



Wokingham Town Council

Town Hall, Market Place, Wokingham, Berkshire RG40 1AS
Tel: 0118 978 3185 www.wokingham-tc.gov.uk
Town Clerk: K. Hughes

This Council Meeting is open to the Public and Press
Please notify the Officer or Chairman if you wish to record the meeting

Tuesday, 23 May 2023

Dear Councillor

You are hereby summoned to attend the meeting of the **Amenities Committee** to be held in the **Council Chamber, Town Hall, Wokingham** at **7.30pm** on **Tuesday 30th May 2023** for the purpose of considering and resolving upon the subjects and matters set out in the agenda below.

Yours sincerely

K Hughes
Town Clerk

Contact Officer: F Sleaford, Amenities Officer
Direct line: 0118 974 0886; mobile: 07592 579112; email: amenities@wokingham-tc.gov.uk

AGENDA

1 APOLOGIES FOR ABSENCE

2 MEMBERS' INTERESTS

To receive any declaration of interests from members on the business about to be transacted.

3 QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC

The Chairman to answer questions raised by members of the council or public.

This is an opportunity for the people of Wokingham to ask questions of, and make comments to, the Town Council. Members of the public are requested to restrict their questions and comments to three minutes. Questions which are not answered at this meeting will be answered in writing to the person asking the question. To ensure an informed response, please send your questions to the Town Clerk at least three working days prior to the meeting.

4 AMENITIES COMMITTEE OVERVIEW

To receive the Amenities Officer's report 01/2023-24, dated 22nd May 2023, providing an overview of the Amenities Committee (copy attached).

5 MINUTES OF PREVIOUS MEETING

To receive and resolve the minutes of the proceedings at the meeting of this committee held on:

- a) 23rd February 2023 (pages 16695 to 16698, copy attached) as a true and correct record.
- b) 03rd May 2023 (page 16736, copy attached) as a true and correct record.

6 COMMITTEE BUDGET

To receive the Committee's budget, as of 30th April 2023, dated 15th May 2023 (copy attached).

7 GRAFFITI UPDATE

- a) To receive an update from Cllr Lack regarding graffiti removal (photo report attached).
- b) To note that commercial graffiti removal was completed on 27th April 2023 (photo report attached).

8 ALLOTMENTS

To receive:

- a) the Allotment Officer's Briefing Notes May 2023, dated 12th May 2023 (copy attached).
- b) A copy of the Town Clerk's letter, dated 23rd March 2023, as sent to relevant Ormonde Road and Latimer Road allotment tenants, regarding the Tan House Lane rail bridge replacement (copy attached).

9 MONITORING REPORT

To receive and consider the monitoring report dated 23rd May 2023 (copy attached).

10 AMENITIES COMMITTEE INFORMATION

To receive information raised by members for possible inclusion on a subsequent Amenities Committee agenda:

- a) WTC's contribution to the "Big Tidy Up", community litter pick event, was successfully held on Sunday 26th March.
- b) The lighting on the western side of Market Place was repaired by SSE on 15th April 2023. With subsequent remedial works undertaken by Volker Highways. This had been an issue since September 2022 when the issue was notified to SSE via WBC.
- c) A public engagement was held at Viking Field on 20th May 2023, regarding the Bloom initiative to create an orchard on site. The response was largely positive.
- d) World Refill Day will be held on Friday 16th June 2023.
- e) Investigations into potential uses for Langborough Recreation Ground (LRG) changing rooms are continuing. A basic asbestos survey (no asbestos at this level), and five-yearly fixed wiring inspection (building considered "unsatisfactory"), have taken place. Minimal remedial works to make safe, taking place.
- f) The new trampoline for Elms Field is expected to be installed, in its relocated position, before the school summer holidays, with the existing trampoline removed and site made good. Dates TBC.
- g) The 2023 E-bike event will be held on Saturday 1st July, in WBC's Shute End car park, Cllr support on the day would be welcomed, 10 am – 2pm.
- h) To note that spending priorities, for financial year 2024-2025, need to be brought forward for consideration at the July meeting, and resolved at the September meeting.

11 MATTERS TO PUBLICISE VIA SOCIAL MEDIA FROM THIS EVENING'S MEETING

To receive and consider a verbal report from the Chairman.

Amenities Committee: To be confirmed

Copy: To be confirmed

In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be recorded. The purpose of recording proceedings is that it acts as an aide-memoir in assisting the clerk of the meeting in the compilation of minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.

In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the Council's Policy on Filming, Recording & Reporting on Council and Committee Meetings (copy available on request).



Wokingham Town Council

Amenities Officer's Report 01/2023-24

| | |
|-----------------|--|
| To: | Amenities Committee – 30th May 2023 meeting |
| Date: | 22nd May 2023 |
| Subject: | Amenities Committee Overview |

1. REASON FOR REPORT

- 1.1. To inform Councillors (Cllrs), and provide some background information, about the meetings and work of the Amenities Committee.

2. BACKGROUND INFORMATION TO MEETINGS

- 2.1. Wokingham Town Council (WTC) meetings are structured around several requirements and specific documents.
- 2.2. **Agenda** – this belongs to the Town Clerk, and the Amenities Officer (AO) works with the Chairman of the committee to bring topics to the meeting.
 - The agenda is a summons from the Town Clerk, for Cllrs to attend the meeting in person.
 - Committee meetings are held in person, not online.
 - The agenda, with its backing papers, will be sent to Cllrs three clear working days before the meeting. Working days would exclude the day of issue, the day of the meeting, Sundays, bank holidays and days of official national mourning.
- 2.3. **Backing Papers** – These are the reports and/or any supporting evidence/information to be provided to Cllrs, for them to read and consider before attending the meeting and discussing.
 - Written reports are provided to ensure that Cllrs have three clear days to read and consider the information provided, and so can form questions or opinions for the meeting.
 - Following consideration and discussion Cllrs will decide on a course of action.
- 2.4. **Discussion** – This is generally led by the Chairman of the meeting, or by the Cllr making the proposal.
 - The Chairman will ensure that all those who wish to speak have had the opportunity.
 - Following a discussion, the Chairman will either move to a vote, propose a deferral if it's required, or else move to the next agenda item if no decision is required.
- 2.5. **Resolution** – A resolution is a formal decision taken at the committee meeting, by means of a vote, usually setting out future work in a specific area.
 - A resolution must be proposed by one Cllr and seconded by another Cllr.
 - A vote of Cllrs present in the meeting is taken. In accordance with Standing Order 16, votes are by a show of hands though a named recorded vote can be requested by Cllrs.
 - There should be a clear understanding of the resolution that is being recorded.
 - In accordance with Standing Order 15, there are specific criteria required to consider amending a resolution, or re-consider a proposal, within a six-month period.
 - Occasionally, officers will request Cllrs do not make a resolution, as this allows for some greater flexibility in completing the work. However, the spirit of the Committee's request will be followed.

