION ITEMS (AGENDA ITEM 9)

Cllr Croy highlighted that there was an error with Councillor name in the last minutes. The PT Officer agreed to change to correct name.

Cllr Croy asked if his request for welcome to Wokingham and speedwatch signs at entrance to the Town could be investigated further. The PT officer stated that he is still awaiting response from Wokingham Borough Council highways but will chase and hopefully have a proposal in place for the next P&T Meeting in September.

CHAIRMANS SIGNATURE_____

CHAIRMANS INITIALS _____



WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

Date Action Agreed	Item for Action (to include any resolution number)	Person Actioning	Proposed Completion Date	Progress
--------------------	---	------------------	--------------------------	----------

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

29 Sep 2021	SECURE BICYCLE STORAGE IN WOKINGHAM TOWN	PT Officer	January 2023	<ul style="list-style-type: none"> March 2022 – Meetings have been held between Councillors, Spokesafe and My Journey Wokingham. Town Clerk & Technical Officer's Report to be received and discussed at Agenda Item 6. April 2022 – The Committee resolved to support the proposal funded by the MyJourney grant for 8 Secure Cycle Lockers within the Town Centre. The money from the grant will be available in October 2022. The location for the shelter has yet to be finalised but is hoped to be in one of the Town Centre car Parks. The cost of hire has also to be finalised. I have been in contact with Julie Pillai and WBC are considering the 2 car park spaces to be allocated at Denmark Street, Car Park. <p>September 2022</p> <ul style="list-style-type: none"> The spaces have been agreed with WBC and are the current motorcycle spaces and 1 car space by the Raglan Public House. The current motorcycle spaces will be relocated to the next parking area along from existing location. I have been in contact with our Social Media Officer and they will prepare a campaign. I have met with Max from Spokesafe at the location and he has confirmed that
-------------	--	------------	--------------	---

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

				<p>the location is viable to hold the 8 lockers.</p> <ul style="list-style-type: none"> We are planning on October 21st October for install. <p>October 2022</p> <ul style="list-style-type: none"> October 31st update - The supplier unfortunately could not install on date they supplied. We are awaiting a new install date. I have been working with the Marketing Officer and Cllr Dennis on the promotion and Social Media for the launch. I have tested the App and it is planned that after the install there will be a short testing period before it goes live. Once the Cycle Lockers are installed there will be a sedum blanket installed. Date to be supplied. 4 secure lockers were installed and officially opened at Denmark Street Car Park on the 17th November. <p>December 2022</p> <ul style="list-style-type: none"> It has been decided, based on feedback, to split the location of the Lockers so the other 4 will be deployed at another location in the Town. We are working with WBC to secure a location within Elms Field or Carnival Hub. <p>January 2023</p> <ul style="list-style-type: none"> Following feedback from the last P&T Meeting We have visited and handed
--	--	--	--	--

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

				<p>leaflets to businesses local to the Secure Lockers, to raise awareness and give some information on how they work. We had some good feedback and it seems that better weather will improve take up.</p> <ul style="list-style-type: none">• There is now a sign A3 size on the side facing Denmark Street so that it is clear that these are Secure Bike Lockers. We are investigating another sign on the side from exiting the Car Park.• WBC have been looking at locations for the other 4 lockers at Carnival Hub.• Full reports on usage will be supplied by SpokeSafe quarterly. We requested an ad hoc report and the numbers used since opening until 30th January was as follows. <p>February 2023</p> <ul style="list-style-type: none">• The hard standing has been installed for the other 4 Lockers by WBC. They are located at the front of the Library next to the existing bike racks.• Install has been arranged for Thursday 9th March. <p>March 2023</p> <ul style="list-style-type: none">• The Install has taken place and the 4 Lockers are now installed at Carnival Hub.
--	--	--	--	---

