



# Wokingham Town Council

Town Hall, Market Place, Wokingham, Berkshire RG40 1AS  
Tel: 0118 978 3185 [www.wokingham-tc.gov.uk](http://www.wokingham-tc.gov.uk)  
Town Clerk: Mrs J. Nowecki

**This Council Meeting is open to the Public and Press**  
**Please notify the Officer or Chairman if you wish to record the meeting**

4<sup>th</sup> June 2019

Dear Councillor

You are hereby summoned to attend the meeting of the **Civic Committee** to be held in the **Council Chamber, Town Hall, Wokingham** at **7.30pm** on **Monday 10<sup>th</sup> June 2019** for the purpose of considering and resolving upon the subjects and matters set out in the Agenda below.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J Nowecki'.

**J Nowecki**  
Town Clerk

**Contact Officer** Nikki Payler, Civic Officer  
Direct line: 0118 974 0882 Email: [civic@wokingham-tc.gov.uk](mailto:civic@wokingham-tc.gov.uk)

## AGENDA

**1 APOLOGIES FOR ABSENCE**

**2 MEMBERS' INTERESTS**

To receive any declaration of interests from Members on the business about to be transacted.

**3 QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC**

The Chairman to answer questions raised by members of the Council or public.

*This is an opportunity for the people of Wokingham to ask questions of, and make comments to, the Town Council. Members of the public are requested to restrict their questions and comments to three minutes. Questions which are not answered at this meeting will be answered in writing to the person asking the question. To ensure an informed response, please send your questions to the Town Clerk at least three working days prior to the meeting.*

**4 CIVIC OVERVIEW**

To receive the Civic Officer's report 1/2019-20 dated 4<sup>th</sup> June 2019, providing an overview of the Civic Committee

**5 MINUTES OF PREVIOUS MEETINGS**

To receive and confirm the Minutes of the proceedings at the meeting of this Committee held on 18<sup>th</sup> March 2019 (pages 15774 to 15777, copy attached) as a true and correct record.

**6 MONITORING REPORT**

To receive and consider the Monitoring Report dated 4<sup>th</sup> June 2019 (copy attached).

**7 COMMITTEE'S BUDGET**

To receive and consider a report on the Committee's budget as of 30<sup>th</sup> April 2019 (copy attached).

**8 COMMITTEE'S BUDGET 2020- 2021**

To consider and request to F&P any additional funding required for 2020-2021.

**9 MAYOR'S SUNDAY REVIEW**

To receive and consider the Civic Officer's report 2/2019-20 dated 4<sup>th</sup> June 2019.

**10 INFORMATION ITEMS**

To receive a copy of the feedback form from the former Mini-Mayor, for information.

**11 COMMITTEE INFORMATION**

To receive information items raised by Members

**Civic Committee:** Cllrs Rachel Bishop-Firth, Anna Box (Vice-Chairman), James Box, Maria Gee, Dianne King, David Lee (Chairman), Tim Lloyd, Peter Lucey and Julian McGhee-Sumner.

**Copy to:** Raissa Kaninda and Marcus Richardson

*In order to comply with the Data Protection Act 1998, all persons attending this meeting are hereby notified that this meeting will be recorded. The purpose of recording proceedings is that it acts as an aide-memoir in assisting the clerk of the meeting in the compilation of minutes. The recordings are held in a secure location and deleted once it has been resolved that the minutes are a true and correct record.*

*In accordance with The Openness of Local Government Bodies regulations 2014, persons attending this meeting may make their own recordings of the proceedings subject to the Council's Policy on Filming, Recording & Reporting on Council and Committee Meetings (copy available on request).*



# Wokingham Town Council

## Civic Officer's Report 01/2019-20

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To: Civic Committee

Date: 4 June 2019

Subject: Civic overview

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### 1 REASON FOR REPORT

- 1.1 To provide some background and information to the new members about the work of the civic committee.

### 2 BACKGROUND

- 2.1 Civic objectives are in place in line with the Town Council's vision for Wokingham. These can be found within the Monitoring Report which is included in each agenda.
- 2.2 WTC is committed to maintaining and sharing our traditions for the town and its residents which the objectives very much promote.
- 2.3 The Civic Officer works closely with the Mayor and Deputy Mayor and co-ordinates civic events and activities. The committee makes decisions on matters relating to all of this.
- 2.4 A yearly budget is allocated to Civic to support its expenditure.
- 2.5 The Civic Officer works closely with the Arts and Culture Officer where a number of activities are related, e.g. storing and preserving historical information on the Virtual Museum.

