

12 July 2022

Minutes of the proceedings at the meeting of the **FINANCE AND PERSONNEL COMMITTEE** meeting held on this day in the Council Chamber, Town Hall, Wokingham from 7.30pm to 9:25pm

PRESENT

Chair: Cllr A Mather

Councillors: Cllr P Cunningham, M Gee, S Gurney, T Lack, D Lee, K Malvern and I Shepherd- Dubey.

IN ATTENDANCE

Town Clerk: Jan Nowecki

RFO: Nicky Harmsworth

APOLOGIES FOR ABSENCE (Agenda Item 1)

Apologies for absence were received from Cllr N Fox,

MEMBERS' INTERESTS (Agenda Item 2)

Cllr Gee would declare an interest in agenda item 14 as she had been made an honorary member of The Lions in her role as Mayor.

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

No questions were received.

MINUTES OF THE FINANCE AND PERSONNEL COMMITTEE MEETING (Agenda Item 4)

It was proposed by Cllr M Gee and seconded by Cllr D Lee and it was

**RESOLVED
30482**

that the Minutes of the proceedings of the meeting of the Finance & Personnel Committee held on 3 May 2022 pages 16521 to 16526 be received as a true and correct record and that they be signed by the Chair.

It was proposed by Cllr I Shepherd-Dubey and seconded by Cllr D Lee and it was

**RESOLVED
30483**

that the Minutes of the proceedings of the meeting of the Extraordinary Finance & Personnel Committee held on 14th June 2022 page 16553 be received as a true and correct record and that they be signed by the Chair.

COMMITTEE OBJECTIVES AND MONITORING REPORT (Agenda Item 5)

The RFO gave a brief overview of the monitoring report and it was suggested that the CCLA review was altered to an annual review with the Town Clerk and RFO monitoring quarterly and bring to the next meeting if any concerns were raised.

CHAIRMANS INITIALS _____



Cllr Gee noted that WTC's Reserves were high and commented that this might affect the perception of service to our residents but acknowledged that this would be discussed in detail during agenda item 13

GRANTS POLICY (Agenda Item 6)

It was proposed by Cllr S Gurney and seconded by Cllr T Lack and the following was

**RESOLVED
30484**

- a) that the updated grants policy and application form be used for the 2023-24 grant funding cycle.
- b) the grants budget for 2023-2024 be set at a maximum of £101,420.
- c) the grants application process for 2023-24 will open on 26th July 2022.

INSURANCE (Agenda Item 7)

The Town Clerk advised that a meeting had been held with WTC's broker, Gallagher, and a few areas had been updated but that both parties were happy with the new arrangement.

Cllr Cunningham advised he had received a good personal experience with Gallagher which was reassuring for the Committee.

CCLA INVESTMENT UPDATE (Agenda Item 8)

The CCLA market report, prices and dividend yields for the Local Authorities Property was received and noted.

Cllrs were happy for the £200k long term investment to remain with CCLA recognizing that the future of the investment may fluctuate.

ACCOUNTS PAYABLE (Agenda Item 9)

The list of payments from the Clerk's Drawing Account and the F&P Account were received.

It was proposed by Cllr M Gee and seconded by Cllr D Lee and the following was

**RESOLVED
30485**

- (a) that the list of costs from 1st April 2022 to 30th June 2022 totalling the sum of £459,813.93 be approved for payment as well as the respective cheques and bacs paid from the F&P account, this includes £229,000, a transfer to the Clerk's A/c; and
- (b) that the list of costs from 1st April 2022 to 30th June 2022 totalling the sum of £210,165.64 be approved for payment as well as the respective cheques and bacs paid from the Clerks Drawings account.

FINANCIAL REPORTS (Agenda Item 10)

The following Financial Reports were received and noted;

- (a) Income and Expenditure to 30th June 2022
- (b) Balance Sheet as 30th June 2022
- (c) Revenue monitoring report to 30th June 2022.

