

17th November 2020

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting was held virtually.

Minutes of the proceedings at the meeting of the **FINANCE AND PERSONNEL COMMITTEE** meeting held virtually on this day from 7.30pm to 10.15pm.

PRESENT

Chairman: M Gee

Councillors: R Bishop-Firth, N Campbell-White, P Cunnington, N Fox, S Gurney, D Lee, I Shepherd-Dubey and K Malvern

IN ATTENDANCE

Town Clerk: Jan Nowecki

RFO: Nicky Harmsworth

Cllr T Lack

APOLOGIES FOR ABSENCE (Agenda Item 1)

No apologies for absence were received.

MEMBERS' INTERESTS (Agenda Item 2)

Cllr R Bishop-Firth declared a prejudicial interest because Michael Cragg, Envoy Associates, is a family friend.

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

No questions were received.

MINUTES OF THE FINANCE AND PERSONNEL COMMITTEE MEETING (Agenda Item 4)

It was proposed by Cllr M Gee and seconded by Cllr K Malvern and it was

**RESOLVED
30215**

that the Minutes of the proceedings of the meetings of the Finance & Personnel Committee held on 29th September 2020, pages 16154 to 16163 and 27th October 2020, pages 16175 to 16178 (copy attached) as a true and correct record and that they be signed by the Chairman once normal office working practices resume.

RISK REGISTER (Agenda Item 5)

The updated risk register, which had been to relevant committees for consideration, was received and considered. The Chairman thanked everyone involved for their input into the consolidated register.

ACCOUNTS PAYABLE (Agenda Item 6)

The list of payments from the Clerk's Drawing Account and the F&P Account were received.

CHAIRMANS INITIALS _____



It was proposed by Cllr M Gee and seconded by Cllr S Gurney and the following was

**RESOLVED
30216**

- (a) that the list of costs from 1st September 2020 to 31st October 2020 totalling the sum of £180,455.54 paid from the F & GP Account, this includes £78,000, a transfer to the Clerk's A/c and;
- (b) the list of costs from 1st September 2020 to 31st October 2020 totalling the sum of £77,697.42 paid from the Clerks Drawings account

FINANCIAL REPORTS (Agenda Item 7)

The following were received and noted:

- (a) Income and Expenditure to 31st October 2020
- (b) Balance Sheet as 31st October 2020
- (c) Revenue monitoring report to 31st October 2020

CONSULTATION ON CODE OF CONDUCT FOR ELECTED MEMBERS (Agenda Item 8)

Cllr S Gurney gave a verbal update on the consultation. Discussions were held on the limit for disclosure of Gifts and Hospitality which is currently set at £25 but has been suggested to increase to £100. Cllrs felt that the limit should remain the same. Cllr's Gurney and Shepherd-Dubey would circulate their responses to the Committee and any further feedback would be welcomed.

ACTION: Cllrs Gurney, Shepherd-Dubey & Town Clerk

CIL FUNDING (Agenda Item 9)

No recommendations were received from the Strategy Working Party.

The Chairman then requested that we move to part two of the meeting as some of the later agenda items would need to be resolved to enable a full discussion around the Council's budget for 2021-22.

EXCLUSION OF THE PRESS AND PUBLIC (Agenda Item 14)

It was proposed by Cllr M Gee and seconded by Cllr R Bishop-Firth and it was

**RESOLVED
30217**

that in view of the confidential nature of the business about to be transacted i.e. commercial, financial and personnel it was advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

COURTYARD (Agenda Item 15)

RFO report 09/2020-21 was received and considered in accordance with the Standing Financial Regulations.

It was proposed by Cllr M Gee and seconded by Cllr D Lee and it was

**RESOLVED
30218**

that the courtyard account be recorded as zero, but should any amounts become recoverable, the RFO was asked to pursue.

CHAIRMANS INITIALS _____



REQUEST FOR COVID SUPPORT (Agenda Item 16)

A request from First Days for Covid support funding had been received and this had been supported by Involve.

It was proposed by Cllr M Gee and seconded by Cllr D Lee and it was

**RESOLVED
30219**

that a grant of £2,000 be paid to First Days.

The Town Clerk was requested to contact First Days to ensure that the funding is inclusive for all children irrelevant of faith.