### 3 OVERVIEW OF MAYORAL REGALIA

- 3.1 Civic maintains the following which includes cleaning, alterations and new purchases:
- 3.1.1. Mayor's robe
  - 3.1.2. Deputy Mayor's robe
  - 3.1.3. Councillors' robes
  - 3.1.4. All hats, ties, jabots, gloves and other accessories
  - 3.1.5. Mayoral badge and chain of office
  - 3.1.6. Deputy Mayor's badge and chain
  - 3.1.7. Mayoress/Consort badge and chain
  - 3.1.8. Deputy Mayoress/Consort badge and chain
  - 3.1.9. Uniform for the Honorary Constables, Mayor's Attendant and the Town Crier
- 3.2 Civic purchases Town Council badges, Past Mayor's badges and gifts, as required.
- 3.3 Civic maintains the Mace, Mace Rest, War Memorial and other artefacts or significant pieces in WTC's collection.

## Agenda Item 4

### 4 OVERVIEW OF KEY EVENTS AND ACTIVITIES

#### **Mayor's Sunday**

The first part of the afternoon is a statutory meeting which is required to take place in May of each year. It is the first meeting of the 'new' Council and municipal year. At this traditional ceremony, the current Mayor retires and officially hands over the position of office to the new Mayor who will make his/her declaration of office.

The second part of the afternoon is the Civic Parade and Church Service. The Mayor leads dignitaries, councillors, guests and uniformed organisations in a parade to a designated church where the service is a traditional way of asking for God's guidance for the Mayor for the forthcoming year and also to mark the strong historic links between the Council and the Church.

#### **Armed Forces Day**

Wokingham Town Council, with the kind support of Saint Sebastian Wokingham Band, marks this date to help raise public awareness of the contribution made to our country by those who serve and have served in HM Armed Forces, and to provide an opportunity for the nation to show its appreciation for this.

It takes place on the last Saturday in June and an Armed Forces Day flag is raised.

Saint Sebastian Wokingham Band performs music in the Market Place between 11.00am and 1.00pm and at 12.00pm the Town Mayor speaks from the balcony.

#### **Heritage Open Day**

Heritage Open Days celebrate England's fantastic architecture and culture by offering free access to properties that are usually closed to the public or normally charge for admission.

Every year in September, buildings of every age, style and function throw open their doors, ranging from castles to factories, town halls to tithe barns, parish churches to Buddhist temples. The WTC chooses one day to plan an Open day at Wokingham Town Hall which is now usually held on a Saturday. See [www.heritageopendays.org.uk](http://www.heritageopendays.org.uk) for more information.

The Civic Officer plans this event together with the support from the Town Clerk, other officers and often a local historian, as required to share its local history with residents and visitors, often with a theme. The theme for 2019 is the 800<sup>th</sup> year anniversary of the Market.

#### **Remembrance**

Wokingham commemorates Remembrance weekend annually.

The main event is the Remembrance Parade and Church Service (3pm) on Remembrance Sunday where dignitaries, councillors, guests and uniformed organisations attend.

The Mayor and Deputy Mayor lead a two minutes silence at 11.00am in the Market Place for Armistice Day on 11 November each year.

#### **Civic Funeral**

If a Past Mayor, Councillor or a member of staff has died, they are entitled to have a Civic Funeral.

At a Civic Funeral, the Mayor attends (representing the Council) in his/her full regalia, the Town Clerk attends (representing the staff) and the Macebearer attends with the Mace. Black rosettes are worn on the robes of any councillors that attend (they are usually all invited). The Mayoral Party will perform a guard of honour at the front of the Church or Crematorium.

#### **Civic Awards**

An annual Civic Award Ceremony has been held at the Town Hall since 1997 to recognise significant community voluntary work undertaken by residents within the town. Full criteria can be found on the WTC website.

