

6<sup>th</sup> June 2023

**Minutes of the proceedings of the PLANNING & TRANSPORTATION COMMITTEE meeting held on this day in the Council Chamber, Town Hall, Wokingham from 19:30 to 21:30**

**PRESENT**

Cllr I Shepherd-Dubey (Chair)  
Councillors: Cllr T Lack, Cllr K Malvern, Cllr A Croy, Cllr W Dixon, Cllr B Alvi, Cllr A Betteridge, Cllr N Nagella

**IN ATTENDANCE**

PT Officer.

**APOLOGIES FOR ABSENCE (Agenda Item 1)**

Cllr D Spencer

**MEMBERS' INTERESTS (Agenda Item 2)**

Cllr Betteridge declared that he is a member of the Active Travel group and whether he needed to declare this. The Chair agreed that this needed to be shared but would not impact Cllr Betteridge making any comments.

**QUESTIONS FROM THE COUNCIL OR MEMBERS OF THE PUBLIC (Agenda Item 3)**

None

**ACTION: PT OFFICER**

**PLANNING & TRANSPORTATION COMMITTEE MINUTES (Agenda Item 4)**

**RESOLVED  
30651**

It was proposed by The Chair and seconded by Cllr Malvern, and it was that the minutes of the Planning & Transportation Committee meeting held on 18<sup>th</sup> April 2023 (pages 16726 to 16730) be received as a true and correct record and that they be confirmed and signed by the Chair.

**ACTION: PT OFFICER**

**MONITORING REPORT (Agenda Item 5)**

The Monitoring Report dated 26<sup>th</sup> May 2023 was received and considered.

**SECURE BICYCLE STORAGE IN WOKINGHAM TOWN**

The Planning officer updated the Committee on the progress of the project since the last P&T meeting.

As this is a new Committee the PT Officer gave some background on the project to the Committee.

CHAIRMANS INITIALS \_\_\_\_\_



Signage updated on both sets of Lockers.

The end of July is the proposed date to add sedum roofs to the Secure Locker roofs.

Promotional leaflets created and will be distributed at WTC events and to local businesses.

Cllr Betteridge asked if there would be any promotional handouts he could have for a Cycling event at Cantley Park this weekend. The PT Officer will arrange the leaflets for Cllr Betteridge.

The PT Officer will continue with the marketing of the lockers to local businesses and follow up with adding information on them to MyJourney and Carnival Hub for their newsletters.

The PT officer will follow up on reports for the usage and income of the Cycle Lockers and when payments will be taken for maintenance by SpokeSafe (supplier).

### **BUS SHELTERS**

The Planning officer updated the Committee on Bus Shelters since the last P&T meeting. Following Cllr Malvern's request the PT has liaised with a colleague and they have designed a small sign to be applied to each shelter. This will be done by maintenance staff hopefully within the next two weeks.

The PT Officer gave a brief background on the 15 Bus Shelters that the Town Council are responsible for. This includes cleaning and maintenance.

The Committee would like clarification on whether all 15 shelters are still on active bus routes. The PT Officer believes that they are but will investigate and audit alongside Cllr Malvern to get the latest information.

The Committee discussed possible uses of the bus shelters and wondered if the advertising on them would be possible. Cllr Croy believes that Early Town Council have done this. The PT Officer will follow this up.

### **Introduction to Planning (Agenda Item 6)**

The P&T Officer gave an overview presentation on the Town Council's role in planning and the key documents that they will need to refer to when formulating their comments on planning applications.

The PT officer confirmed that Planning Training will be provided for the Committee members by WBC Planning on 4<sup>th</sup> July. This will be valuable in seeing the planning process as a whole.

CHAIRMANS INITIALS \_\_\_\_\_



The PT Officer suggested that it would be useful to see whether WBC Planning would be able to explain how they use our comments and their reasonings on their decisions. The PT Officer will contact WBC Planning prior to the training to ask if this can be included.

**ACTION: P&T OFFICER**

**COMMITTEE'S BUDGET (Agenda Item 7)**

A report on the Committee's budget as of 30<sup>th</sup> April 2023 was received and noted.

There was an issue with the report that the PT Officer noticed before the meeting and so the Report was not correctly formatted. The Committee agreed that the the report would be re submitted on the next Agenda for comment.

The PT officer will seek clarification with Finance Officer regarding the report content since the Secure Lockers have been added to the budget.

**PLANNING APPLICATIONS (Agenda Item 8)**

**RESOLVED  
30652**

The following applications were received and considered, and it was that the Committee would make comment as shown.

**230948 5a Market Place Wokingham RG40 1AL**

Listed Building Consent for the proposed change of use of the Grade II listed building at 5a Market Place from office (B1a/E) to residential (C3) in the form of 2 no. proposed flats. All changes are temporary and are not fixed to the building itself to retain the character of the building and not inflict any adverse damage. The Committee support this application and welcome new local job opportunities.

The Committee discussed and support the application as it brings residents to the Town.

There was a query regarding the bike storage shown at rear of building in one of the planning diagrams. Could it please be clarified whether this bike storage is for the residents of the flats?

**231234 32-33 Market Place Wokingham RG40 1AP**

Advertisement application for the proposed 1No Fascia sign, 1No projection sign and 1No viynl print (NON ILLUMINATED).

The Committee are pleased to see that the building will be in use.

There are no problems with the signage except for the wall signage panel.It is not in keeping with a conservation area

CHAIRMANS INITIALS \_\_\_\_\_



Would it possible to have the size of this reduced to it is not down to the floor level. Could it be more like a window on top of a low wall to fit in better to existing area.

The committee recommend that the conservation officer reviews this application.

**231308 Molly Millars Lane Wokingham RG41 2RU**

Prior approval submission for a proposed 5G telecoms installation consisting of a H3G 15m street pole and additional equipment cabinets.

The Committee object to this as the installation is on a pavement that will impact pedestrians and cyclists on a shared path.

Could a solution be that it is moved behind the hedge and pavement at the same location?

**230992 Luckley House School Luckley Road Wokingham RG40 3EU**

Full application for the proposed erection of a temporary classroom for a period of three years plus installation of associated air conditioning units.

No objections but have concern over the potential noise from the air conditioning units.

**ACTION: P&T OFFICER**

**INFORMATION ITEMS (AGENDA ITEM 9)**

Cllr Malvern updated the committee on his attendance at the Active Travel Group's initial meeting.

Wokingham Borough council has been awarded £606,000 from the Department for Transport's Active Travel Fund for initial design work on the scheme along the A329 Reading Road. for a new active and sustainable travel link between Wokingham Town Centre and neighbourhoods to the west

Cllr Betteridge is on the Active Travel Committee and gave some insights to the Committee on the project.

Cllr Croy asked if initial investigations into the following, for potential projects could be made;

- Road signs for 'welcome to Wokingham Town' at entrance points to the Town.
- Speedwatch signs at entrance points to the Town.
- A streetlight on the footpath at Kennedy Place.

The PT officer will investigate.

CHAIRMANS INITIALS \_\_\_\_\_



CHAIRMANS SIGNATURE \_\_\_\_\_

CHAIRMANS INITIALS \_\_\_\_\_