CHAIRMANS INITIALS _____



COMMITTEE INFORMATION (Agenda Item 11)

- (a) Cllr Gurney advised that Morearts were proposing to return the monies granted for Living Advent and Live Nativity as they are unable to deliver this year's event.
- (b) The RFO advised that the opening of the grants process would be advertised via usual marketing channels

EXCLUSION OF PRESS AND PUBLIC (Agenda Item 12)

It was proposed by Cllr M Gee and seconded by Cllr D Lee and it was

**RESOLVED
30486**

that in view of the confidential nature of the business about to be transacted i.e. commercial, financial and personnel it was advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

RESERVES – INVESTMENT OPPORTUNITIES AND INFLATIONARY PRESSURES (Agenda Item 13)

The RFO gave an overview of this report and the challenges that the Council were facing. The report was discussed at length and the budgetary challenges the Council were facing were recognised. This information was acknowledged as an extremely useful landscape when Chairs of Committees with budgets discuss spending plans with their Committees. The discussion also noted that reserves can only be used once and cannot provide long-term funding.

Suggestions were made to move the self-insurance reserves into the playpark EMR and place the emergency provision funding in the Barclays short term treasury deposits. This will form part of the considerations when the final budget discussions take place in the autumn.

It was proposed by Cllr D Lee and seconded by Cllr S Gurney and it was

**RESOLVED
30487**

that the RFO, in accordance with our Standing Financial Regulations, recommence investing up to £250k in Barclays short term treasury deposits.

ACTION: RFO

ADDITIONAL FUNDING REQUESTS (Agenda Item 14)

(a) Winter Carnival

Cllr Gee gave an overview of her recent meeting with the Lions who have taken over the running of the Winter Carnival and then left the room as she had declared an interest in this item.

The request was debated at great length with a variety of views raised by Cllrs. The Committee noted that additional growth items were included in the request for additional funding. The committee was also surprised that there was a specific request in terms of making the event more inclusive and it took the view that this should be supported through the existing budget, as was the expectation of all grant recipients.

**RESOLVED
30488**

It was proposed by Cllr A Mather and seconded by Cllr I Shepherd-Dubey and it was

CHAIRMANS INITIALS _____



that no further funding be awarded.

A vote was taken and 1 Cllr abstained and 1 Cllr voted against.

(b) Arts4Wokingham

As assurances had not been received that the project was financially viable the agreed grant of £15k has still not been paid to Arts4Wokingham.

ACTION: TOWN CLERK

The RFO left the meeting at 9.05pm

STAFFING UPDATE (Agenda Item 15)

The Town Clerk offered a brief update:

- There have been some changes in officer hours but this will not affect service delivery.
- Training has been agreed which will support succession planning in the team.
- The current Information Office staffing to remain the same. Opening hours of Mondays, Wednesday & Fridays 10-2 to be retained.
- Town Clerk's mid-year review taken place with Mayor and Leader. All officers had same

The Committee requested that the Town Clerk consider staff salaries and bring comments back to the Committee in the autumn.