2.6. **Monitoring Report** – This is a document allowing Cllrs to monitor projects that are under WTC Officer's control.

- Only projects or topics within WTC Officers control are added to the monitoring report, officers cannot be responsible for monitoring work undertaken by other partners or agencies.
- Projects, or topics, can be requested to be added to the monitoring report during a committee meeting, requests may not be accepted by the Town Clerk.
- At the start of the financial year all the approved budgets, as determined by the Finance & Personnel Committee (F&P), are added to the monitoring report.
- Items are removed, once completed, at the subsequent committee meeting.

2.7. **Minutes** – are a written record of the resolution or outcome of an agenda item.

- Meetings are voice recorded by the AO, for the purpose of producing the minutes.
- Amenities Committee minutes are requested, by the Town Clerk, to be concise and are not a verbatim record.
- As a safety precaution Amenities Cllrs are not named in minutes, unless they request to be named.
- Cllrs who wish to have their response recorded by name, in the minutes, must ensure this is recorded during the meeting.
- This is expected to be an occasional request, not a regular occurrence.

2.8. **Extraordinary Meetings** – can be called at any time, with three clear working days' notice.

- An extraordinary meeting will be called if there is a time critical issue, that requires a committee decision.

3. AMENITIES

3.1. Amenities are defined as:

- "Something intended to make life more pleasant or comfortable for people" or
- "Things such as shopping areas or sports facilities that are for people's convenience or enjoyment".

3.2. Amenities objectives will be set in line with this council's vision, for 2023-2027. WTC is committed to maintaining and enhancing our provisions for the town, and its residents.

3.3. These objectives will be found on the Monitoring Report which is included in each agenda.

4. WOKINGHAM TOWN COUNCIL AMENITIES

4.1. WTC Amenities' asset responsibilities, with reference to previous and current issues, are in the attached table (**appendix 1**).

4.2. In summary, WTC manages and maintains:

- Seven parks and one town centre garden, five of the parks include children's play parks.
- Three buildings.
- Eight fully let allotments.

5. FINANCIAL IMPLICATIONS

5.1. All amenities, owned and managed by WTC, require on-going maintenance. They can suffer from anti-social behaviour (ASB) and vandalism, in various forms.

5.2. Therefore, costs can always be incurred against perceived one-off installations/provisions.

5.3. Annual budgets are provided for WTC's amenities, however, due to the nature of amenities, urgent work can often be required.

5.4. Especially where health and safety issues are involved, budgets can become overspent.



Wokingham Town Council

Wokingham Town Council Amenities Committee – asset responsibility

Freehold assets

| Amenity | Description | Issues (old / current) |
|------------------------------|--|--|
| Wokingham Town Hall | <ul style="list-style-type: none"> Home of Wokingham Town Council Four parts of the building are leased to other business (two restaurants, one retail unit and one office space) Various rooms available for hire Council offices War memorial housed in the Annexe Listed as an asset of community value | <ul style="list-style-type: none"> Leaking roof Damp issues caused by water ingress in some places Regeneration allowed for separation of water supplies, but issues with invoicing from Castle Water Market place electrics issues |
| Howard Palmer Garden | <ul style="list-style-type: none"> Small urban park (0.8 acres) located behind Denmark Street and Cockpit Path car parks Renovated and developed by Friends of Howard Palmer Gardens since 2019 | <ul style="list-style-type: none"> ASB issues, though these have improved more recently as a result of physical changes to the landscaping and activities such as Park Yoga |
| Joel Park and Holt Copse | <ul style="list-style-type: none"> Large park (23 acres) Children's play park Holt Copse is an area of semi-ancient woodland, cared for by the town council in partnership with Holt Copse Conservation Volunteers (HCCV) | <ul style="list-style-type: none"> Previous request from WBC for a greenway route across the park, which WTC has rejected Larch Avenue – subsidence issue, potentially caused by trees on WTC land, currently being investigated by insurers Issue in play park with roundabout, currently being investigated |
| King George V Playing Fields | <ul style="list-style-type: none"> 5 acre site Children's play park Informal football pitch (with goals) | <ul style="list-style-type: none"> £100K+ play park opened in February 2022 First section of footpath installed November 2022 Some ASB issues Second section of footpath being installed Some remedial maintenance work required on connecting footpath through to Easthampstead Road Plans to move football goal posts from Langborough to King George V to replace damaged goal posts, for an informal recreational football space (not hired pitches) |