The Civic Award selection committee consists of 3 members of the Civic Committee (Chairman, Vice-Chairman and one other) plus other key external members. At the meeting, the committee reviews all the nominations received, checks them against the criteria and determines which ones should be given a Civic Award. There is no set minimum or maximum.

Successful award winners are invited to attend a ceremony at the Town Hall at the end of January to receive their award from the Mayor. The Ceremony takes place at 7.30pm in the evening.

### **Town Twinning**

Wokingham is twinned with Erfstadt in Germany (from 1977) and Viry-Chatillon in France (from 1988).

The Town Twinning Association ([www.wokinghamtwinning.org.uk](http://www.wokinghamtwinning.org.uk)) develops, promotes, and continues these links on behalf of the town. Each year, the organisation asks the Town Mayor to be its Honorary President and if there are visits from Erfstadt or Viry-Chatillon, the Mayor is asked to offer a welcome to the visitors at the Town Hall.

### **Mini-Mayor**

All Junior Schools in Wokingham are invited to take part in a competition at year 5, the idea of which is for children to write to the Mayor saying why they would like to be Mini-Mayor and what they would like to achieve for the benefit of the Town.

The winner is chosen by the Town Mayor and is invested with the mini robes and a chain of office. He or she is also invited to other key events during the year.

It is at the discretion of each Mayor to choose whether or not they wish for a Mini-Mayor to be appointed in their mayoral year.

Although having no formal civic status, an annual 'Mini Mayor' competition has been highly successful with the schools offering one pupil to be a junior ambassador for the town.

### **Town Hall Talks**

Talks are given to local groups of adults, schoolchildren, cubs and scouts, brownies and guides etc, on request.

The Town Clerk, Macebearer and the Mayor (if available) shows each group the Main Hall, Annexe and the Council Chamber in the Town Hall and offers a talk about its history. They are shown some of the Town Silver, including the Mace.

Requests are managed and co-ordinated by the Civic Officer.

### **Christmas Music**

This is a free event for the community where WTC invites a musical group, e.g. The Cameo Singers, to lead some carol singing for our residents to enjoy in the approach to Christmas.

We offer mince pies and mulled wine to our visitors.

An opportunity is taken to collect donations for the Mayor's Charity.

## **5 OTHER RESPONSIBILITIES**

- 5.1 Mayor's Christmas Cards
- 5.2 Mayoral and Honorary allowances
- 5.3 Town Council annual newsletter



## 18<sup>th</sup> March 2019

Minutes of the proceedings of the **CIVIC COMMITTEE** meeting held on this day in the **Council Chamber, TOWN HALL, WOKINGHAM** from 7.30pm to 8.35pm.

### PRESENT

Chairman: D G Lee

Councillors: M Bishop, Mrs UK Clark, Mrs G S Hewetson (Vice-Chairman) and J McGhee-Sumner (the Mayor), P Mirfin and Mrs S Steatham.

### IN ATTENDANCE

Civic Officer – Nicola Payler

### APOLOGIES FOR ABSENCE (Agenda Item 1)

Cllr Bob Wyatt's absence, due to a period of ill-health, was noted.

Cllr Mirfin advised he may arrive late to the meeting.

### MEMBERS' INTERESTS (Agenda Item 2)

There were no declarations of interest.

### QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

No questions were received.

### CIVIC COMMITTEE MINUTES (Agenda Item 4)

It was proposed by Cllr J McGhee-Sumner and seconded by Cllr D G Lee and it was

**RESOLVED  
29887**

that the Minutes of the Civic Committee meeting held on 14<sup>th</sup> January 2019 (pages 15734 to 15737) be received as a true and correct record and that they be confirmed and signed by the Chairman.

### MONITORING REPORT (Agenda Item 5)

The Monitoring Report dated 12<sup>th</sup> March 2019 was received and noted.

#### 1) To frame the High Steward scroll

The Civic Officer advised that the official photographs have now been taken of the High Steward and framing is in progress.

#### 2) Raise awareness of the war memorial

The Civic Officer showed the members the notice that has been prepared and produced about the war memorial for the outside noticeboard.

The members agreed that this provides the right level of information to raise awareness.

#### 3) Mayor's Invite to Erftstadt

WTC is currently awaiting until the new Mayor has been elected to ask if he/she would like to visit.

#### 4) New representative for Civic Awards Selection panel

See agenda item 7.