ACTION: Town Clerk

The RFO left the meeting at 8.30 pm

STAFF PERFORMANCE RELATED PAY AWARDS (Agenda Item 17)

The Town Clerk's confidential report 07/2020 was received and considered.

The Town Clerk was thanked for the thoroughness of the report. It was noted that the Allotments Officer had been listed as the Amenities Officer and that the figure should be amended

It was proposed by Cllr D Lee and seconded by Cllr N Fox and it was

**RESOLVED
30220**

That the report be accepted in full and the staff thanked for all their efforts over recent months against the background of the pandemic.

ACTION: Town Clerk

STAFFING UPDATE (Agenda Item 18)

The Town Clerk noted the following:

- Staff remain largely healthy, majority now fully working remotely unless need to be in the office for specific role.
- Town Clerk focusing on support for wellbeing of team and there will be a morning session for everyone to join. Town Clerk has also negotiated with WBC for access to wellbeing resources for staff and this has been extended to all Town & Parish Councils.

The RFO returned to the meeting at 8.42pm

MARKETPLACE CLEANING (Agenda Item 10)

The recommendation from the Amenities Committee meeting was received. The cleaning of the Market Place had been jointly funded with WBC but they have withdrawn funding for the renewal of the contract due to the impact of the pandemic on its finances. Cllrs were disappointed with WBC and asked that a meeting be arranged to discuss with senior officers and lead member. This to be

CHAIRMANS INITIALS _____



attended by the Mayor Cllr T Lack, Cllr N Campbell-White and Town Clerk. Funding options were discussed and considered.

It was proposed by Cllr M Gee and seconded by Cllr N Campbell-White and it was

**RESOLVED
30221**

that the recommendations made by the Amenities Committee be accepted.

FUTURE PROJECTS AND CALLS ON RESERVES (Agenda Item 11)

The RFO'S report 07/2020 was received. Discussions were held around the current budget and the calls on reserves that were needed in this financial year owing to the Covid pandemic. The RFO had met with budget managers to try in the first instance to realign existing budgets.

The spreadsheet detailing each Committee's proposals in order of priority had been prepared and aligned with the principles within the Council's Strategic Plan.

Requests had been received totalling £192,720 which included the refurbishment of KGV playpark agreed at the last meeting. The following projects amounting to £146,500 were approved although some budgets were agreed at a lower amount than had originally been requested.

Committee	Proposal	Cost
Amenities	Complete renewal of play equipment at KGV and surfacing, creating a more inclusive play area for a wider age range – one off funding	£100,000
Amenities	Office 3 Roof Repair- one off funding	£5,000
Amenities	Tree Planting - A strategic priority to continue a programme of tree planting, care and maintenance – ongoing funding	£10,000
Amenities	Install a 'Garden of Reflection' in HPG – one off funding	£5,000
Amenities	Ad-hoc security for Howard Palmer Garden & Elms Field- ongoing	£6,000
Amenities	Defibrillator for Elms Field – one off funding	£4,000
Amenities	Town Hall kitchen refurbishment – one off funding	£3,500
Arts & Culture	Create a day celebrating diversity and bring other cultures to talk about themselves into the town – one off funding to trial event	£3,000
Arts & Culture	Create an event that encourages people to be open about mental health and mental illness – one off funding to trial event	£3,000

CHAIRMANS INITIALS _____



Civic	To add a Portland Stone Plaque on the external wall of the Town Hall to raise awareness of the war memorial inside – one off funding	£5,000	
Civic	To replenish supply of Civic Awards – one off funding	£1,000	
Civic	To increase the civic reception budget line to allow some additional budget for an event to recognise and thank groups and organisations who have supported the community through covid – one off funding	£1,000	

It was recognised that the final resolution for the 2021-22 budget would be taken at Full Council.

It was proposed by Cllr M Gee and seconded by Cllr D Lee and it was

**RESOLVED
30222**

that the self-insurance reserve be reduced as required and moved into the general fund and the RFO should work to a 3% increase of the precept when building the budget. If necessary, any requests not approved now could be brought back to the committee as an in-year request.

