

21st May 2019

Minutes of the proceedings of the adjourned **FORTY-SIXTH ANNUAL MEETING** of **WOKINGHAM TOWN COUNCIL** held this day in the **MAIN HALL, TOWN HALL, WOKINGHAM**, from 7.30pm to 8.15pm.

PRESENT:

Chairman: Cllr T Lack (Deputy Mayor)
Cllrs: J Box, E Bishop, R Bishop-Firth, N Campbell-White, P Cunnington, P Dennis, N Fox, M Fumagalli, S Gurney, D Hinton, P Hornsby, D King, D Lee, P Lucey, M Malvern, K Malvern, A Mather, I Shepherd-Dubey, A Tebboth

IN ATTENDANCE:

Jan Nowecki – Town Clerk
Nicky Harmsworth – Responsible Finance Officer (RFO)

PRAYERS

No prayers were spoken this evening.

APOLOGIES FOR ABSENCE (Agenda Item 1)

Apologies for absence were received and accepted from Cllrs L Forbes, A Box, M Gee, T Lloyd and Cllr J McGhee Sumner.

MEMBERS' INTERESTS (Agenda Item 12)

There were no declarations of interest.

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

No questions had been received.

MINUTES OF PREVIOUS MEETINGS (Agenda Item 13)

It was proposed by Cllr I Shepherd-Dubey and seconded by Cllr A Tebboth and the following was

RESOLVED 29924

that the Minutes of the proceedings of the Council Meeting held on 9th April 2019 (pages 15791 to 15795) be accepted as a true and correct record and that they be signed by the Chairman.

It was proposed by Cllr N Campbell-White and seconded by Cllr S Gurney and the following was

RESOLVED 29925

that the Minutes of the proceedings of the Mayoral Selection Meeting held on 13th May 2019 (page 15808) be accepted as a true and correct record and that they be signed by the Chairman.

CHAIRMANS INITIALS _____



MAYOR'S COMMUNICATIONS

(Agenda Item 14)

The Deputy Mayor gave some background on the types of communications that would be reported under this agenda item.

He had been asked, on behalf of the Mayor, to thank everyone who attended the Mayor Making ceremony on Sunday and for the support and best wishes given to her. Cllr Lucey extended this to the Officers who had worked so hard behind the scenes to ensure the day ran smoothly.

The Mayor had also asked that Cllrs be reminded that students would be participating in Committee meetings and asked that their voices should be heard as this was a project that was very close to her heart.

The Deputy Mayor then reminded Cllrs that, although the International Street Concert being held on 1st June had been outsourced, it would be a good opportunity for Cllrs to attend and network with the residents of Wokingham.

The Deputy Mayor also reminded Cllrs that the Fun Day was being held on Saturday 25th May and that Cllrs help was still required and to let Cllr S Gurney know if they could help out.

Finally, he thanked Cllrs for having attended early to have their photographs taken and advised that these would be appearing on the back page of the WTC newsletter which would be distributed out to Wokingham Town residents in early June.

The previous Mayor's list of engagements dated 8th April 2019 – 9th May 2019 were received and noted.

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC

(Agenda Item 15)

No questions had been received.

ATTENDANCE REGISTER (Agenda Item 16)

The Attendance Chart extracted from the Attendance Register of Members at Council and Committee meetings for the past year was received. The Deputy Mayor reminded Cllrs to sign in at all meetings as this was the evidence used for the register.

LEADER OF THE COUNCIL (Agenda Item 17)

It was proposed by Cllr R Bishop-Firth and seconded by Cllr A Mather and it was

**RESOLVED
29926**

that Cllr I Shepherd-Dubey be appointed leader of the Council for the Municipal Year 2019-20.

A vote was taken and 18 Cllrs were in favour and 1 Cllr abstained.

STANDING COMMITTEES – MEMBERSHIP (Agenda Item 18)

The Mayor advised that the Standing Committees be elected for the ensuing year subject to Local Government Act 1972, Section 101 (1)(a) and

- (i) In accordance with Standing Order No 19b - if other Members wish to stand, then no Member shall serve on more than two Standing Committees.

CHAIRMANS INITIALS _____



(ii) Relevant Standing Orders 18 and 19.