#### 5) Civic Awards Criteria

See agenda item 7.



### **6) Gifts for retiring Councillors**

The Civic Officer confirmed that civic committee members chose sketch number two from three different sketches of the Town Hall by the proposed artist.

An order has now been placed with the artist who is progressing with the production of these.

### **COMMITTEE'S BUDGET (Agenda Item 6)**

A report on the Committee's expenditure to 28<sup>th</sup> February 2019 was received and noted.

### **CIVIC AWARDS (Agenda Item 7)**

- 1) The Chairman advised that he asked the current Chairmen of Churches Together of Wokingham, Rev Nick Hudson, if he or a representative would like to join the civic awards judging panel. Rev Hudson confirmed he would be pleased to undertake the role.
- 2) The members received the revised list of members on the Civic Award selection panel
- 3) The members received a copy of the revised and agreed criteria which is now on the Council website.

### **HERITAGE OPEN DAY (Agenda Item 8)**

The Civic Officer gave an update to the committee members about plans that are being made for this year which include the following:

- 1.1. Heritage Open Day will be held on Saturday 14 September between 10am and 4pm
- 1.2. The theme will be based around the 800<sup>th</sup> anniversary of receiving a Market Charter
- 1.3. Historically themed activities are being planned for inside the Town Hall, the Market Place and also Howard Palmer Gardens
- 1.4. Activities are being provisionally booked such as archery, falconry, spinning and weaving, willow weaving and apple pressing
- 1.5. The market will include our regular traders in addition to others who would have been popular years ago
- 1.6. A re-enactment of receiving the Market Charter is being considered
- 1.7. Usual activities and competitions for children are being arranged.

The members suggested a few other ideas to be considered during the planning, these were: taking money in the market in groats, stocks, talking to the Wokingham Society about our old houses in Rose Street as the Chairman recalls a lady being on-site sharing information about the timber etc.

**ACTION: Civic Officer**

### **COUNCILLOR ATTENDANCE (Agenda Item 9)**

The Chairman explained that Wokingham Town Council's standing orders require Cllr Mrs Steatham's non-attendance at Civic Committee meetings to be discussed.



Cllr Mrs Steatham profusely apologised for her lack of attendance and advised that she has been extremely busy with her involvement in plays at Wokingham theatre.

It was proposed by Cllr McGhee-Sumner and seconded by Cllr Mrs Clark and it was

**RESOLVED  
29888**

that the Committee accepted Cllr Mrs Steatham's explanation.

**ACTION: Civic Officer**

#### **OUTSIDE WAR MEMORIAL (Agenda Item 10)**

Cllr Mirfin joined the meeting.

Committee members received and discussed the idea that Cllr Mrs Lynn Forbes put to the committee about Wokingham having an outside war memorial.

It was proposed by Cllr Mirfin and seconded by Cllr UK Clark and it was

**RESOLVED  
29889**

that as Wokingham already has a memorial in the Town Hall amongst others, the Committee stated that for the time being, an additional one should not be added.

It is hoped that the information is being placed in the outside notice board will be in position for a number of years to assist with sharing and raising awareness of the war memorial inside the Town Hall.

#### **COMMITTEE INFORMATION (Agenda Item 11)**

Cllr Mrs Hewetson advised that there is a black sign in Ertstadt Court which looks very tired and may require some refurbishment.

The Civic Officer agreed to investigate this further.

**ACTION: Civic Officer**

#### **EXCLUSION OF THE PRESS AND PUBLIC (Agenda Item 12)**

It was proposed by Cllr Mrs G S Hewetson and seconded by Cllr M Bishop and it was

that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.



**PART II**

**NOMINATION FORM TO BE CONSIDERED (Agenda Item 13)**

Members considered a nomination for an Honorary Townsperson. All civic committee members were in full agreement that this person is an extremely worthy individual to be put forward.

It was proposed by Cllr J McGhee-Sumner and seconded by Cllr Mrs UK Clark and it was to

**RECOMMEND** to Full Council that the person nominated is a suitable recipient of the title and  
**29864** that the necessary arrangements should be made for a presentation to be made, subject to approval by Full Council.