It was proposed by Cllr N Campbell- White and seconded by Cllr D Lee and it was

**RESOLVED
30223**

that the internal decoration of the hall, stairs and landing be approved in this financial year in accordance with the standing financial regulations at a cost of £8.5k

MOVE TO GREEN ENERGY CONTRACTS (Agenda Item 12)

The RFO report 08/2020 was received and considered.

It was proposed by Cllr M Gee and seconded by Cllr R Bishop-Firth and it was

**RESOLVED
30224**

that the RFO be authorised to move to a “green” tariff when renewing the Electricity contract.

COMMITTEE INFORMATION (Agenda Item 13)

No information was raised, but Cllrs asked that the request for Covid Support be used for marketing purposes.

CHAIRMAN

CHAIRMANS INITIALS _____



F & P and Current Accounts

List of Payments made between 01/09/2020 and 31/10/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/09/2020	sage software limited	Std Ord	44.10		payroll services
01/09/2020	Wokingham Borough Council	Std Ord	2,739.00		Town Hall Rates 2104329
04/09/2020	BACS P/L Pymnt Page 3889	BACS Pymnt	6,432.60		BACS P/L Pymnt Page 3889
04/09/2020	O2	DCR0409202	233.11		staff mobile phones
04/09/2020	ICO	DCR0409202	55.00		ICO annual subscription
08/09/2020	Castle Water Limited	Ormonde	656.26		Purchase Ledger DDR Payment
08/09/2020	Castle	CASTLE	-656.26		Clerks account
08/09/2020	Google Ireland Limited	DCR0809202	192.06		Purchase Ledger Payment
09/09/2020	Twofold Limited	DCR090920	71.96		franking machine rental
10/09/2020	Barclaycard	DDR1009202	37.22		Barclaycard PDQ
11/09/2020	Castle Water Limited	TW75990056	606.97		Purchase Ledger DDR Payment
11/09/2020	Castle Water Limited	TW5990056	22.68		Purchase Ledger DDR Payment
14/09/2020	Premium Credit Limited	04C01129RS	1,702.02		Royal & Sun Alliance Insurance
15/09/2020	BACS P/L Pymnt Page 3894	BACS Pymnt	1,834.80		BACS P/L Pymnt Page 3894
17/09/2020	Clerk's Drawings Account	Imprest	35,000.00		Imprest
17/09/2020	Barclaycard Commercial	DDR1709202	2,217.13		Purchase Ledger DDR Payment
21/09/2020	Total Gas & Power Ltd	1045466	2.71		Gas 31.07.20 to 31.08.20
21/09/2020	Total Gas & Power Ltd	1045312	24.35		31.07.20 to 31.08.20
24/09/2020	HMRC	DDR240920	7,438.31		HMRC NDDS
28/09/2020	BACS P/L Pymnt Page 3899	BACS Pymnt	9,926.01		BACS P/L Pymnt Page 3899
29/09/2020	BACS P/L Pymnt Page 3898	BACS Pymnt	11,286.74		BACS P/L Pymnt Page 3898
29/09/2020	Focus Group	29092020	220.58		calls/line
29/09/2020	Focus Group	2909202	79.43		August calls/line
01/10/2020	sage software limited	Std Ord	44.10		payroll services
01/10/2020	Wokingham Borough Council	Std Ord	2,739.00		Town Hall Rates 2104329
01/10/2020	West Berks Dist Council	BX83313853	23.00		Premise licence
05/10/2020	BACS P/L Pymnt Page 3904	BACS Pymnt	9,843.90		BACS P/L Pymnt Page 3904
07/10/2020	O2	071020	228.11		Staff mobiles
08/10/2020	Google Ireland Limited	08102020	194.58		Google Apps
12/10/2020	Castle Water Limited	TW75990056	22.68		Purchase Ledger DDR Payment
12/10/2020	Barclaycard	DD 1210202	49.76		Barclaycard PDQ machine
13/10/2020	HMRC	DCR1310202	4,695.75		HMRC VAT
14/10/2020	Premium Credit Limited	04C01129RS	1,702.02		Royal & Sun Alliance Insurance
15/10/2020	BACS P/L Pymnt Page 3910	BACS Pymnt	374.40		BACS P/L Pymnt Page 3910
16/10/2020	Castle Water	DDR1610202	183.64		DDR16102020
19/10/2020	Barclaycard Commercial	DDR1910202	2,421.82		New Edition Charles Arnold Bak
20/10/2020	BACS P/L Pymnt Page 3913	BACS Pymnt	1,181.52		BACS P/L Pymnt Page 3913
20/10/2020	Castle Water Limited	TW7164120	606.97		Purchase Ledger DDR Payment
22/10/2020	HMRC	DCR1310202	-4,695.75		HMRC VAT
22/10/2020	HMRC	DDR2210202	8,964.65		HMRC NDDS
23/10/2020	Total Gas & Power Ltd	DDR2310202	29.04		01.07.20 - 30.09.20 Sturgis
23/10/2020	Total Gas & Power Ltd	DdR2310202	23.21		01.07.20 to 30.09.20 Toilets i
23/10/2020	Total Gas & Power Ltd	ddr2310202	2,240.88		June 2018 to Sept 2020
23/10/2020	Total Gas & Power Ltd	dDR2310202	31.34		September gas
23/10/2020	Total Gas & Power Ltd	TCP5355950	23.14		Purchase Ledger DDR Payment
23/10/2020	Total Gas & Power Ltd	TGP5355931	20.29		01.07.20 to 30.09.20 Market co
23/10/2020	Total Gas & Power Ltd	DDR2310202	868.41		01.07.20 to 30.09.20 Town Hall