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

				<ul style="list-style-type: none"> • SpokeSafe have completed their iPhone App and are hoping to have the Android App finished in April. • Once the Apps are complete, they will update signage on both sets of Lockers. • We will produce leaflets and promotions for both sites in April <p>May 2023</p> <ul style="list-style-type: none"> • SpokeSafe have completed their Android App. • Signage updated on Lockers. • Promotional leaflets created and will be distributed at WTC events and to local businesses. <p>June 2023</p> <p>There were several questions raised after the last P&T Meeting.</p> <p>When are maintenance payments taken? This will be quarterly; end of June should be the first. - Management Fee Per Locker Per Month - £15 - Stakeholder Revenue Share - 50%</p> <p>Is there a plan for shorter booking slots As there have not been capacity issues this has not caused a problem, however there are plans to introduce a 'release' system when someone has finished with the locker for the day. I have sent a full version of SpokeSafe reply to the Committee members in the update document.</p>
--	--	--	--	---

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

				<p>Further promotion & Marketing of the Lockers</p> <p>I have reached out to MyJourney & PFPLeisure (Carnival Hub). I am as today awaiting a response from MyJourney. I have made contact with the Marketing Executive at PFPLeisure and they will be happy to help promote the Secure Lockers.</p> <p>Cllr Betteridge promoted the lockers at a recent cycling event and we promote them at our events and have leaflets in our info centre.</p> <p>August 2023</p> <p>Worked with Julie Piali on an article for Reading Cycle Campaign Newsletter (published August). This outlined the installation of the Lockers in Wokingham.</p> <p>SpokeSafe have announced a new service for people using their Lockers. Here is their email. Just want to let you know we've partnered with BikeHero (based just outside of Weybridge) who will be offering repair pick-up & drop-off from the lockers.</p> <p>The idea is that if someone has an issue with their bike, they can drop it off at a Spokesafe locker, BikeHero will pick up and repair, and then either drop off back to the locker or to the users home directly.</p>
--	--	--	--	--

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

				<p>We've trialled this with other partners at our larger Hub locations in London with really lovely feedback - people really like the convenience, and it's also helpful if they can't be home for when the bike is delivered.</p> <p>This is still at an early stage & is quite manual / will run off email. If it continues to work we'll be adding it to the list of features to build in-app.</p> <p>No action needed from your end (unless the council would like to help promote it via the social channels!) but wanted to keep you in the loop.</p>
--	--	--	--	---

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

20 June 2022	Bus Shelters maintenance	PT Officer, Cllr Malvern	Sep 2023	<ul style="list-style-type: none"> To complete a survey of condition and any repairs\maintenance required on the Bus Shelters in the control of Wokingham Town Council. To keep this list updated. Cllr Malvern has started this process by visiting and recording status at each of the shelters. The PT Officer will create a document to record this information and keep document updated. Cllr Malvern has completed his survey. He noticed that some shelters had WTC posters from old events. The PT Officer will arrange for these to be removed. There were several shelters that may need minor repairs. The PT Officer will follow up on these. <p>September 2022</p> <ul style="list-style-type: none"> The Bus shelters that require maintenance have been surveyed and a quote was received and accepted from GWShelterSolutions. There is remaining budget to cover the cost of repairs. Work will commence in November <p>December 2022</p> <ul style="list-style-type: none"> The repair works have been completed. PT Officer is currently investigating a quarterly survey on the condition of shelters.
--------------	--------------------------	--------------------------	----------	--