| Amenity | Description | Issues (old / current) | Agenda Item 4 (appendix 1) |
|--|---|--|----------------------------|
| Langborough Recreation Ground | <ul style="list-style-type: none"> • 5 acre site • Children's play park • Changing Rooms / Pavilion • Wildlife garden developed and maintained by volunteers | <ul style="list-style-type: none"> • Pavilion now unused – currently looking at future uses • Football pitch no longer used • Issues with ASB on land around the back of the pavilion | |
| Leslie Sears Playing Field | <ul style="list-style-type: none"> • 7 acre site • Children's play park • Small car park • Basketball / MUGA (multi use games area) | <ul style="list-style-type: none"> • New footpath linking into Viking Field • Issues with moles (and subsequent damage to the play park surfacing). Mole issues resolved but resurfacing expected to be completed in this financial year • Crail close embankment and ASB issues • Access issues from offices converted to residential use • Fly-tipping in car park - possible future use of trail cameras | |
| Redlands Farm Park | <ul style="list-style-type: none"> • 11 acre site • Car park with Scout Hut (leased to Scouts) • Rural parkland area | <ul style="list-style-type: none"> • Scout hut located on this site • ASB including 'night-time' activities | |
| Ormonde Road Allotments | <ul style="list-style-type: none"> • Car park with Wokingham Horticulture Association building • 197 allotment plots • CCTV and storage container for grounds team | <ul style="list-style-type: none"> • Wokingham Horticultural Association (WHA) building on this site • Waterless toilet • Tanhouse Lane crossing issue | |
| Latimer Road Allotments | <ul style="list-style-type: none"> • Small parking area • 60 allotment plots | <ul style="list-style-type: none"> • Waterless toilet • Tanhouse Lane crossing issue | |
| Gipsy Lane Allotments | <ul style="list-style-type: none"> • Small parking area • 88 allotment plots • Small orchard | <ul style="list-style-type: none"> • Waterless toilet • Small orchard (due to some unsuitable plots) | |
| Mulberry Grove Allotments Opened: 30 August 2019 | <ul style="list-style-type: none"> • New allotment site delivered as part of new housing development within the town • 28 allotment plots | <ul style="list-style-type: none"> • New site – becoming established • Solar panels, and battery lawnmower | |
| Binfield Road Allotments* Opened: 01 June 2021 | <ul style="list-style-type: none"> • New allotment site delivered as part of new housing development within the town • 42 allotment plots • (*) Site in the process of being transferred to the town council | <ul style="list-style-type: none"> • New site – becoming established • Waterless toilet • Balance arm barrier installed, due to car park location | |
| Ifould Crescent Allotments* Opened: 18 March 2022 | <ul style="list-style-type: none"> • New allotment site delivered as part of new housing development within the town • 29 allotment plots | <ul style="list-style-type: none"> • New site – becoming established • Solar panels, and battery lawnmower | |

| Amenity | Description | Issues (old / current) | Agenda Item 4 (appendix 1) |
|--|---|---|----------------------------|
| | <ul style="list-style-type: none"> (*) Site in the process of being transferred to the town council | | |
| Penny Row Allotments* Opened: 20 April 2023 | <ul style="list-style-type: none"> New allotment site delivered as part of new housing development within the town 23 allotment plots (*) Site in the process of being transferred to the town council | <ul style="list-style-type: none"> Brand new site Solar panels, and battery lawnmower Likely to be teething issues as we establish the site | |

Leasehold assets

| Amenity | Description | Issues (old / current) |
|--------------------------|---|---|
| Viking Field | <ul style="list-style-type: none"> Rural park area (14 acres) adjacent to Leslie Sears Field, gifted to Wokingham Borough Council by a local resident and managed by the town council We are currently planning a community (heritage) orchard within this space (1 acre) | <ul style="list-style-type: none"> Wokingham In Bloom project to provide a community orchard |
| Woosehill Community Hall | <ul style="list-style-type: none"> Owned by Wokingham Borough Council and long-term leased to the town council Various rooms available to hire, used for community activities | <ul style="list-style-type: none"> ASB issues outside / on adjacent path This site used for equipment storage for the town council |
| St Paul's Allotments | <ul style="list-style-type: none"> 24 allotment plots Land leased from Wokingham Free Church (charity) | <ul style="list-style-type: none"> Likely to need to be returned to the church in the next few years |
| Elms Field | <ul style="list-style-type: none"> High profile urban park (4 acres) Large children's play park Located centrally in Wokingham town Owned by Wokingham Borough Council and long-term leased to the town council This park is designed to cater for public events | <ul style="list-style-type: none"> Sewerage works (pipe sleeving) carried out by Thames Water in January 2023 Problems with play equipment installed by WBC contractor, prior to the lease to WTC. WTC unable to obtain warranties for equipment or installation Second piece of play park equipment now being wholly replaced Complexities of land management around the park, with numerous landlords ASB issues (including late night use of the play park equipment) Known issue with land immediately under grass space (old concrete and tarmac not removed) which causes drainage and planting issues |

DRAFT

23rd February 2023

Minutes of the proceedings of the **AMENITIES COMMITTEE** meeting held on this day in the **COUNCIL CHAMBER, TOWN HALL, WOKINGHAM** from 7:25 pm to 8:42pm.

PRESENT

Cllrs: R Bishop-Firth, N Campbell-White, P Dennis (Vice-Chair), L Forbes, T Lack (Chairman), P Lucey and M Malvern

IN ATTENDANCE

Amenities Officer (AO) – Fiona Sleaford

APOLOGIES FOR ABSENCE (Agenda Item 1)

Cllrs M Ferrai and D Hinton

MEMBERS' INTERESTS (Agenda Item 2)

None

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

None

MINUTES OF PREVIOUS MEETINGS (Agenda Item 4)

It was proposed by Cllr Dennis and seconded by Cllr Malvern, and it was

**RESOLVED
30584**

that the minutes of the Amenities Committee meeting held on 10th January 2023 (pages 16668 to 16672) be received as a true and correct record and they be confirmed and signed by the Chairman.

ACTION: AMENITIES OFFICER

For the benefit of rigorous discussion, the order of the meeting was adjusted. However, the minutes are reproduced here in agenda order. Cllr Forbes left the meeting at 8:12pm after agenda items 11, 13 and 14 were discussed.

RISK REGISTER (Agenda item 5)

Cllrs received the Risk Register and noted the minor amendments. Cllrs were informed that the Risk Register will be brought again to the September meeting.

ACTION: AMENITIES OFFICER

PARK YOGA (Agenda Item 6)

Cllrs received and considered the Town Clerk's Report 07/2023, dated 6th February 2023.

