

# 11<sup>th</sup> August 2020

In accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 this meeting was held virtually.

Minutes of the proceedings at the meeting of the **EXTRAORDINARY FINANCE AND PERSONNEL COMMITTEE** meeting held virtually on this day from 7.30pm to 8.35.

## **PRESENT**

Chairman: M Gee

Councillors: R Bishop-Firth, N Campbell-White, S Gurney, D Lee, I Shepherd-Dubey and K Malvern

## **IN ATTENDANCE**

Town Clerk: Jan Nowecki

RFO: Nicky Harmsworth

Cllr T Lack

Cllr P Lucey

## **APOLOGIES FOR ABSENCE (Agenda Item 1)**

Apologies for absence were received from Cllrs P Cunnington and N Fox.

## **MEMBERS' INTERESTS (Agenda Item 2)**

No declarations were received.

## **QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)**

No questions were received.

## **EXCLUSION OF PRESS AND PUBLIC (Agenda Item 4)**

It was proposed by Cllr M Gee and seconded by Cllr D Lee and it was

**RESOLVED  
30168**

that in view of the confidential nature of the business about to be transacted i.e. commercial, financial and personnel it was advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

## **TOWN HALL TENANTS (Agenda Item 5)**

Cllr Gee reiterated that the information which was being discussed was commercially sensitive and advised that of the 6 offers that had been received, 2 had been received late and consequently the necessary due diligence had not taken place.

The Town Clerk's report 04/2020 was then discussed at length and Cllrs discussed the following aspects of each offer;

CHAIRMANS INITIALS \_\_\_\_\_



Strength of the applicant  
Financial records  
Offering to the town  
Improvement of the space whilst sympathetic to grade 2\* listed building  
Rent offered

The Chairman asked each Cllr to rank the offers in order of preference and a clear preferred tenant was identified, others were then ranked in order.

It was proposed by Cllr M Gee and seconded by Cllr D Lee and it was

**RESOLVED  
30169**

that the agreed preferred offer be accepted subject to ongoing legal negotiations including lease requirements and if those negotiations were unsuccessful then it would be offered to 2<sup>nd</sup> and then 3<sup>rd</sup> choice.

The Town Clerk was instructed to ensure the lease covered the points raised.

Both the Chair and Vice Chair reminded Cllrs that all information they had received were subject to non- disclosure confidentiality rules and should not be discussed outside the meeting until legal negotiations have been concluded and that any information received should be deleted.

**ACTION: TOWN CLERK**

**FUNDING REQUEST FOR REPAIR OF COURTYARD ROOF (Agenda Item 6)**

The RFO's report 03/2020 was received and noted.

It was proposed by Cllr D Lee and seconded by Cllr N Campbell White and it was

**RESOLVED  
30170**

That a maximum budget of £24,995 be taken from reserves to carry out the roof repairs in accordance with the Standing Financial Regulations where three quotes must be sought and that in order to ensure the roof is repaired before the new tenant is in situ, officers are authorised to work with the Chairman of Amenities to progress this.

**ACTION: RFO/BGO/Cllr N Campbell-White**

**CHAIRMAN**

CHAIRMANS INITIALS \_\_\_\_\_