ACTION: TOWN CLERK

CHAIRMANS INITIALS _____



Time: 11:26

F & P and Current Accounts

List of Payments made between 01/04/2022 and 30/06/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/04/2022	Grenke Leasing Limited	Std Ord	467.32		Hire of copier
07/04/2022	Google Ireland Limited	DDR 0704	60.24		4091335511/Google Ireland Limi
08/04/2022	Hiscock	direct deb	2,656.40		Hiscock WTC insurance
11/04/2022	Barclaycard Commercial	DDR 1104	74.92		010034750322/310322/Barclaycar
12/04/2022	Royal County of Berkshire Pens	APR	10,923.37		APR/Royal County of Berkshire
12/04/2022	CC Infrastructure Services	120422	1,164.00		INV/5905/CC Infrastructure Ser
12/04/2022	BACS P/L Pymnt Page 4341	BACS Pymnt	1,743.67		BACS P/L Pymnt Page 4341
12/04/2022	BACS P/L Pymnt Page 4342	BACS Pymnt	1,778.10		BACS P/L Pymnt Page 4342
12/04/2022	Clerk's Drawings Account	120422	49,000.00		tx main to clerks
19/04/2022	Barclaycard Commercial	DDR 1904	5,246.41		TP/Barclaycard Commercial
19/04/2022	Castle Water Limited	DDR 1904	32.95		7074768/Castle Water Limited
19/04/2022	Total Gas & Power Ltd	DDR 2104	1,488.48		262540844/22/Total Gas & Power
20/04/2022	BACS P/L Pymnt Page 4343	BACS Pymnt	11,948.54		BACS P/L Pymnt Page 4343
26/04/2022	BACS P/L Pymnt Page 4353	BACS Pymnt	1,805.58		BACS P/L Pymnt Page 4353
26/04/2022	sage software limited	Std Ord	48.00		payroll services
26/04/2022	Wokingham Borough Council	Std Ord	2,741.00		TH chambers rates 2104329
27/04/2022	BACS P/L Pymnt Page 4366	BACS Pymnt	977.16		BACS P/L Pymnt Page 4366
27/04/2022	BACS P/L Pymnt Page 4367	BACS Pymnt	126.60		BACS P/L Pymnt Page 4367
28/04/2022	HMRC	DDR	8,886.24		HMRC
29/04/2022	Focus Group	DDR 2904	104.26		6802306/APR/Focus Group
29/04/2022	O2	DDR 0604	210.46		12877044/O2
30/04/2022	BACS P/L Pymnt Page 4371	BACS Pymnt	14,214.48		BACS P/L Pymnt Page 4371
30/04/2022	BACS P/L Pymnt Page 4373	BACS Pymnt	1,250.00		BACS P/L Pymnt Page 4373
30/04/2022	refunds	BACS	975.00		refunds
30/04/2022	refunds correct	BACS	-975.00		refunds correct
30/04/2022	Focus Group	DDR 2904	1,060.57		6802917/Focus Group
01/05/2022	Wokingham Borough Council	Std Ord	2,739.00		TH chambers rates 2104329
03/05/2022	Clerk's Drawings Account	grants	60,000.00		top up grants payments
08/05/2022	Hiscock	direct deb	2,656.40		Hiscock WTC insurance
09/05/2022	grants	BACS	18,458.00		grants
09/05/2022	refunds	BACS	110.00		refunds
09/05/2022	Clerk's Drawings Account	top up	55,000.00		grant payments plus top up
09/05/2022	refunds	BACS	-110.00		should be Clerks
09/05/2022	grant	BACS	-18,458.00	Should be Clerks	grant
10/05/2022	BACS P/L Pymnt Page 4385	BACS Pymnt	8,038.64		BACS P/L Pymnt Page 4385
10/05/2022	BACS P/L Pymnt Page 4387	BACS Pymnt	2,850.07		BACS P/L Pymnt Page 4387
10/05/2022	BACS P/L Pymnt Page 4388	BACS Pymnt	1,820.00		BACS P/L Pymnt Page 4388
12/05/2022	Castle Water Limited	DDR 1205	54.76		7203876/Castle Water Limited
17/05/2022	BACS P/L Pymnt Page 4394	BACS Pymnt	19,388.56		BACS P/L Pymnt Page 4394
18/05/2022	Barclaycard Commercial	230422	4,143.57		JN 1404/Barclaycard Commercial
19/05/2022	Barclaycard Commercial	DDR 1005	44.33		010034750422/Barclaycard Comm
19/05/2022	O2	DDR 050522	309.82		13723612/APR/O2
19/05/2022	Google Ireland Limited	090522	48.76		4117211932/APR/Google Ireland
23/05/2022	Castle Water Limited	DDR 1805	57.08		7221525/Castle Water Limited
23/05/2022	BACS P/L Pymnt Page 4402	BACS Pymnt	3,414.00		BACS P/L Pymnt Page 4402
23/05/2022	sports and refunds	BACS	650.00		sports and refunds
23/05/2022	WTC grant	BACS	2,000.00		WTC grant