(a) AMENITIES COMMITTEE

MEMBERSHIP

The Town Clerk announced the following Councillors nominated for Membership of the Amenities Committee for the ensuing year. This committee has delegated authority in accordance with Standing Order 18.3a and shall consist of no more than nine members;

Cllrs J Box, E Bishop, N Campbell White, P Dennis, L Forbes, D Hinton, P Hornsby, T Lack and M Malvern.

CHAIRMAN/VICE-CHAIRMAN

Cllr I Shepherd-Dubey nominated Cllr N J Campbell-White as Chairman of the Amenities Committee who then in turn nominated Cllr P Dennis as Vice Chairman of the Amenities Committee

It was proposed by Cllr I Shepherd-Dubey and seconded by Cllr J Box and it was

**RESOLVED
29927**

that Cllr N Campbell-White be elected as Chairman of the Amenities Committee for the ensuing year.

It was proposed by Cllr I Shepherd-Dubey and seconded by Cllr J Box and it was

**RESOLVED
29928**

that Cllr P Dennis be elected as Vice Chairman of the Amenities Committee for the ensuing year.

The Deputy Mayor asked for a vote to be taken on Committee Membership, this was unanimous.

ANNOUNCEMENT

The Deputy Mayor duly announced that the Chairman and Vice-Chairman of the Amenities Committee for the ensuing year would be Cllrs N J Campbell-White and P Dennis respectively, and that members would be Cllrs J Box, E Bishop, N Campbell White, P Dennis, L Forbes, D Hinton, P Hornsby, T Lack and M Malvern and asked that they stand for identification purposes.

(b) PLANNING & TRANSPORTATION COMMITTEE

The Town Clerk announced the following Councillors nominated for Membership of the Planning & Transportation Committee for the ensuing year. This committee has delegated authority in accordance with Standing Order 18.3b and shall consist of no more than nine members;

Cllrs P Dennis, N Fox, M Fumagalli, D Hinton, T Lack, A Mather, K Malvern and I Shepherd-Dubey.

CHAIRMANS INITIALS _____



CHAIRMAN/VICE-CHAIRMAN

Cllr A Mather nominated Cllr I Shepherd-Dubey as Chairman of the Planning and Transportation Committee who then in turn nominated T Lack as Vice Chairman of the Planning and Transportation Committee.

It was proposed by Cllr A Mather and seconded by Cllr N Fox and it was

**RESOLVED
29929**

that Cllr I Shepherd-Dubey be elected as Chairman of the Planning and Transportation Committee for the ensuing year.

It was proposed by Cllr D Hinton and seconded by Cllr N Fox and it was

**RESOLVED
29930**

that Cllr T Lack be elected as Vice Chairman of the Planning and Transportation Committee for the ensuing year.

The Deputy Mayor asked for a vote to be taken on Committee Membership, this was unanimous.

ANNOUNCEMENT

The Deputy Mayor duly announced that the Chairman and Vice-Chairman of the Planning and Transportation Committee for the ensuing year would be Cllrs I Shepherd-Dubey and T Lack respectively, and that members would be Cllrs P Dennis, N Fox, M Fumagalli, D Hinton, T Lack, A Mather, K Malvern and I Shepherd-Dubey and asked that they stand for identification purposes

(c) FINANCE & PERSONNEL COMMITTEE

The Town Clerk announced the following Councillors nominated for Membership of the Finance & Personnel Committee for the ensuing year. This committee has delegated authority in accordance with Standing Order 18.3c and shall consist of no more than nine members;

Cllrs R Bishop-Firth, N Campbell-White, P Cunnington, N Fox, M Gee, S Gurney, D Lee, K Malvern and I Shepherd-Dubey.

CHAIRMAN/VICE-CHAIRMAN

Cllr A Mather nominated Cllr M Gee as Chairman of the Finance & Personnel Committee, the Deputy Mayor (in Cllr Gee absence) who then in turn nominated D Lee as Vice Chairman of the Finance & Personnel Committee.

It was proposed by Cllr I Shepherd-Dubey and seconded by Cllr A Mather and it was

**RESOLVED
29931**

that Cllr M Gee be elected as Chairman of the Finance & Personnel Committee for the ensuing year.