Cllrs commented positively that:

- Park Yoga was a great benefit to the community, as it:
 - is an inclusive event, for people of all ages, backgrounds and abilities
 - benefits physical and mental wellbeing, and
 - potentially benefits other businesses in the town
- Park Yoga does not have corporate sponsorship, such as with parkrun
- It would be a good use of existing budgeted funds
- As a charity, donations received are used to start and support new locations
- A budget line be established to support the event in future years

CHAIRMAN'S INITIALS _____

Amenities Committee 23rd February 2023

16695



DRAFT

**RESOLVED
30585**

It was proposed by Cllr Lucey and seconded by Cllr Dennis, and it was

To make a formal request to the F&P committee to:

- a) move £900 of existing funds, from the 2022-23 financial year, into an earmarked 2023-2024 reserve, to fund the Park Yoga 2023 season.
- b) establish a budget line for £1,400 to sponsor future Park Yoga seasons.

ACTION: AMENITIES OFFICER / RESPONSIBLE FINANCE OFFICER

METAL DETECTING POLICY (Agenda Item 7)

Cllrs received, considered, and agreed to adopt the proposed policy, Metal Detecting on Wokingham Town Council owned and managed land.

ACTION: AMENITIES OFFICER

GRAFFITI UPDATE (Agenda Item 8)

Cllrs:

- a. Received an update from Cllr Lack regarding graffiti removal, and noted that some sites receive regular, repeat attacks.
- b. Received a list of graffiti to be removed shortly by commercial contractor.
- c. Were informed the three artwork panels in Erftstadt court, as commissioned by the A&C Committee, were installed on 14th February 2023.

ACTION: AMENITIES OFFICER

ALLOTMENTS (Agenda item 9)

Cllrs received and noted the Allotment Officer's Briefing Notes February 2023, dated 13th February.

Cllrs suggested, if a waterless toilet was unsuitable for Ifould Crescent, perhaps a chemical toilet could be installed.

ACTION: ALLOTMENTS OFFICER

MONITORING REPORT (Agenda Item 10)

Councillors received and discussed the report dated 14th February 2023:

Item 151: HPG Garden of Reflection: This remains on WIN's list of active projects, a meeting between WIN, Cllr Forbes, and the Town Clerk is imminent.

ACTION: CLLR FORBES

Item 159: Defibrillator for Elms Field, FY 2021-2022: The defibrillator and cabinet have been purchased; an electrician for the installation is being sourced.

Item to be removed from the monitoring report.

ACTION: AMENITIES OFFICER

Item 164: Basic gym equipment in KGV: Item has proved impossible to deliver.

A request to use part of these funds was discussed under agenda item 6.

Item to be removed from the monitoring report.

ACTION: AMENITIES OFFICER

The Chairman thanked the AO for successfully reducing the monitoring report to only one item.

CHAIRMAN'S INITIALS _____

Amenities Committee 23rd February 2023

16696



DRAFT

AMENITIES COMMITTEE INFORMATION (Agenda Item 11)

Cllrs noted the following:

- a) Initial investigations into potential uses for Langborough Recreation Ground changing rooms have begun.
- b) WTC's contribution to the "Big Tidy Up", community litter pick event, is on Sunday 26th March.
 - Cllrs Lucey and Bishop-Firth will provide support on the day.
- c) The 2023 E-bike event will be held on Saturday 1st July in WBC's Shute End car park.
 - The Shute End location is more practicable than alternatives.
- d) There remains no street lighting on Market Place, western arm, this has been the situation since September 2022. The AO has continued to chase WBC Officers, who are working with SSE to resolve this issue. Market Place has not been cleaned due to this health and safety issue.
 - The AO continues to liaise with WBC to ensure this remains a priority.
- e) Consideration for making Tree Preservation Orders (TPOs) on WTC trees.
 - Cllr Forbes will provide some background information to the Committee.
 - The AO reminded Cllrs that requesting TPOs is not standard practice for Council operated parks. As, in WTC's case, a robust management plan is in place and TPOs would increase the difficulty around managing trees.

ACTION: AMENITIES OFFICER

MATTERS TO PUBLICISE VIA SOCIAL MEDIA FROM THIS EVENING'S MEETING (Agenda Item 12)

- The sponsorship of Park Yoga.
- The adoption of a metal detecting policy.
- The Big Tidy Up, Sunday 26th March 2023.

ACTION: AMENITIES OFFICER / MARKETING OFFICER

EXCLUSION OF THE PRESS AND PUBLIC (Agenda Item 13)

It was proposed by Cllr Lack and seconded by Cllr Campbell-White and it was

**RESOLVED
30586**

that in view of the confidential commercial nature of the business about to be transacted it is advisable, in the public interest, that the press and public be temporarily excluded and that they are asked to withdraw.

PART II

CHRISTMAS LIGHTS CONTRACT 2023-2027 (Agenda Item 14)

Cllrs received, considered, and discussed the Amenities Officer's report 06/2022-23, dated 13th February 2023.

Councillors discussed the following:

- Tender D had been removed as it did not meet the brief.
- Tender E was removed due to the cost of call out charges.
- Options 1 & 2, from tender C, were removed due to the impractical nature of placing features on Market Place, although the concept was praised.
- The consideration that motifs incorporating warm white could be more in-keeping with the historic nature of Rose Street.
- All other hired motifs to remain in cool white.

CHAIRMAN'S INITIALS _____

Amenities Committee 23rd February 2023

16697



DRAFT

- That a selection of motifs across town provided interest, appeal and could lead to increased dwell times in town, leading to greater business benefits.
- Tender B was well received, due to cost, however, it was considered that the motifs were too plain and lacked variety.

**RESOLVED
30587**

It was proposed by Cllr Forbes and seconded by Cllr Bishop-Firth and it was

that the WTC four-year Christmas lighting contract be awarded to contractor A. Requesting the main motifs from design A, in cool white. With, the small motifs, for Rose Street and Waitrose, from design B. Investigation into installing the warm white option in Rose Street to be undertaken, with the Waitrose motifs to be colour matched.

Following the decision, the AO confirmed that contractor A is Lighting and Illumination Technology Experience Ltd, (LITE), the current contractor.

ACTION: AMENITIES OFFICER

Meeting closed at 8:42pm.

CHAIRMAN

CHAIRMAN'S INITIALS _____

Amenities Committee 23rd February 2023

16698



DRAFT

03rd May 2023

Minutes of the proceedings of the **EXTRAORDINARY AMENITIES COMMITTEE** meeting held on this day in the **DIAMOND JUBILLE ROOM, TOWN HALL, WOKINGHAM** from 7:30 pm to 7:48pm.