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

				<p>January 2023</p> <ul style="list-style-type: none"> The PT Officer has created a survey form to keep a record of condition and note of any repairs required to any of the Shelters that we maintain. This can be used on a mobile device for Grounds Staff to keep record on a quarterly basis. There was graffiti successfully removed from Bus Shelter at Jubilee Avenue. <p>March 2023</p> <ul style="list-style-type: none"> Cllr Malvern asked whether a contact notice could be added to the Bus Shelters WTC do the maintenance on. This is currently being investigated. <p>May 2023</p> <ul style="list-style-type: none"> There has been further Graffiti to the Bus Shelter at Jubilee Avenue. <p>June 2023</p> <ul style="list-style-type: none"> There was a question regarding the usage of the shelters and whether they are on active bus routes. The pages on our website have been updated with the routes. Although it was pointed out that the routes are not that frequent, they are live. Incidentally WBC have just replaced (or about to) a shelter in disrepair opposite our shelter (14) outside the Dog & Duck which has an infrequent service.
--	--	--	--	---

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

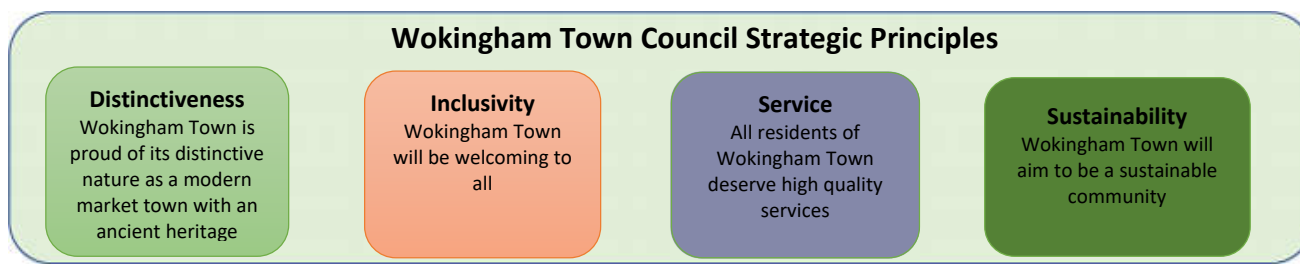
Date: 30th August 2023

				<ul style="list-style-type: none">• Having looked at the types of shelter that we have and discussions with the Town Clerk it is not seen as viable to have the Adshel type boards that may have been seen in more busy routes and Towns. The shelters we have do not have the structural capability and as seen from the frequency of the routes the draw for any advertising.• There was a suggestion that Earley Council have advertising on their shelters. I contacted them but they do not have advertising on their shelters.• The advertising that might be able to be placed on the current shelters would be limited to promotion of Wokingham Town Council events and projects. <p>August 2023 No updates.</p>

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023



WTC strategy:

To encourage the life and vibrancy of Wokingham Town for its existing and future residents and businesses

What we will do:

- Strive to make our town a pleasant place to live in and move around
- Maintain and improve our town centre and recreational facilities
- Facilitate and enable the best use of our resources
- Ensure Wokingham Town Council is a great place to serve & work in
- Encourage the delivery of arts and culture throughout our town
- Maintain our traditions and making them accessible to all

P&T Strategy	Objectives	Metric
Strive to make our town a pleasant place to live in and move around	<p><i>We will proactively lobby for and respond to Planning and Transportation issues that significantly affect the ambience and/or congestion of Town Council Wards.</i></p> <p><i>We will develop relationships other external bodies where there is mutual gain in the Committee's co-operation to achieve our vision</i></p>	<p><i>% Applications where our comment is taken on board</i></p> <p><i>Number of representations made at WBC Planning Meetings</i></p> <p><i>Number of external planning briefings attended</i></p>

WOKINGHAM TOWN COUNCIL

Monitoring Report: Planning & Transportation

Date: 30th August 2023

Maintain and improve our town centre and recreational facilities	<i>We will participate fully in all aspects of the Town Centre regeneration</i>	<i>Response rate to regeneration consultations and applications (target 100%)</i>
Facilitate and enable the best use of our resources	<i>We will ensure that Councillors have the necessary skills to fulfil their roles on Planning and Transportation issues and Committee participation</i>	<i>% Councillors trained</i>
Ensure climate change implications are considered when reviewing development applications	<i>Committee focused on considering and supporting climate friendly initiatives.</i> <i>Committee trained to best understand climate change impact on development.</i> <i>Feedback on applications includes appropriate comments/material considerations.</i> <i>Responses to planning applications demonstrates commitment to improving development and aligning with climate emergency targets.</i>	<i>All applications discussed will have Climate Change implications included..</i>