It was proposed by Cllr D Hinton and seconded by Cllr I Shepherd-Dubey and it was

**RESOLVED
29932**

that Cllr D Lee be elected as Vice Chairman of the Finance & Personnel Committee for the ensuing year.

CHAIRMANS INITIALS _____



The Deputy Mayor asked for a vote to be taken on Committee Membership, this was unanimous.

ANNOUNCEMENT

The Deputy Mayor duly announced that the Chairman and Vice-Chairman of the Finance & Personnel Committee for the ensuing year would be Cllrs M Gee and D Lee respectively, and that members would be Cllrs R Bishop-Firth, N Campbell-White, P Cunnington, N Fox, M Gee, S Gurney, D Lee, K Malvern and I Shepherd-Dubey, and asked that they stand for identification purposes.

(d) CIVIC COMMITTEE

The Town Clerk announced the following Councillors nominated for Membership of the Civic Committee for the ensuing year. This committee has delegated authority in accordance with Standing Order 18.3d and shall consist of no more than nine members;

Cllrs A Box, J Box, R Bishop-Firth, M Gee, D King, D Lee, T Lloyd, P Lucey and J McGhee-Sumner

CHAIRMAN/VICE-CHAIRMAN

Cllr D Hinton nominated Cllr D Lee as Chairman of the Civic Committee who then in turn nominated A Box as Vice Chairman of the Civic Committee.

It was proposed by Cllr D Hinton and seconded by Cllr J Box and it was

**RESOLVED
29933**

that Cllr D Lee be elected as Chairman of the Civic Committee for the ensuing year.

It was proposed by Cllr J Box and seconded by Cllr I Shepherd-Dubey and it was

**RESOLVED
29934**

that Cllr A Box be elected as Vice Chairman of the Civic Committee for the ensuing year.

The Deputy Mayor asked for a vote to be taken on Committee Membership, this was unanimous.

ANNOUNCEMENT

The Deputy Mayor duly announced that the Chairman and Vice-Chairman of the Civic Committee for the ensuing year would be Cllrs D Lee and A Box respectively, and that members would be Cllrs A Box, J Box, R Bishop-Firth, M Gee, D King, D Lee, T Lloyd, P Lucey and J McGhee-Sumner, and asked that they stand for identification purposes.

(e) ARTS & CULTURE COMMITTEE

The Town Clerk announced the following Councillors nominated for Membership of the Arts & Culture Committee for the ensuing year. This committee has delegated authority in accordance with Standing Order 18.3e and shall consist of no more than nine members;

CHAIRMANS INITIALS _____



Cllrs A Box, P Cunnington, M Fumagalli, S Gurney, D Hinton, P Hornsby, T Lloyd, M Malvern and A Tebboth

CHAIRMAN/VICE-CHAIRMAN

Cllr I Shepherd-Dubey nominated Cllr S Gurney as Chairman of the Arts & Culture Committee who then in turn nominated A Tebboth as Vice Chairman of the Civic Committee.

It was proposed by Cllr I Shepherd-Dubey and seconded by Cllr P Dennis and it was

**RESOLVED
29935**

that Cllr S Gurney be elected as Chairman of the Arts & Culture Committee for the ensuing year.

It was proposed by Cllr P Cunnington and seconded by Cllr P Hornsby and it was

**RESOLVED
29936**

that Cllr A Tebboth be elected as Vice Chairman of the Arts & Culture Committee for the ensuing year.

The Deputy Mayor asked for a vote to be taken on Committee Membership, this was unanimous.

ANNOUNCEMENT

The Deputy Mayor duly announced that the Chairman and Vice-Chairman of the Arts & Culture Committee for the ensuing year would be Cllrs S Gurney and A Tebboth respectively, and that members would be Cllrs A Box, P Cunnington, M Fumagalli, S Gurney, D Hinton, P Hornsby, T Lloyd, M Malvern and A Tebboth, and asked that they stand for identification purposes.

EMERGENCY COMMITTEE (Agenda item 19)

The Town Clerk gave background into why the Emergency Committee may be required to be called and consisted of the Mayor, Chairmen of Committees and 2 additional Cllrs.

It was proposed by Cllr A Tebboth and seconded by Cllr D Lee and it was

that the following Councillors constitute the Emergency Committee:

**RESOLVED
29937**

Cllrs: N J Campbell-White, L Forbes, M Gee, S Gurney, P Hornsby, D Lee, I Shepherd-Dubey and A Tebboth.