PRESENT

Cllrs: R Bishop-Firth, N Campbell-White, P Dennis (Vice-Chair), L Forbes, T Lack (Chairman), P Lucey and M Malvern

IN ATTENDANCE

Amenities Officer (AO) – Fiona Sleaford

APOLOGIES FOR ABSENCE (Agenda Item 1)

Cllrs M Ferrai and D Hinton

MEMBERS' INTERESTS (Agenda Item 2)

None

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

None

ELMS FIELD TRAMPOLINE (Agenda Item 4)

Cllrs received and considered the Amenities Officer's report 07/2022-23 dated 26 April 2023.

Cllrs comments included:

- The use of the Play Inspection (PI) app was a positive tool for monitoring WTC's play park equipment.
- The extended closure period means a solution is required without delay.
- To make a robust claim to Wokingham Borough Council, regarding incurred costs, considering the poor original installation, and partnership working.
- Children's safety is a priority.
- The value to WTC of installing new equipment, with full warranties.
- That relocating the trampoline, away from the toddler area, would be sensible.
- A concern about the relocation site allowing users to jump from the log climber onto the trampoline. The AO explained that the new location, and the required safety zones, would not make this possible.

It was proposed by Cllr Lucey and seconded by Cllr Forbes, and it was

**RESOLVED
30613**

- To relocate, and install, a fully accessible trampoline in the new position, with the appropriate safety surfacing.
- To reinstate the existing trampoline area, as required.

ACTION: AMENITIES OFFICER / TOWN CLERK

Meeting closed at 7:48pm.

CHAIRMAN

CHAIRMAN'S INITIALS _____

Amenities Committee 03rd May 2023

16736



15/05/2023

Wokingham Town Council

Page 1

12:52

Detailed Income & Expenditure by Budget Heading 15/05/2023

Month No: 1

Committee Report

AMENITIES

Amenities

| | Actual Year To Date | Current Annual | Variance Annual | Committed Expenditure | Funds Available |
|--|------------------------|-------------------|--------------------|--------------------------|--------------------|
| Misc. Income | 0 | 30 | 30 | | |
| Amenities :- Income | 0 | 30 | 30 | | |
| Hanging Flower Baskets | 1,633 | 26,000 | 24,367 | 18,654 | 5,713 |
| E Bike event | 0 | 1,000 | 1,000 | | 1,000 |
| Graffiti removal | (1,780) | 6,000 | 7,780 | 1,780 | 6,000 |
| Christmas Light Projects | 0 | 6,500 | 6,500 | | 6,500 |
| Christmas Lighting Contract | 0 | 33,000 | 33,000 | 15,331 | 17,669 |
| Market Place Cleaning | 0 | 15,000 | 15,000 | 9,000 | 6,000 |
| Amenities :- Indirect Expenditure | (147) | 87,500 | 87,647 | 44,765 | 42,882 |
| Net Income over Expenditure | 147 | (87,470) | (87,617) | | |

Market

| | | | | | |
|---------------------------------------|--------------|---------------|---------------|------------|---------------|
| Outdoor Market Tolls | 3,562 | 40,000 | 36,438 | | |
| Farmers /Vegan Market | 150 | 1,700 | 1,550 | | |
| Market :- Income | 3,712 | 41,700 | 37,988 | | |
| Repairs & Maintenance | 0 | 1,800 | 1,800 | 240 | 1,560 |
| Electricity | 0 | 1,250 | 1,250 | | 1,250 |
| Rates | 335 | 6,560 | 6,225 | | 6,225 |
| Licences (All) | 0 | 1,500 | 1,500 | | 1,500 |
| Advertising/Marketing | 0 | 2,000 | 2,000 | | 2,000 |
| Market :- Indirect Expenditure | 335 | 13,110 | 12,775 | 240 | 12,535 |
| Net Income over Expenditure | 3,377 | 28,590 | 25,213 | | |

Parks & Bloom

| | | | | | |
|------------------------------------|------------|--------------|--------------|--------|---------|
| Football Pitch-Langborough | 0 | 500 | 500 | | |
| St Teresa's School-KGV | 275 | 1,100 | 825 | | |
| Redlands Farm Rent | 113 | 350 | 238 | | |
| WBC Elms Field | 0 | 2,100 | 2,100 | | |
| Bloom income | 0 | 1,600 | 1,600 | | |
| Parks & Bloom :- Income | 388 | 5,650 | 5,263 | | |
| Repairs & Maintenance | 782 | 44,000 | 43,218 | 3,082 | 40,136 |
| Competitions | 0 | 1,000 | 1,000 | | 1,000 |
| Hedges & Ditches | 0 | 1,000 | 1,000 | | 1,000 |
| Maintenance Contracts | 0 | 19,000 | 19,000 | 24,718 | (5,718) |