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

We S K Berks Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description Wokingham Local Food and Wine 6 Broad Street Wokingham RG40 1AB			
Post town	Reading	Postcode	RG40 1AB

Telephone number at premises (if any)	n/a
Non-domestic rateable value of premises	£26,750

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | | |
|---|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |
| d) a charity | <input type="checkbox"/> | please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> | please complete section (B) |
| f) a health service body, | <input type="checkbox"/> | please complete section (B) |
| g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales | <input type="checkbox"/> | please complete section (B) |
| ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England | <input type="checkbox"/> | please complete section (B) |
| h) the chief officer of police of a police force in England and Wales | <input type="checkbox"/> | please complete section (B) |

Agenda Item 6

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5) None		
Mon	07:00	23:00			
Tue	07:00	23:00			
Wed	07:00	23:00			
Thu	07:00	23:00	<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6) None		
Fri	07:00	23:00			
Sat	07:00	23:00			
Sun	07:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	Mr Suleman KHALID
Date of birth	5th July 1990
Address	1 Bourne-Stevens Close Reading Berkshire RG1 4JB
Postcode	RG1 4JB
Personal licence number: LP7003606	
Issuing licensing authority: Reading Borough Council	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).
None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	06:00	02:00	<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)
Tue	06:00	02:00	
Wed	06:00	02:00	
Thu	06:00	02:00	
Fri	06:00	02:00	
Sat	06:00	02:00	
Sun	06:00	02:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

1.0 LICENSING OBJECTIVES

- a) All members of staff working in the shop will be trained in how to promote the four licensing objectives.

b) The prevention of crime and disorder

2.0 CCTV

- a) The premises shall install and maintain a comprehensive digital CCTV
- b) All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
- c) The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises.
- d) All recordings shall be stored for a minimum period of 31 days with date and time stamping.
- e) A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open.
- f) Viewing of recordings shall be made available immediately upon the request of Police or authorised Council officer throughout the entire 31 day period
- g) This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with a request in writing.
- h) Signage will be displayed stating that CCTV is in use.

3.0 INCIDENT REPORTS

- i) An incident log shall be kept at the premises, and made available on request to an authorised officer of the Council or the Police. All incidents which impact on any of the four licensing objectives shall be recorded in a register kept at the premises for this purpose. The names of the person recording the incident and those members of staff who deal with any incident shall also be recorded. Where known, any offenders name shall also be recorded
- j) It must be completed within 24 hours of the incident and will record the following:
 - a. all crimes reported to the venue
 - b. all ejections of patrons
 - c. any complaints received concerning crime and disorder
 - d. any incidents of disorder
 - e. all seizures of drugs or offensive weapons
 - f. any faults in the CCTV system, searching equipment or scanning equipment
 - g. any refusal of the sale of alcohol
 - h. any visit by a relevant authority or emergency service.
- k) this record shall be available for inspection by an Officer of Thames Valley Police or an authorised officer of Wokingham Borough Council upon request and shall be retained for one year.
- l) a weekly review of the incident register shall be carried out by the DPS.

4.0 REFUSALS

All staff to be trained to record refusals of sales of alcohol in a refusals book or electronic register. The book/register shall contain:

- a) Details of the time and date the refusal was made
- b) The identity of the staff member refusing the sale

- c) Details of the alcohol the person attempted to purchase
- d) This book/register shall be available for inspection to an authorised officer of Wokingham Borough Council or Thames Valley Police.
- e) A weekly review of the refusals book/register shall also be carried out and signed off by the Designated Premises Supervisor or their nominated representative.