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CHAIRMAN'S INITIALS _____



F & P and Current Accounts

List of Payments made between 01/09/2020 and 31/10/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
23/10/2020	Total Gas & Power Ltd	ddR2310202	570.85		01.07.20 to 30.09.20 Chambers
23/10/2020	Total Gas & Power Ltd	DDR2310202	83.98		Purchase Ledger DDR Payment
26/10/2020	BACS P/L Pymnt Page 3919	BACS Pymnt	17,667.33		BACS P/L Pymnt Page 3919
27/10/2020	Clerk's Drawings Account	Imprest	43,000.00		Imprest
27/10/2020	Focus Group	DDR2710202	246.64		lines/calls
27/10/2020	Focus Group	DDr2710202	83.00		line/calls
29/10/2020	BACS P/L Pymnt Page 3929	BACS Pymnt	6,820.50		BACS P/L Pymnt Page 3929
		Total Payments	180,455.54		

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Time: 13:49

Clerk's Drawings Account

List of Payments made between 01/09/2020 and 31/10/2020

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
01/09/2020	Lex Autolease	DD	253.70		Monthly van leasing charge
01/09/2020	Peninsula	Std Ord	149.50		Personnel contract
01/09/2020	wokingham borough council	Std Ord	259.00		OFFICE 1 2035191
01/09/2020	wokingham borough council	Std Ord	329.00		Information Centre 1045161
01/09/2020	wokingham borough council	Std Ord	644.00		Market Tolls 1016075
01/09/2020	wokingham borough council	Std Ord	33.30		garage rent
01/09/2020	Wokingham Borough Council	Std Ord	250.00		Office 3 a/c 2239762
01/09/2020	Wokingham Borough Council	Std Ord	304.00		Woosehill 101493X
02/09/2020	staff	BX28071930	29.95		expenses
02/09/2020	Booking customers	BX28074403	200.00		Deposits Inv 19726 & 19278
02/09/2020	Inv 19869 deposit refund	BX88046181	100.00		Inv 19869 deposit refund
04/09/2020	BACS P/L Pymnt Page 3888	BACS Pymnt	1,005.68		BACS P/L Pymnt Page 3888
07/09/2020	BACS P/L Pymnt Page 3892	BACS Pymnt	2,752.27		BACS P/L Pymnt Page 3892
08/09/2020	Castle	CASTLE	656.26		F&GP
15/09/2020	Payflow	BX80903081	24,608.04		September salaries
15/09/2020	F & P and Current Accounts	200057	473.48		wrong account, sales receipts
17/09/2020	staff	BX81741565	21.39		expenses
22/09/2020	Castle Water Limited	TW9367171	121.04		Ormonde august
28/09/2020	BACS P/L Pymnt Page 3896	BACS Pymnt	3,983.66		BACS P/L Pymnt Page 3896
01/10/2020	West Berks Dist Council	BX83313853	23.00		Courtyard premise licence