Continued over page

15/05/2023

Wokingham Town Council

Page 2

12:52

Detailed Income & Expenditure by Budget Heading 15/05/2023

Month No: 1

Committee Report

| | Actual Year To Date | Current Annual | Variance Annual | Committed Expenditure | Funds Available |
|--|------------------------|-------------------|--------------------|--------------------------|--------------------|
| Elms Field Maintenance | 38 | 37,500 | 37,462 | 6,453 | 31,009 |
| Trees | (3,530) | 35,000 | 38,530 | 3,155 | 35,375 |
| KGV & Leslie Sears Maintenance | 0 | 1,500 | 1,500 | | 1,500 |
| Security | 0 | 2,000 | 2,000 | | 2,000 |
| Electricity | 0 | 5,000 | 5,000 | | 5,000 |
| Water | 0 | 300 | 300 | | 300 |
| Rent of Garage | 60 | 450 | 390 | | 390 |
| Met. Station Lease/Maintenance | 0 | 350 | 350 | | 350 |
| Waste Collection | 189 | 5,000 | 4,811 | 8,000 | (3,189) |
| Street Furniture | 0 | 600 | 600 | | 600 |
| Advertising/Marketing | 0 | 2,000 | 2,000 | | 2,000 |
| Thames and Chiltern in Bloom | 956 | 11,000 | 10,044 | 2,084 | 7,959 |
| Wildflower planting & Maintena | (2,250) | 3,000 | 5,250 | 2,250 | 3,000 |
| Parks & Bloom :- Indirect Expenditure | (3,754) | 168,700 | 172,454 | 49,742 | 122,712 |
| Net Income over Expenditure | 4,141 | (163,050) | (167,191) | | |
| <u>Woosehill</u> | | | | | |
| Lettings-Main Hall | 1,617 | 27,000 | 25,383 | | |
| Lettings-Committee Rooms | 242 | 2,400 | 2,158 | | |
| Out of hours lettings - income | 258 | 2,000 | 1,742 | | |
| Lettings-Upstairs Hall | 376 | 5,000 | 4,624 | | |
| Emmbrook Peppercorn Rent | 0 | 10 | 10 | | |
| Woosehill :- Income | 2,493 | 36,410 | 33,917 | | |
| Repairs & Maintenance | 0 | 12,000 | 12,000 | 3,782 | 8,218 |
| Health & Safety Surveys | 0 | 1,250 | 1,250 | | 1,250 |
| Security | 0 | 4,000 | 4,000 | 3,924 | 76 |
| Electricity | 0 | 1,500 | 1,500 | | 1,500 |
| Gas | 184 | 1,300 | 1,116 | | 1,116 |
| Water | 0 | 650 | 650 | | 650 |
| Rates | 316 | 3,700 | 3,384 | | 3,384 |
| Cleaning Materials | 0 | 600 | 600 | | 600 |
| Waste Collection | 0 | 1,600 | 1,600 | 1,600 | 0 |
| External Cleaning | 0 | 800 | 800 | 870 | (70) |
| Telephones | 0 | 600 | 600 | | 600 |
| Insurances | 0 | 300 | 300 | | 300 |
| Woosehill :- Indirect Expenditure | 500 | 28,300 | 27,800 | 10,177 | 17,623 |
| Net Income over Expenditure | 1,993 | 8,110 | 6,117 | | |

Continued over page

15/05/2023

Wokingham Town Council

Page 3

12:52

Detailed Income & Expenditure by Budget Heading 15/05/2023

Month No: 1

Committee Report

| | Actual Year To Date | Current Annual | Variance Annual | Committed Expenditure | Funds Available |
|--|------------------------|-------------------|--------------------|--------------------------|--------------------|
| Town Hall | | | | | |
| Lettings-Main Hall | 181 | 5,900 | 5,719 | | |
| Lettings-Committee Rooms | 0 | 2,500 | 2,500 | | |
| Lettings-Kitchen | 11 | 400 | 389 | | |
| Lettings-Council Chamber | 13 | 500 | 487 | | |
| Lettings-Annexe | 0 | 1,300 | 1,300 | | |
| Lettings-Jubilee Room | 18 | 3,160 | 3,142 | | |
| Wedding Income | 833 | 15,500 | 14,667 | | |
| Information Centre Income | 13 | 0 | (13) | | |
| Letting Fees - All Tenants | 20,783 | 93,390 | 72,607 | | |
| Service Charges - All Tenants | 798 | 4,580 | 3,782 | | |
| Insurance Recharge - All Tenants | 39 | 2,840 | 2,801 | | |
| Equipment Hire (Bookings) | 21 | 1,200 | 1,179 | | |
| Hospitality Income | 27 | 2,500 | 2,473 | | |
| Citizenship Ceremonies | 0 | 1,590 | 1,590 | | |
| Wedding catering income | 670 | 5,000 | 4,330 | | |
| Town Hall :- Income | 23,407 | 140,360 | 116,953 | | |
| Repairs & Maintenance | 1,084 | 25,500 | 24,416 | 8,285 | 16,132 |
| Gutter Maintenance | 0 | 800 | 800 | | 800 |
| Health & Safety Surveys | 0 | 2,700 | 2,700 | 5,100 | (2,400) |
| Security | 0 | 6,000 | 6,000 | 5,281 | 719 |
| CCTV | 0 | 800 | 800 | | 800 |
| Electricity | 0 | 9,500 | 9,500 | | 9,500 |
| Gas | 1,076 | 7,000 | 5,924 | | 5,924 |
| Water | (5,000) | 8,730 | 13,730 | | 13,730 |
| Rates | 2,523 | 24,500 | 21,977 | | 21,977 |
| Cleaning Materials | 204 | 2,000 | 1,796 | | 1,796 |
| Waste Collection | 0 | 3,500 | 3,500 | 800 | 2,700 |
| External Cleaning | 705 | 8,180 | 7,475 | 7,756 | (281) |
| Licences (All) | 0 | 3,500 | 3,500 | | 3,500 |
| Town Hall Equipment Purchases | 0 | 1,000 | 1,000 | | 1,000 |
| Function costs | 8 | 2,250 | 2,242 | 43 | 2,200 |
| Wedding external catering | 0 | 4,000 | 4,000 | | 4,000 |
| Town Hall :- Indirect Expenditure | 600 | 109,960 | 109,360 | 27,264 | 82,096 |
| Net Income over Expenditure | 22,807 | 30,400 | 7,593 | | |
| Allotments | | | | | |
| S 106 Monies | 8,706 | 0 | (8,706) | | |
| Allotment Rents | 115 | 13,400 | 13,285 | | |
| Allotments :- Income | 8,821 | 13,400 | 4,579 | | |