5.0 STAFF TRAINING

Staff shall receive training on:

- a) The premises age verification policy
- b) The law relating to sales of age restricted goods
- c) The procedure for validating documents produced as proof of age
- d) Proxy purchasing
- e) Identifying intoxication
- f) Staff shall be trained in conflict management and refusals of sale
- g) Their training will be recorded, counter signed by the staff member and kept on record for a period of twelve months and will be available for inspection on request from a police constable or a proper officer from the Council.
- h) Refresher training for front of shop assistants will be provided every six months.
- i) All staff authorised to sell alcohol shall be trained in responsible alcohol retailing within 4 weeks for existing and new employees.

5.0 RECORDS PURCHASES ALCOHOL AND TOBACCO

- a) The Premises Licence Holder shall have available on the premises, for inspection by an authorised officer of Wokingham Borough Council or Thames Valley Police at any reasonable time, true copies of invoices, receipts or other records of transactions for all tobacco and alcohol products purchased in the preceding six months.

c) Public safety

6.0 RISK ASSESSMENTS

- a) There shall be risk assessments for Health and Safety in place and reviewed annually or sooner if required.
- b) There shall be a current Fire Risk assessment in place and available for inspection by an authorised officer of Wokingham Borough Council or Thames Valley Police

d) The prevention of public nuisance

7.0 NOISE PREVENTION

- a) Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses, and to leave the area quietly

e) The protection of children from harm

8.0 CHALLENGE 25

- 1) A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised holographic photograph identification cards:
 - a) driving licence
 - b) passport
 - c) National Identity Card
 - d) proof of age card with the PASS Hologram.
 - e) Staff shall be trained in the F.L.A.R.E. checklist to identify fraudulent cards.
 - f) Staff training on checking proof of age procedures will be recorded and kept on file.
 - g) Challenge 25 posters shall be displayed by the shelves that have alcohol on display and by the cashier counter.

9.0 REFUSALS LOG

- a) A record shall be kept detailing all refused sales of alcohol and shall include the date and time of the refused sale and the name of the staff member who refused the sale.
- b) The record shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises is open

10.0 DELIVERY CONDITIONS

- a) Alcohol shall only be delivered to a bona fide residential or commercial address. Deliveries shall not be made to car parks, bus stops, middle of fields, etc.
- b) Any order for a non bona fide address shall be refused and the reason for refusal recorded in the refusals book. Alcohol must not be delivered to an address other than as per the order.
- c) It shall be a term of any contract or agreement, between the premises licence holder and any third-party delivery company, that the delivery company shall require ID verification when orders containing age restricted items are delivered.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. ☒
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15). ☐

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	<i>William Donne</i>
Date	14 th August 2023
Capacity	Licensing Agents Silver Fox Consultants 6 Canford Court Wilton Road Reading RG30 2SQ Tel: 0773 873 4586 Email: billdonne107@hotmail.com

Agenda Item 6

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Post town

Postcode

Telephone number (if any)

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.

- any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
- any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
- 3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
- 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
- 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
- 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
- 10. Please list here steps you will take to promote all four licensing objectives together.
- 11. The application form must be signed.
- 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
- 14. This is the address which we shall use to correspond with you about this application.

15. **Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have the right to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways:

- 1) by providing with this application copies or scanned copies of the documents which an applicant may provide to demonstrate their entitlement to work in the UK (which do not need to be certified) that are published on GOV.UK and in [guidance issued under section 182 of the Licensing Act 2003](#)
- 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Agenda Item 6