The Deputy Mayor asked for a vote to be taken on Committee Membership, this was unanimous.

MAYORAL SELECTION COMMITTEE (Agenda Item 20)

It was confirmed that the Mayoral Selection Committee for 2020/21 will be in accordance with Standing Order 23.

CHAIRMANS INITIALS _____



STRATEGY WORKING PARTY

The Town Clerk announced the following Councillors nominated for Membership of the Strategy Working Party for the ensuing year.

Cllrs J Box, N Campbell-White, M Fumagalli, M Gee, S Gurney, D Lee and I Shepherd-Dubey

Cllr J Box nominated Cllr I Shepherd-Dubey as Chairman of the Strategy Working Party who then in turn nominated S Gurney as Vice Chairman of the Strategy Working Party.

It was proposed by Cllr D Hinton and seconded by Cllr D Lee and it was

**RESOLVED
29938**

that the following Councillors constitute the Strategy Working Party for the ensuing year.

Cllrs J Box, N Campbell-White, M Fumagalli, M Gee, S Gurney, D Lee and I Shepherd-Dubey

The Deputy Mayor asked for a vote to be taken on Committee Membership, this was unanimous.

COUNCIL REPRESENTATION ON OUTSIDE BODIES (Agenda Item 22)

The following representation on outside bodies was confirmed

Emmbrook Village Hall Management Committee - TBC

Neighbourhood Action Groups (NAGS) –
Evendons & Town: Cllrs A Mather/T Lack/D Hinton
Norreys & Wescott: Cllr N Fox/P Cunnington

Wokingham Borough/Parish Liaison Group – TBC

Wokingham United Charities – TBC

North Wokingham Forum – TBC

South Wokingham Forum – TBC

Wokingham & Borough Sports Council – Cllr D Hinton

Arms Forces Champion – Cllr T Lack

Grant Awards Representation

- **Wokingham Citizens Advice** – Cllr N Campbell-White
- **Wokingham Winter Carnival Committee (The Mayor)** – Cllr L Forbes
- **Wokingham Lions (May Fayre)** – Cllr A Tebboth
- **3rd Mayor's Own Scouts** – Cllr M Malvern

CHAIRMANS INITIALS _____



- **Wokingham Job Support** – Cllr R Bishop-Firth
- **Wokingham Theatre** – Cllr J Box

The Deputy Mayor asked for a vote to be taken on Committee Representation, this was unanimous.

GENERAL POWER OF COMPETENCE (Agenda Item 23)

The Town Clerk's report 04/2019 dated 10th May 2019 was received and noted.

It was proposed by Cllr N Campbell White and seconded by Cllr A Tebboth and it was

**RESOLVED
29939**

that Wokingham Town Council continues to maintain itself as a council with the General Power of Competence until May 2023.

AUDIT FOR THE YEAR ENDED 31ST MARCH 2019 (Agenda Item 24)

Cllr D Lee gave background into the Audit regime.

It was proposed by Cllr D Lee and seconded by Cllr S Gurney and the following was

**RESOLVED
29940**

(a) that the Internal Auditor's reports dated 8th February 2019 and 18th April 2019 respectively, for the Accounts for the year ending 31st March 2019 be received,
 (b) that the review of the effectiveness of internal audit performed by this Council for the year end March 2019 be received and
 (c) that Claire Connell be confirmed as the Internal Auditor for this council for the financial year 2019/2020.

ANNUAL RETURN 2018/2019 (Agenda Item 25)

It was proposed by Cllr D Lee and seconded by Cllr S Gurney and the following was

**RESOLVED
29941**

(a) that the Financial Statements for the year ending 31st March 2019 be received and approved.
 (b) that the annual return variance review which accompanies the annual return to the Audit Commission be approved.
 (c) that the Local Councils Annual Return for the year ending 31st March 2019 be sent to Full Council for approval.

Cllr K Malvern asked if the variance review could show the amount raised via the increase in tax base and the amount shown in the % increase on the precept. The RFO advised this would be amended and information would be shared with the Council via email.

ACTION: RFO

CHAIRMAN

CHAIRMANS INITIALS _____