Continued over page

15/05/2023

Wokingham Town Council

Page 4

12:52

Detailed Income & Expenditure by Budget Heading 15/05/2023

Month No: 1

Committee Report

| | Actual Year To Date | Current Annual | Variance Annual | Committed Expenditure | Funds Available |
|--|------------------------|-------------------|--------------------|--------------------------|--------------------|
| Repairs & Maintenance | 10,064 | 7,000 | (3,064) | 5,773 | (8,837) |
| Competitions | 0 | 700 | 700 | | 700 |
| Water | 0 | 3,000 | 3,000 | | 3,000 |
| St Pauls Gate Rental | 0 | 80 | 80 | | 80 |
| Allotments :- Indirect Expenditure | <u>10,064</u> | <u>10,780</u> | <u>716</u> | <u>5,773</u> | <u>(5,057)</u> |
| Net Income over Expenditure | <u>(1,243)</u> | <u>2,620</u> | <u>3,863</u> | | |
| <u>Amenities Capital</u> | | | | | |
| Town Hall Structural Repairs | 0 | 30,000 | 30,000 | | 30,000 |
| Footpath Upgrade | 0 | 0 | 0 | 25,000 | (25,000) |
| Playground Upgrades | 0 | 25,900 | 25,900 | | 25,900 |
| Amenities Capital :- Indirect Expenditure | <u>0</u> | <u>55,900</u> | <u>55,900</u> | <u>25,000</u> | <u>30,900</u> |
| Net Expenditure | <u>0</u> | <u>(55,900)</u> | <u>(55,900)</u> | | |
| AMENITIES :- Income | 38,820 | 237,550 | 198,730 | | |
| Expenditure | 7,598 | 474,250 | 466,652 | 162,961 | 303,691 |
| <u>Movement to/(from) Gen Reserve</u> | <u>31,221</u> | | | | |
| Grand Totals:- Income | 38,820 | 237,550 | 198,730 | | |
| Expenditure | 7,598 | 474,250 | 466,652 | 162,961 | 303,691 |
| Net Income over Expenditure | <u>31,221</u> | <u>(236,700)</u> | <u>(267,921)</u> | | |
| Movement to/(from) Gen Reserve | <u>31,221</u> | | | | |

Graffiti cleaned 04/05/23

Woosehill Falcon Way/Smiths Walk



Woosehill Kestrel Way / Wren



Reading Road Slew Bridge



Caroline Drive



St Paul's Gate – Sanded and re-painted



Oxford Rd/ Murray Road



Station Oxford Rd



Barkham Rd / Latimer Rd Bus Stop



Footbridge St Pauls Gate to St Pauls Church



Path to Mount Pleasant



Barkham Park / Ormonde Rd



Eastheath Ave/Finchampstead Rd



Reading Road / Old Forest Rd



London Road



London Rd Opposite Shell – sanded and painted



Market Place / Outside Costa



Peach St Outside Poundstretcher



Reading Road / Simons Lane and Farnesdown



Reading Road Opposite Oxford Rd



Reading Road / Community Centre Opposite Station Approach



Broad St / Montague House



Rectory Road



Rectory Road / Palmer School Rd



Rectory Rd



Wiltshire Rd / Norreys Ave / All Saints Church



Wellington Road / Outfield Crescent



Wellington Road / Path to Park Avenue





CC Infrastructure Services

11 Old Forge Road
 Ferndown Industrial Estate
 Wimborne, Dorset, BH21 7RR

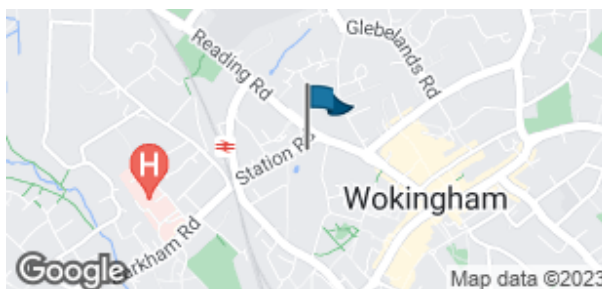


Planned Works Record

| | | | |
|----------|--|------------------------|--------------------------|
| Customer | WOKINGHAM TOWN COUNCIL (6106) | Resource | Ilidio Vieira |
| Contact | Wokingham Borough Council | Assisted by | Agostinho Vieira |
| Address | Town Hall, Market Place Wokingham RG49 1AS | Job type | Planned Works |
| | | Reference | 6106-004 |
| | | Date | 27/04/2023 07:00 - 16:00 |
| | | Job duration | 09:00:00 |
| | | Assistant Job duration | 09:00:00 |
| | | Driving duration | 04:43:34 |
| | | Distance travelled | 97 mi |

Resource notes

Complete





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_1





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_2



6106_004_3





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_4





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_5





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_6



6106_004_7





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_8





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_9





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_10





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_11





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_12



6106_004_13





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_14





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_15



6106_004_16



CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_17





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_18





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_19





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_20





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_21





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_22





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_23





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_24





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_25





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_26





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_27





CC Infrastructure Services

11 Old Forge Road
Ferndown Industrial Estate
Wimborne, Dorset, BH21 7RR

6106_004_28





Wokingham Town Council

Allotment Officer's Briefing Notes May 2023

To: Amenities Committee
 Date: 12th May 2023
 Subject: Wokingham Town Council's allotment sites

Binfield Road

Work is underway to establish the best position for a solar power installation. It is likely that one gardener will be asked to relinquish some of his plot to enable this. Funding will be from S106 money attached to the Montague Park housing development.

Ifould Crescent

The 2m deep long drop pit for a waterless toilet, excavated to a depth of 1.8m, filled with water. It has been backfilled and the ground made good. A second pit at the other end of the site was dug to 1m deep and this too filled with groundwater. This has been backfilled and made good. It has been proven that the land at Ifould Crescent is not suitable for a waterless toilet.

A beehive enclosure has been constructed by a local beekeeper. He is in the process of establishing a honeybee colony.

Kentwood Farm West (phase2 - off Dalley Road): now called Penny Row allotments

The new site on the Mulberry View development was opened with 22 plots on 20.04/23. It is fully let and most gardeners are using their plot. The site has the same solar power set up as Mulberry Grove, paid for with S106 funding directly via WBC.

Mulberry Grove

Six additional sheds have been delivered and solar panels installed on two. An inverter, battery and plug sockets are in place. The battery-operated lawn mower for use by MG gardeners was faulty on delivery and is being replaced. The overall cost of £15,000 was paid by S106 Montague Park funding via WBC.

Ormonde Road

Funded by S106 Montague Park money an additional water tap point will be installed by 19th May.