Continued on Page 2

CHAIRMAN'S INITIALS _____



F & P and Current Accounts

List of Payments made between 01/04/2022 and 30/06/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
23/05/2022	sports and refunds	BACS	-650.00		sports and refunds
23/05/2022	WTC grant	BACS	-2,000.00	should be Clerks	WTC grant
24/05/2022	Barclaycard Commercial	DDR 190522	1,228.30		5028/Barclaycard Commercial
25/05/2022	Total Gas & Power Ltd	DDR 2505	5,908.70		265796360/22/0102-3004/Total G
25/05/2022	Total Gas & Power Ltd	DDR 2505	975.55		265031607/22/APR TH/Total Gas
26/05/2022	sage software limited	Std Ord	48.00		payroll services
26/05/2022	Total Gas & Power Ltd	DDR 2505	294.31		265796316/22/0102-3004/Total G
26/05/2022	HMRC	DDR	9,210.60		HMRC
27/05/2022	Focus Group	DDR 270522	660.00		Purchase Ledger DDR Payment
31/05/2022	Focus Group	DDR 3105	874.18		6804008/RF3078/Focus Group
31/05/2022	Twofold Limited	DDR 3105	71.96		7871/06-09/Twofold Limited
31/05/2022	BACS P/L Pymnt Page 4415	BACS Pymnt	1,305.00		BACS P/L Pymnt Page 4415
01/06/2022	Wokingham Borough Council	Std Ord	2,739.00		TH chambers rates 2104329
07/06/2022	Clerk's Drawings Account	top up	35,000.00		tx from Main to Clerks
08/06/2022	Hiscock	direct deb	2,656.40		Hiscock WTC insurance
09/06/2022	expenses refunds	BACS	192.91		expense refunds
09/06/2022	expenses	BACS	-192.91		expenses
09/06/2022	Google Ireland Limited	DCR 090622	41.40		4151625009/Google Ireland Limi
10/06/2022	Barclaycard Commercial	DDR 100622	41.72		010034750522/Barclaycard Comm
13/06/2022	BACS P/L Pymnt Page 4418	BACS Pymnt	56,318.74		BACS P/L Pymnt Page 4418
15/06/2022	Castle Water Limited	DDR 1406	49.62		7390378/Castle Water Limited
15/06/2022	refunds expense	BACS	343.51		refunds expense
15/06/2022	refunds expense	BACS	-343.51		refunds expense
17/06/2022	Barclaycard Commercial	DDR 170622	2,028.83		SHELL 1705/Barclaycard Commer
17/06/2022	grants	BACS	1,025.00		grants
17/06/2022	grants	BACS	-1,025.00		grants
20/06/2022	BACS P/L Pymnt Page 4424	BACS Pymnt	12,892.48		BACS P/L Pymnt Page 4424
21/06/2022	BACS P/L Pymnt Page 4429	BACS Pymnt	1,716.00		BACS P/L Pymnt Page 4429
21/06/2022	Clerk's Drawings Account	top up	30,000.00		tx main to clerks
21/06/2022	Total Gas & Power Ltd	DDR2106	646.76		267644888/22/Total Gas & Power
23/06/2022	O2	DDR 080622	276.82		14274107/O2
26/06/2022	sage software limited	Std Ord	48.00		payroll services
27/06/2022	BACS P/L Pymnt Page 4435	BACS Pymnt	4,616.50		BACS P/L Pymnt Page 4435
28/06/2022	BACS P/L Pymnt Page 4439	BACS Pymnt	1,152.00		BACS P/L Pymnt Page 4439
30/06/2022	Focus Group	DDR 3006	1,347.30		6804773/RF3078 JUN/Focus Grou
30/06/2022	HMRC	DD	9,092.02		HMRC
		Total Payments	459,813.93		

