

16th March 2020

Minutes of the proceedings of the **CIVIC COMMITTEE** meeting held on this day in the **Council Chamber, Town Hall, Wokingham** from 19:30 to 20:30pm.

PRESENT

Chairman: Cllr D G Lee

Councillors: A Box (Vice-Chairman), J Box, J McGhee-Sumner, R Bishop-Firth, T Lloyd, P Lucey

IN ATTENDANCE

Town Clerk – Jan Nowecki

Student Representatives: Marcus Richardson and Raissa Kaninda
Peter Shilham (Emmbrook Residents' Association)

APOLOGIES FOR ABSENCE (Agenda Item 1)

Apoloiges for absence were received from Cllr D King and M Gee.

MEMBERS' INTERESTS (Agenda Item 2)

There were no declarations of interest.

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

No questions were received prior to the meeting.

CIVIC COMMITTEE MINUTES (Agenda Item 4)

It was proposed by Cllr J Box and seconded by Cllr T Lloyd and it was

**RESOLVED
30106**

that the Minutes of the Civic Committee meeting held on 25th November 2019 (pages 15982 to 15985) be received as a true and correct record and that they be confirmed and signed by the Chairman.

It was proposed by Cllr Lucey and seconded by Cllr Lee and it was

**RESOLVED
30107**

that the Minutes of the Civic Committee meeting held on 4th December 2020 (pages 15990 to 15991) be received as a true and correct record and that they be confirmed and signed by the Chairman.

The Chairman brought forward Agenda Item 10 and welcomed Peter Shilham to the meeting.

ADDITIONAL OF NAME ON WAR MEMORIAL (Agenda Item 8)

The Chairman asked Mr Shilham to update the committee with the details about Mr Grover. Mr Shilham confirmed that in his research, he does not believe there

CHAIRMANS INITIALS _____



are any remaining living family members and so it is safe to assume that due diligence has been observed.

The committee found no reason or objection to Mr Grover's name being added to the war memorial.

**RESOLVED
30108**

It was proposed by Cllr J M McGhee-Sumner and seconded by Cllr J Box and it was

agreed that Mr Grover's name should be added. They felt that if a relative did make themselves known, it is hoped they would be pleased that Mr Grover's name has been recorded.

The Civic Officer advised that arrangements will now be made for the name to be added to the war memorial.

ACTION: Civic Officer

MONITORING REPORT (Agenda Item 5)

The Monitoring Report dated 10th March 2020 was received and noted.

1) Local Schools may be interested in filming Mayor's Sunday or other events

Cllr Forbes has advised that the Forest has unfortunately lost their media teacher so they don't have the expertise at the moment.

This item will be removed from the next monitoring report.

2) Honorary Stave refurbishment

See agenda item 7.

3) Civic Award pin

Civic Officer currently exploring options.

4) Museum Accreditation

The museum volunteer is continuing research and planning pilot open days.

5) Addition of name on war memorial

See agenda item 8.

6) Investigate installing a plaque and a trough outside the Town Hall

Awaiting advice from meeting with Town Clerk and new Conservation Officer and input from Wokingham Society.

COMMITTEE'S BUDGET (Agenda Item 6)

CHAIRMANS INITIALS _____



A report on the Committee's expenditure to 29th February 2020 was received and noted.

SILVER ACORNS (Agenda Item 7)

The Committee received and considered two quotations for this work and

**RESOLVED
30109**

It was proposed by Cllr J Box and seconded by Cllr P Lucey and it was

agreed that company one should be commissioned to do the repair work and to create the new acorns. Whilst the quoted amounts were very similar, company one was viewed more favourable based on their experience in the industry particularly with work they do with Churches and Cathedrals.

ACTION: Civic Officer

MAYOR'S SUNDAY PARADE (Agenda Item 9)

The committee members received and considered the Civic Officer's report which asked the committee to consider a request about increasing numbers of organisations and representatives to take part in the Mayor's Sunday parade.

The Committee discussed various options but decided to keep invitees as they are with the addition of including some NHS representatives. It was felt that it should not be as big as the Remembrance Parade and it was right that they are different.

They did feel that a thank you from the Mayor to the parade might be appreciated on the day, perhaps from the balcony.

The Chairman suggested that at a future meeting, the committee may like to consider arranging an occasion where WTC can thank voluntary organisations for the work that they do and or for the Mayor to make some personal visits to say thank you.

ACTION: Civic Officer

TOWN COUNCIL NEWSLETTER (Agenda Item 10)

The committee members received and considered the Civic Officer's report which suggested Councillors should consider if it should continue to print the annual newsletter in future years.

Councillors were unanimous in agreeing that WTC should still print a newsletter each year as they recognised the value it offers to our residents in informing them what WTC has achieved in the last year, what is planned for the forthcoming year as well as offering all of our contact details.

Councillors agreed that the newsletter should be printed on the most cost effective paper.

CHAIRMANS INITIALS _____



A couple of other suggestions were made:

- a) Flag with Wokingham Paper that the newsletter is going to be distributed
- b) Post on social media that the newsletter is on its way and ask residents to look out for it.
- c) Add a PDF of the newsletter onto the website
- d) Include a QR code on the newsletter for people to find it online if they wish

ACTION: Civic Officer

HERITAGE OPEN DAY (Agenda Item 11)

The committee members received the Civic Officer's report outlining the current plans for WTC's Heritage Open Day for 2020.

Councillors liked the theme set by Heritage Open Days; 'Hidden Nature' and suggested creating a treasure hunt in some of the 'Bloom' areas.

It was also noted that it would be preferable for the cells to be open, if possible.

COMMITTEE INFORMATION (Agenda Item 12)

- a) No information was raised by members.
- b) The students shared with Councillors how much they enjoyed their visit to the Houses of Parliament.
- c) No information was identified for marketing.

CHAIRMANS SIGNATURE _____

CHAIRMANS INITIALS _____