01/10/2020	Lex Autolease	DD	253.70		Monthly van leasing charge
01/10/2020	Peninsula	Std Ord	149.50		Personnel contract
01/10/2020	wokingham borough council	Std Ord	259.00		OFFICE 1 2035191
01/10/2020	wokingham borough council	Std Ord	329.00		Information Centre 1045161
01/10/2020	wokingham borough council	Std Ord	644.00		Market Tolls 1016075
01/10/2020	wokingham borough council	Std Ord	33.30		garage rent
01/10/2020	Wokingham Borough Council	Std Ord	250.00		Office 3 a/c 2239762
01/10/2020	Wokingham Borough Council	Std Ord	304.00		Woosehill 101493X
01/10/2020	West Berks Dist Council	BX83313853	-23.00		premise licence
05/10/2020	BACS P/L Pymnt Page 3902	BACS Pymnt	1,242.62		BACS P/L Pymnt Page 3902
05/10/2020	F & P and Current Accounts	BX83315529	340.00		posted to wrong bank account
06/10/2020	Castle Water Limited	DDR63308	10.99		August 20 Lang WC
09/10/2020	Norna Playgrounds	DDR091020	218.45		playground repair
12/10/2020	staff	BX84122441	154.30		expenses
15/10/2020	BACS P/L Pymnt Page 3907	BACS Pymnt	3,749.99		BACS P/L Pymnt Page 3907
15/10/2020	Hirers	BX84253826	200.00		Inv 19939 & 19917 deposit refu
15/10/2020	Cook	BX84255244	124.95		Tree damage
15/10/2020	Holt Copse Conservation Volunt	BX84254141	117.60		Insurance
15/10/2020	Payflow	DDR1510202	25,502.50		October salary
16/10/2020	Castle Water Limited	DDR1610202	530.50		Ormonde Sept 2020
16/10/2020	F & P and Current Accounts	Castle Wat	183.64		Castle water clerks payment no
19/10/2020	Inv 19938	BX84511433	100.00		Inv 19938 deposit refund
19/10/2020	Castle Water Limited	DCr1910202	10.63		Lang WC Sept 2020
20/10/2020	BACS P/L Pymnt Page 3911	BACS Pymnt	1,745.63		BACS P/L Pymnt Page 3911
26/10/2020	BACS P/L Pymnt Page 3917	BACS Pymnt	2,582.28		BACS P/L Pymnt Page 3917
26/10/2020	Alan Jeffries	BX85117115	42.75		Alan Jeffries
29/10/2020	BACS P/L Pymnt Page 3928	BACS Pymnt	2,148.82		BACS P/L Pymnt Page 3928

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Date: 10/11/2020

Wokingham Town Council

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Clerk's Drawings Account

List of Payments made between 01/09/2020 and 31/10/2020

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
29/10/2020	BACS P/L Pymnt Page 3930	BACS Pymnt	295.00		BACS P/L Pymnt Page 3930
		Total Payments	77,697.42		