Home Office online right to work checking service

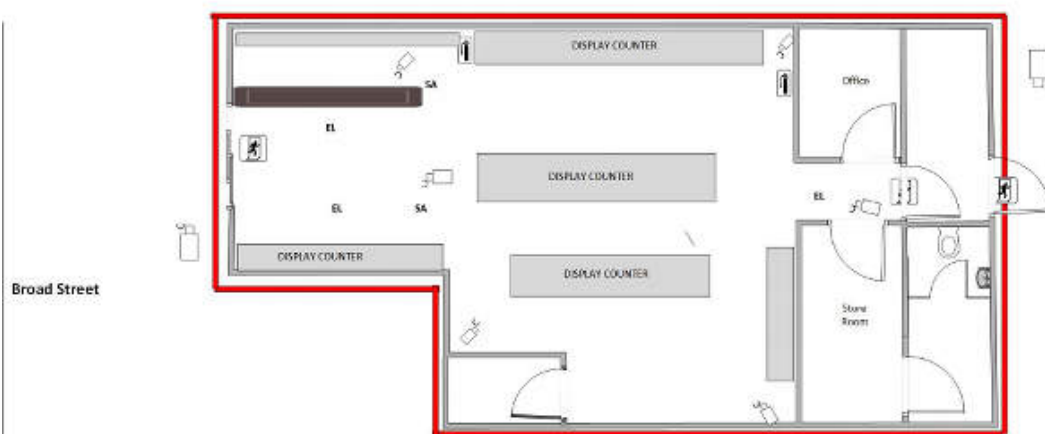
As an alternative to providing a copy of original documents, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application) will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be shared digitally. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.



Licensing Plans-Wokingham Local Food & Wine, 6 Broad Street, Wokingham RG40 1AB



Wokingham Town Council

Technical Officer's Report 08/2023

To: Planning & Transportation Committee
 Date: 29th August 2023
 Subject: Welcome to Wokingham & Speed Watch Signs

1. PURPOSE OF REPORT

- 1.1 To offer a proposal to provide funds for 'Welcome to Wokingham' & Speed Watch signs to 6 main access points to Wokingham Town.
- 1.2 To enable the committee to decide the viability of the project.

2. BACKGROUND

2.1 Currently there are no 'Welcome to Wokingham' or Speed Watch signage on 6 main entrances into Wokingham. Part of Wokingham's unique identity should include an awareness of when people are entering the town area.

This project would be dual purpose, it would provide 'Welcome to Wokingham' signs at the main entry points to Wokingham and complement and reinforce the work of all Community Speed Watch (CSW) groups operating in the area – educating drivers as to the need to respect speed limits.

2.2 The community Speed Watch scheme provides communities with equipment and training to monitor speeding in their area. This scheme is backed by the Police and in Wokingham's case Thames Valley Police.

2.3 Agreement to this proposal would enable this to be presented to the Finance & Personnel Committee for funding on the Planning & Transport budget for 2024-2025.

3. CURRENT POSITION

3.1 Information on the Wokingham Speed Watch groups has been passed to the P&T Committee via a local councillor. The requests are to enable the volunteers to work more efficiently and not have to put up temporary signage each time they go out. A solution proposed would be to combine the Speed watch signage with 'Welcome to Wokingham signage'.

3.2 The main request is for permanent signage placed on main entry points to Wokingham Town. This would include the following locations.

1. Entrance to Toutley Road from Old Forest Lane from Winnersh Parish.



Agenda Item 7



Notes from Traffic Management at Wokingham Borough Council - For the sign above, one of the posts would be in the footway, which we can't achieve as then the sign would have to be 2.1m up. Unless you wanted set back on the second section of verge but feel this wouldn't be seen very well. Another option here could be the black on white 'Welcome to Wokingham' please drive carefully signs as these are a lot smaller and would fit here.

2. On Binfield Road after it crosses the A329M from Hurst parish.



Notes from Traffic Management at Wokingham Borough Council - On Binfield Road after it crosses the A329M from Hurst parish. – I checked on site and there is a 30mph 'gateway feature' further up. With two terminal signs on each side weirdly. I would propose removing the ones with yellow backing on the fence style and install 'Welcome to Wokingham' in their place

3. On William Heelas Way where it crosses the railway line from Wokingham Without parish.



Notes from Traffic Management at Wokingham Borough Council - A standard black on white sign on the near side would be an option here with a Speed watch sign underneath.