CHAIRMAN'S INITIALS _____



Clerk's Drawings Account

List of Payments made between 01/04/2022 and 30/06/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
12/04/2022	BACS P/L Pymnt Page 4339	BACS Pymnt	300.00		BACS P/L Pymnt Page 4339
12/04/2022	BACS P/L Pymnt Page 4340	BACS Pymnt	2,005.55		BACS P/L Pymnt Page 4340
12/04/2022	refunds	BACS	717.87		refunds
12/04/2022	Castle Water Limited	DDR 1204	27.07		7033689/Castle Water Limited
14/04/2022	salary	BACS	25,281.07		salary
20/04/2022	BACS P/L Pymnt Page 4344	BACS Pymnt	1,724.00		BACS P/L Pymnt Page 4344
26/04/2022	BACS P/L Pymnt Page 4354	BACS Pymnt	300.00		BACS P/L Pymnt Page 4354
26/04/2022	Lex Autolease	Direct Deb	270.42		lease charges for Van
26/04/2022	Peninsula	Std Ord	149.50		Personnel contract
26/04/2022	wokingham Borough Council	Std Ord	263.80		Office 1 2035191
26/04/2022	Wokingham Borough Council	Std Ord	245.00		Office 3 a/c 2239762
26/04/2022	Wokingham Borough Council	Std Ord	641.10		market tolls 1016075
26/04/2022	Wokingham Borough Council	Std Ord	307.90		Woosehill 101493X
26/04/2022	Wokingham Borough Council	Std Ord	39.00		Garage rent dd
26/04/2022	Wokingham Town Council	Std Ord	332.40		info centre rates 1045161
26/04/2022	lex	DD	-270.42		lex
27/04/2022	BACS P/L Pymnt Page 4363	BACS Pymnt	840.00		BACS P/L Pymnt Page 4363
27/04/2022	BACS P/L Pymnt Page 4364	BACS Pymnt	364.16		BACS P/L Pymnt Page 4364
27/04/2022	BACS P/L Pymnt Page 4365	BACS Pymnt	474.00		BACS P/L Pymnt Page 4365
27/04/2022	BACS P/L Pymnt Page 4368	BACS Pymnt	340.51		BACS P/L Pymnt Page 4368
27/04/2022	BACS P/L Pymnt Page 4369	BACS Pymnt	110.00		BACS P/L Pymnt Page 4369
27/04/2022	BACS P/L Pymnt Page 4370	BACS Pymnt	2,466.36		BACS P/L Pymnt Page 4370
27/04/2022	BACS P/L Pymnt Page 4377	BACS Pymnt	34.20		BACS P/L Pymnt Page 4377
28/04/2022	refunds expenses	BACS	468.57		refunds expenses
30/04/2022	BACS P/L Pymnt Page 4372	BACS Pymnt	435.98		BACS P/L Pymnt Page 4372
30/04/2022	refunds	BACS	975.00		refunds
30/04/2022	Grants	BACS	48,460.00		Grants
30/04/2022	BACS P/L Pymnt Page 4374	BACS Pymnt	840.00		BACS P/L Pymnt Page 4374
30/04/2022	grants 2	BACS	4,756.00		grants 2
30/04/2022	Lex Autolease Ltd	DDR 2804	263.70		PFI1559071/Lex Autolease Ltd
01/05/2022	Lex Autolease	Direct Deb	270.42		lease charges for Van
01/05/2022	wokingham Borough Council	Std Ord	259.00		Office 1 2035191
01/05/2022	Wokingham Borough Council	Std Ord	250.00		Office 3 a/c 2239762
01/05/2022	Wokingham Borough Council	Std Ord	644.00		market tolls 1016075
01/05/2022	Wokingham Borough Council	Std Ord	304.00		Woosehill 101493X
01/05/2022	Wokingham Borough Council	Std Ord	39.00		Garage rent dd
01/05/2022	Wokingham Town Council	Std Ord	329.00		info centre rates 1045161
04/05/2022	Lex Autolease Ltd	DDR 040522	48.00		RFIN928891/Lex Autolease Ltd
09/05/2022	refunds	BACS	110.00		refunds
09/05/2022	grants	BACS	18,458.00		grants
10/05/2022	BACS P/L Pymnt Page 4383	BACS Pymnt	2,508.72		BACS P/L Pymnt Page 4383
10/05/2022	BACS P/L Pymnt Page 4386	BACS Pymnt	1,583.71		BACS P/L Pymnt Page 4386
10/05/2022	refunds expense	BACS	403.57		refunds expense
10/05/2022	Grants	BACS	4,200.00		Grants
10/05/2022	BACS P/L Pymnt Page 4389	BACS Pymnt	250.00		BACS P/L Pymnt Page 4389
12/05/2022	Castle Water Limited	DDR 120522	93.31		7196370/Castle Water Limited
12/05/2022	Quadient was Neopost	DDR 1205	200.00		93087791/090522/Quadient wa