Wokingham Town Council

23rd March 2023

[Tenant Address]

Dear [Allotment Tenant]

Tan House Lane rail bridge replacement

I am writing to give notice of the town council's expected requirement to revoke all, or a proportion of your allotment plot to facilitate improved pedestrian and cycle access across the railway later this year (expected to be after the end of this coming growing season.)

Background

Wokingham Borough Council has advised the Town Council of Network Rail's requirement to replace the two existing bridges over the railway line alongside the town council's allotment sites. This work is expected to take place towards the end of 2023 but before the end of March 2024 at the latest, as both bridges are reaching the end of their working life. As part of the replacement works, the existing bridges will be removed and a new single bridge will be installed by Network Rail.

This collaborative project will see Network Rail delivering the bridge replacement, and working with Wokingham Borough Council to provide ramped access, ensuring a step-free access for all.

Land requirement

In order to facilitate these works, Network Rail and Wokingham Borough Council have asked for land to be made available at the town council's allotment sites, and in accordance with legislation, the Town Council is required to give notice to tenants of removal of allotment land.

As of March 2023, the town council is awaiting final plans for the ramp design and location, and confirmed dates for both the bridge demolition and installation works and the ramp installation works. It is not yet clear whether the new bridge and the ramp will be delivered simultaneously or whether the bridge will be replaced with stepped access, and the steps replaced with a ramp at a later date.

Delivery of the works

In the event that both projects are able to be carried out at the same time, it is possible that this will be within the 12 months' notice period the town council would ordinarily aim to give you. Whilst this is regrettable, we hope that you will recognise that the ability to deliver the ramp

Town Hall, Market Place, Wokingham, Berkshire RG40 1AS

www.wokingham-tc.gov.uk

Town Clerk: K. Hughes

Tel: 0118 978 3185

access at the same time as the new bridge is installed is wholly more efficient, from a cost, environmental and disruption perspective.

Advice to allotment gardeners impacted by the proposals

Our current understanding is that works will not be scheduled before the end of the normal growing season this year, so we would encourage you to use your plot as normal, though you may want to adjust what you are planning to grow.

At this stage, we would discourage any other plot improvement works until we have clarification of the exact land requirements for this project.

Where an allotment plot is removed or becomes untenable as a direct consequence of these works, tenants will be placed at the top of a priority list for re-allocating plots that become available either within, or at the end of the allotment season. The town council will hold back leasing plots that become available in the autumn of 2023, and wherever possible will try and offer an alternative growing space for existing tenants. Names will be added to a waiting list in date order of the start of your tenancy.

As we gain more information and clarification over the plans, including both detailed designs and timeframes, we will share this information with you.

If you have any questions in relation to this proposed plan, please do contact us.

Kind regards,



Katy Hughes

Town Clerk

Tel: 07557 950 741

Email: townclerk@wokingham-tc.gov.uk

Wokingham Town Council Strategic Principles 2019-2023

Distinctiveness

Wokingham Town is proud of its distinctive nature as a modern market town with an ancient heritage

Inclusivity

Wokingham Town will be welcoming to all

Service

All residents of Wokingham Town deserve high quality services

Sustainability

Wokingham Town will aim to be a sustainable community

While not exclusively, the prime contribution of the Amenities Committee is towards the sustainability principle

- **Amenities**
- **Grounds & Bloom**
- **Buildings & Market**
- **Allotments**

| Ref | Date Action Agreed | Item for Action | Action by | Proposed Completion Date | Status Previous Progress Progress Update |
|-----|--------------------|--|------------------|---|--|
| 151 | 21.07/20 | Howard Palmer Gardens, garden of reflection | TC / Cllr Forbes | Paused Funding withdrawn, project on hold | Wokingham in Need (WIN) agreed to take ownership of the project delivery and it remains on WIN's list of active projects, another project is to be completed first An update from WIN is expected before the end of the financial year No update was received from WIN; in March 2023, F&P decided the £10,000 funding would revert into general reserves at the end of the financial year |
| 159 | 31.05/22 | Defibrillator for Elms Field – from FY 2021-2022 | AO | End March 23 Completed | FY21-22 Budget: £4,000 – Nuffield Health agrees with the proposal to host the defibrillator outside their building, and the retiring Town Clerk received agreement from the management company's Facilities Manager, the defibrillator has been purchased The external heated cabinet and defibrillator were installed on 21 March 2023 |
| 169 | 30.05/23 | Hanging baskets and planters | AO | Completed | FY23-24 Budget: £5,000 – Contract Renewal Five-year contract with existing supplier, Windowflowers, agreed January 2023 |
| 170 | 30.05/23 | Wokingham in Bloom | RFO | Completed | FY23-24 Budget: £2,000 – Budget uplift, to maintain status quo Uplift allocated |
| 171 | 30.05/23 | Christmas Lights | AO | Completed | FY23-24 Budget: £10,000 – Contract Renewal Four-year contract with existing supplier, LITE, agreed February 2023 |

Wokingham Town Council's vision:

To encourage the life and vibrancy of Wokingham Town for its existing and future residents, and businesses.

WOKINGHAM TOWN COUNCIL
Monitoring Report: Amenities Committee Meeting: 30th May 2023

Agenda Item 9

Date: 23rd May 2023

| Ref | Date Action Agreed | Item for Action | Action by | Proposed Completion Date | Status Previous Progress Progress Update |
|-----|--------------------|--|-----------|--------------------------|---|
| 172 | 30.05/23 | E-bike event | AO | 01 July 2023 | FY23-24 Budget: £1,000 – Establishing budget for an annual event On-going planning, in conjunction with WBC's My Journey team |
| 173 | 30.05/23 | Phase 2 footpath at KGV - To extend footpath from Goodchild Road to Seaford Road | AO / GBO | End May 2023 | FY23-24 Budget: £25,000 Work commenced 9 May 2023, expected to be complete on 26 May 2023 |
| 174 | 30.05/23 | Defibrillator for community use at Woosehill Community Hall | AO / BMO | End June 2023 | FY23-24 Budget: £3,000 Defibrillator and external heated cabinet purchased Full installation was expected to be complete on 23 May 2023, to be rebooked |

Wokingham Town Council's vision:

To encourage the life and vibrancy of Wokingham Town for its existing and future residents, and businesses.