4. On Easthampstead Road where it crosses the railway line from Wokingham Without parish



Notes from Traffic Management at Wokingham Borough Council - I see no problem here for a combination welcome to Wokingham and 30 roundel signs. With the speed watch sign underneath.

5. At the junction of Finchampstead Road and Sandhurst Road where the Finchampstead Road changes from Finchampstead parish to Wokingham Town.



Notes from Traffic Management at Wokingham Borough Council - Black and White sign suitable here as attached in verge before garage.

6. On Edneys Hill, from Barkham parish Town Boundary on Easthampstead Road



Notes from Traffic Management at Wokingham Borough Council - We could either put standard black and white sign on its own or gate fence style.

This would ensure that drivers within the Town Boundary would be aware that they are in a Speedwatch area, and the volunteers would not have to place temporary signs whilst using the mobile speed camera.

3.3 An estimate of costs for signage are outlined in section 4 below.

3.6 More information on Speedwatch can be found at - <https://communityspeedwatch.org>







3.7 The Traffic Management Department at Wokingham Borough Council have been consulted regarding the placement and installation of this signage. They have provided recommendations for signage and cost estimates that would include installation by their Highways department.

3.8 As well as the cost of the signage and fixing there will need to be a small budget for maintenance and contingency.

Agenda Item 7

4. FINANCIAL IMPLICATIONS

4.1 There would need to be 20% allowance for cost increase as prices may increase from August 2023 to April 2024.

Location	Signage	Image	Cost
Entrance to Toutley Road from Old Forest Lane from Winnersh parish	Welcome to Wokingham metal sign with speedwatch sign underneath		£480
On Binfield Road after it crosses the A329M from Hurst parish	Welcome to Wokingham metal sign with speedwatch sign underneath. This is x 2 as it is to attach to existing gateway		£960
On William Heelas Way where it crosses the railway line from Wokingham Without parish	Welcome to Wokingham metal sign with speedwatch sign underneath		£480
On Easthampstead Road where it crosses the railway line from Wokingham Without parish	Gateway signs x 2 either side of the road. Speed Watch sign underneath		£1,300
At the junction of Finchampstead Road and Sandhurst Road where the Finchampstead Road changes from Finchampstead parish to Wokingham Town	Welcome to Wokingham metal sign with speedwatch sign underneath		£480
On Edneys Hill, from Barkham parish Town Boundary on Easthampstead Road	Welcome to Wokingham metal sign with speedwatch sign underneath		£480
		Total signage & Fitting	£4,180
		20% allowance cost increase	£836
		Total	£5,016

5. RECOMMENDATIONS:

For the Committee to recommend adding budget to P&T budget for 2024-25 for Welcome to Wokingham & Speedwatch signage for Wokingham Town.

01/08/2023

15:59

Wokingham Town Council

Detailed Income & Expenditure by Budget Heading 31/07/2023

Month No: 4

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
<u>Highways and Planning</u>						
Grant Funding (External)	4,800	5,200	2,640	(2,560)		
Cycle locker income	0	0	300	300		
Highways and Planning :- Income	4,800	5,200	2,940	(2,260)		
Bus Shelter Repairs	1,977	71	2,700	2,629	625	2,004
Cycle lockers	4,800	0	2,640	2,640		2,640
Highways and Planning :- Indirect Expenditure	6,777	71	5,340	5,269	625	4,644
Net Income over Expenditure	(1,977)	5,129	(2,400)	(7,529)		
Grand Totals:- Income	4,800	5,200	2,940	(2,260)		
Expenditure	6,777	71	5,340	5,269	625	4,644
Net Income over Expenditure	(1,977)	5,129	(2,400)	(7,529)		
Movement to/(from) Gen Reserve	(1,977)	5,129				