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CHAIRMAN'S INITIALS _____



Clerk's Drawings Account

List of Payments made between 01/04/2022 and 30/06/2022

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
16/05/2022	Salary	BACS	26,090.46		Salary
17/05/2022	BACS P/L Pymnt Page 4392	BACS Pymnt	3,165.99		BACS P/L Pymnt Page 4392
17/05/2022	Grants 5	BACS	2,750.00		Grants 5
17/05/2022	Refunds	BACS	971.75		Refunds
17/05/2022	pay invoice	BACS	-99.70		BX22051737534883
23/05/2022	BACS P/L Pymnt Page 4403	BACS Pymnt	2,562.73		BACS P/L Pymnt Page 4403
23/05/2022	Sports and refunds	BACS	650.00		Sports and refunds
23/05/2022	WTC grant	BACS	2,000.00		WTC grant
24/05/2022	allotment	BACS	25.00	PS LAWN	allotment
26/05/2022	Peninsula	Std Ord	149.50		Personnel contract
30/05/2022	BACS P/L Pymnt Page 4409	BACS Pymnt	2,622.02		BACS P/L Pymnt Page 4409
31/05/2022	Peninsula	DDR 270522	34.20		U002891140/Peninsula
31/05/2022	BACS P/L Pymnt Page 4412	BACS Pymnt	369.00		BACS P/L Pymnt Page 4412
31/05/2022	BACS P/L Pymnt Page 4416	BACS Pymnt	2,314.91		BACS P/L Pymnt Page 4416
01/06/2022	Lex Autolease	Direct Deb	270.42		lease charges for Van
01/06/2022	Peninsula	Std Ord	149.50		Personnel contract
01/06/2022	wokingham Borough Council	Std Ord	259.00		Office 1 2035191
01/06/2022	Wokingham Borough Council	Std Ord	250.00		Office 3 a/c 2239762
01/06/2022	Wokingham Borough Council	Std Ord	644.00		market tolls 1016075
01/06/2022	Wokingham Borough Council	Std Ord	304.00		Woosehill 101493X
01/06/2022	Wokingham Borough Council	Std Ord	39.00		Garage rent dd
01/06/2022	Wokingham Town Council	Std Ord	329.00		info centre rates 1045161
07/06/2022	BACS P/L Pymnt Page 4417	BACS Pymnt	1,356.31		BACS P/L Pymnt Page 4417
07/06/2022	refunds	BACS	400.00		refunds
07/06/2022	Grants	BACS	120.00		Grants
09/06/2022	expenses	BACS	192.91		expenses
13/06/2022	BACS P/L Pymnt Page 4419	BACS Pymnt	1,779.11		BACS P/L Pymnt Page 4419
14/06/2022	SLCC	302701	10.00		chq 302701
15/06/2022	BACS P/L Pymnt Page 4421	BACS Pymnt	1,184.57		BACS P/L Pymnt Page 4421
15/06/2022	Castle Water Limited	DDR 140622	83.42		7392096/Castle Water Limited
15/06/2022	June salary	BACS	25,942.38		June salary
15/06/2022	refunds expense	BACS	343.51		refunds expense
17/06/2022	Grants	BACS	1,025.00		Grants
17/06/2022	refunds	BACS	200.00		refunds
20/06/2022	BACS P/L Pymnt Page 4425	BACS Pymnt	1,160.03		BACS P/L Pymnt Page 4425
21/06/2022	BACS P/L Pymnt Page 4428	BACS Pymnt	1,613.96		BACS P/L Pymnt Page 4428
21/06/2022	BACS P/L Pymnt Page 4430	BACS Pymnt	946.58		BACS P/L Pymnt Page 4430
23/06/2022	refund expense	BACS	175.60		refund expense
27/06/2022	BACS P/L Pymnt Page 4433	BACS Pymnt	1,717.11		BACS P/L Pymnt Page 4433
27/06/2022	BACS P/L Pymnt Page 4437	BACS Pymnt	99.70		BACS P/L Pymnt Page 4437
28/06/2022	BACS P/L Pymnt Page 4438	BACS Pymnt	878.00		BACS P/L Pymnt Page 4438
30/06/2022	Castle Water Limited	DDR 2706	126.78		7484542/Castle Water Limited
30/06/2022	Peninsula	DDR 270622	34.20		U002947000/Peninsula
30/06/2022	expense refund	BACS	455.95		expense refund
30/06/2022	BACS P/L Pymnt Page 4443	BACS Pymnt	646.35		BACS P/L Pymnt Page 4443
30/06/2022	CANCELLED BOOKING	BACS	709.92		CANCELLED BOOKING
		Total Payments	210,165.64		