CHAIRMANS INITIALS _____

Finance & Personnel Meeting 17/11/2020

16201



Summary Income & Expenditure by Budget Heading 31/10/2020

Month No: 7

Cost Centre Report

		Actual Last % Spent Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
101	Amenities						
	Income	60,425	5,271	13,570	8,299		38.8%
	Expenditure	126,474	28,974	82,070	53,097	27,539	25,557
	68.9%						
	Net Income over Expenditure	(66,049)	(23,702)	(68,500)	(44,798)		
	plus Transfer from EMR	14,340	0				
	Movement to/(from) Gen Reserve	(51,709)	(23,702)				
102	Market & Bloom						
	Income	43,964	17,675	40,800	23,125		43.3%
	Expenditure	22,112	9,508	22,160	12,652	686	11,966
	46.0%						
	Movement to/(from) Gen Reserve	21,852	8,167				
103	Parks						
	Income	8,532	12,027	10,350	(1,677)		116.2%
	Expenditure	64,494	27,276	96,200	68,924	21,995	46,930
	51.2%						
	Movement to/(from) Gen Reserve	(55,962)	(15,249)				
104	Woosehill						
	Income	44,683	5,495	41,510	36,015		13.2%
	Expenditure	23,771	11,168	24,600	13,432	5,254	8,178
	66.8%						
	Movement to/(from) Gen Reserve	20,912	(5,672)				
106	Town Hall						
	Income	143,476	54,659	140,160	85,501		39.0%
	Expenditure	102,507	51,028	99,160	48,132	17,674	30,458
	69.3%						
	Net Income over Expenditure	40,969	3,630	41,000	37,370		
	plus Transfer from EMR	8,230	0				
	Movement to/(from) Gen Reserve	49,199	3,630				
109	Allotments						
	Income	2,559	2,539	10,500	7,961		24.2%
	Expenditure	0	10,983	9,300	(1,683)	4,018	(5,702)
	161.3%						
	Movement to/(from) Gen Reserve	2,559	(8,444)				
120	Amenities Capital						
	Expenditure	141,759	20,749	23,500	2,751	11,902	(9,151)
	plus Transfer from EMR	2,700	0				
	Movement to/(from) Gen Reserve	(139,059)	(20,749)				
201	Personnel						
	Expenditure	448,919	285,333	529,800	244,467	48	244,419
301	F & P Administration						
	Income	1,296,791	948,167	1,075,100	126,933		88.2%
	Expenditure	657,790	61,165	278,100	216,935	8,047	208,888
	Net Income over Expenditure						

CHAIRMANS INITIALS _____



		639,001	887,002	797,000	(90,002)		
	plus Transfer from EMR	109,800	0				
	Movement to/(from) Gen Reserve	748,801	887,002				
302	Civic						
	Income	4,668	0	0	0		0.0%
	Expenditure	31,367	6,899	27,060	20,161	412	19,749
	Movement to/(from) Gen Reserve	(26,699)	(6,899)				
303	Grants						
	Expenditure	82,188	60,261	76,490	16,229		16,229
304	Arts & Culture						
	Income	7,664	1,866	5,750	3,884		32.5%
	Expenditure	65,050	18,871	67,100	48,229	1,445	46,784
	Movement to/(from) Gen Reserve	(57,386)	(17,005)				
401	Highways and Planning						
	Expenditure	1,463	313	2,200	1,888		1,888
	Grand Totals:- Income	1,612,761	1,047,699	1,337,740	290,041		78.3%
	Expenditure	1,767,893	592,526	1,337,740	745,214	99,020	646,193
		51.7%					
	Net Income over Expenditure	(155,132)	455,173	0	(455,173)		
	plus Transfer from EMR	135,070	0				
	Movement to/(from) Gen Reserve	(20,062)	455,172				

CHAIRMANS INITIALS _____



13:30

Detailed Balance Sheet - Excluding Stock Movement

Month 7 Date 31/10/2020

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
<u>Current Assets</u>			
101	Debtors	48,122	
105	VAT Control Account	3,033	
201	F & GP + Current Account	878,630	
202	Clerk's Drawings Account	56,765	
210	Petty Cash	132	
211	Office 2 (Michael Cragg)	807	
Total Current Assets			987,490
<u>Current Liabilities</u>			
501	Creditors	18,253	
502	Receipts in Advance	9,541	
504	RYND Creditor	18,000	
508	Office 2 Michael Cragg	807	
510	Accruals	1,383	
561	Hire Deposits Town Hall	1,900	
562	Hire Deposits Woosehill	500	
564	Long Term Key & Damage Deposit	3,525	
Total Current Liabilities			53,910
Net Current Assets			933,580
Total Assets less Current Liabilities			933,580
<u>Represented by :-</u>			
301	Current Year Surplus/Deficit	455,173	
310	General Reserve	160,973	
320	Self Insurance Fund	50,000	
321	Emergency Provision	175,000	
325	Asset Revaluation Reserve	4,000	
360	Playpark Earmark Reserve	88,435	
Total Equity			933,580

NB The balance sheet does not show investments other than in interest bearing savings accounts as these are identified as Long Term investments for Town and Parish Councils and appear on the Fixed Asset Register. As at 31 March 2020 the value of investments was £234,944. There were no long term liabilities as at 31 March 2020.

CHAIRMANS INITIALS _____

Finance & Personnel Meeting 17/11/2020

16204