CHAIRMAN'S INITIALS _____



11:31

Summary Income & Expenditure by Budget Heading 05/07/2022

Month No: 3

Cost Centre Report

		Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
101	Amenities						
	Income	80	0	80	80		
	Expenditure	51,050	15,501	71,580	56,079	26,904	29,176
	Net Income over Expenditure	(50,970)	(15,501)	(71,500)	(55,999)		
	plus Transfer from EMR	0	0				
	Movement to/(from) Gen Reserve	(50,970)	(15,501)				
102	Market						
	Income	46,055	11,428	41,500	30,072		
	Expenditure	30,618	3,074	12,010	8,936	1,195	7,742
	Movement to/(from) Gen Reserve	15,436	8,354				
103	Parks & Bloom						
	Income	8,459	4,896	6,250	1,354		
	Expenditure	117,334	33,097	151,550	118,453	51,089	67,364
	Movement to/(from) Gen Reserve	(108,875)	(28,201)				
104	Woosehill						
	Income	16,779	7,418	36,410	28,992		
	Expenditure	19,852	3,766	22,900	19,134	4,947	14,187
	Movement to/(from) Gen Reserve	(3,073)	3,652				
106	Town Hall						
	Income	106,815	31,478	139,260	107,782		
	Expenditure	78,967	24,160	103,260	79,100	12,519	66,581
	Net Income over Expenditure	27,848	7,318	36,000	28,682		
	plus Transfer from EMR	0	0				
	Movement to/(from) Gen Reserve	27,848	7,318				
109	Allotments						
	Income	23,644	23,051	12,150	(10,901)		
	Expenditure	17,527	16,778	13,600	(3,178)	1,190	(4,368)
	Movement to/(from) Gen Reserve	6,118	6,273				
120	Amenities Capital						
	Expenditure	124,536	(360)	83,000	83,360		83,360
	plus Transfer from EMR	15,047	0				
	Movement to/(from) Gen Reserve	(109,489)	360				
201	Personnel						
	Income	370	0	0	0		
	Expenditure	515,518	135,964	545,670	409,706	814	408,892
	Movement to/(from) Gen Reserve	(515,148)	(135,964)				
301	F & P Administration						
	Income	1,055,131	718,072	1,170,910	452,838		
	Expenditure	127,551	27,352	275,060	247,708	19,587	228,121
	Net Income over Expenditure	927,580	690,720	895,850	205,130		
	plus Transfer from EMR	0	0				

CHAIRMANS INITIALS _____



	Movement to/(from) Gen Reserve	927,580	690,720				
302	Civic						
	Income	800	0	0	0		
	Expenditure	22,722	5,860	26,440	20,580	2,908	17,672
	Movement to/(from) Gen Reserve	(21,922)	(5,860)				
303	Grants						
	Expenditure	78,655	82,219	112,070	29,851		29,851
304	Arts & Culture						
	Income	2,315	2,030	4,750	2,720		
	Expenditure	12,842	60,445	90,170	29,725	8,366	21,359
	Movement to/(from) Gen Reserve	(10,527)	(58,415)				
401	Highways and Planning						
	Expenditure	625	0	2,200	2,200	625	1,575
	Grand Totals:- Income	1,260,447	798,373	1,411,310	612,937		
	Expenditure	1,197,797	407,855	1,509,510	1,101,655	130,144	971,511
	Net Income over Expenditure	62,651	390,517	(98,200)	(488,717)		
	plus Transfer from EMR	15,047	0				
	Movement to/(from) Gen Reserve	77,697	390,517				

CHAIRMANS INITIALS _____



Detailed Balance Sheet - Excluding Stock Movement

Month 3 Date 06/07/2022

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
101	Debtors	8,482	
105	VAT Control Account	11,738	
199	PayPal Receipts Account	107	
201	F & GP + Current Account	940,102	
202	Clerk's Drawings Account	57,554	
209	RYND	18,002	
210	Petty Cash	200	
211	Office 2 (Michael Cragg)	807	
	Total Current Assets		1,036,993
	<u>Current Liabilities</u>		
501	Creditors	9,036	
502	Receipts in Advance	5,383	
504	RYND Creditor	18,002	
508	Office 2 Michael Cragg	807	
510	Accruals	698	
561	Hire Deposits Town Hall	2,200	
562	Hire Deposits Woosehill	1,500	
564	Long Term Key & Damage	3,025	
565	Allotment key deposit	180	
599	Suspense Account	0	
	Total Current Liabilities		40,831
	Net Current Assets		996,162
	Total Assets less Current Liabilities		996,162
	<u>Represented by :-</u>		
301	Current Year Surplus/Deficit	390,517	
310	General Reserve	284,017	
320	Self Insurance Fund	17,123	
321	Emergency Provision	175,000	
324	Election Reserve	7,500	
325	Asset Revaluation Reserve	4,000	
360	Playpark Earmark Reserve	118,004	
	Total Equity		996,162

NB The balance sheet does not show investments other than in interest bearing savings accounts as these are identified as Long-Term investments for Town and Parish Councils and appear on the Fixed Term Asset Register. As at 30 June 2022 the value of investments was £240,764. There were no long-term liabilities as at 30 June 2022.

CHAIRMANS INITIALS _____