**CHAIRMAN**



**WOKINGHAM TOWN COUNCIL**

**Monitoring Report: Civic**

**Date: 4 June 2019**

<b>Date Action Agreed</b>	<b>Item for Action (to include any resolution number)</b>	<b>Person Actioning</b>	<b>Proposed Completion Date</b>	<b>Progress</b>
26.11.18	Mayor's Invitation to Erfstadt July 2019	CO	May 2019	<p>Civic Officer acknowledged.</p> <p><i>To ask the new Mayor once he/she has been elected if they would like to go.</i></p> <p><i>Mayor and Deputy Mayor unavailable to attend. Civic Officer has advised Erfstadt accordingly.</i></p>

**WOKINGHAM TOWN COUNCIL**

**Monitoring Report: Civic**

**Date: 4 June 2019**

**WTC strategy:**

To encourage the life and vibrancy of Wokingham Town for its existing and future residents and businesses

**What we will do:**

- Maintain and improve our town centre and recreational facilities
- Strive to make our town a pleasant place to live in and move around
- Encourage the delivery of arts and culture throughout our town
- Maintain our traditions and making them accessible to all
- Ensure Wokingham Town Council is a great place to serve & work in
- Facilitate and enable the best use of our resources

<b>Civic Strategy</b>	<b>Objectives</b>	<b>Metric</b>
Maintain our traditions and making them accessible to all	<p>We will maintain the Civic structure on behalf of the Community.</p> <p>We will ensure the regalia for the Mayor, Councillors and Honorary roles is suitably maintained.</p> <p>We will co-ordinate Civic events, involving our community, and promote them to our residents and visitors.</p> <p>We will capture and promote our heritage.</p>	<p>The Mayor maintains a high profile presence in the community.</p> <p>All regalia in good order.</p> <p>All events to be delivered and well attended. Capture significant feedback and debrief accordingly.</p> <p>At least two events/activities should be linked to Wokingham heritage and delivered per year</p> <p>Work with A&amp;C to deliver.</p>
Facilitate and enable the best use of our resources	<p>We will ensure historical information is available in various formats for educational and recreational purposes.</p> <p>We will offer opportunities for the community to explore and learn about the history of the Town Hall and the town.</p> <p>We will ensure relevant national celebrations are identified and recognised where required.</p>	<p>Website and leaflets kept up-to-date. Work with A&amp;C to maintain.</p> <p>Communicate relevant events accordingly. Keep local schools and organisations informed.</p> <p>Link, as appropriate, with local historians and organisations to recognise where appropriate.</p>

**Wokingham Town Council  
Budget Detail - By Centre**

Note: (-) Net Expenditure means Income is greater than Expenditure

**Note : WOKINGHAM TOWN COUNCIL as at 31st MAY 2019**

	<u>Last Year : 2018/2019</u>		<u>Financial Year : 2019/2020</u>				<u>Precept 2020/2021</u>	
	Budget	Actual	Agreed Budget	Fwd/Rev Budget	Net Virement	Revised Budget	Actual YTD	Next Year Budget
<b>302 Civic</b>								
4333 Newsletter	3,260	2,722	3,260	0	0	3,260	1,482	0
4360 Twinning Official Entertaining	100	0	100	0	0	100	0	0
4362 Civic Receptions	500	1,071	500	0	0	500	909	0
4365 Heritage Day	2,000	1,894	4,000	0	0	4,000	0	0
4369 Remembrance Day	950	1,115	1,150	0	0	1,150	0	0
4370 Christmas Music	300	115	200	0	0	200	0	0
4371 Honoraria	1,200	1,200	1,200	0	0	1,200	0	0
4372 Civic Allowances	3,500	3,317	3,500	0	0	3,500	875	0
4373 Civic Transport	400	0	300	0	0	300	0	0
4374 Official Gifts	500	748	2,500	0	0	2,500	2,303	0
4375 Christmas Cards	350	199	300	0	0	300	0	0
4376 Insignia & Dress	3,000	1,561	3,000	0	0	3,000	663	0
4377 Civic Awards	1,200	1,022	1,200	0	0	1,200	0	0
4378 Silver Talks	50	28	50	0	0	50	0	0
4387 WW1 commemoration	3,000	5,027	0	0	0	0	0	0
4396 Publications	100	46	100	0	0	100	18	0
4399 Mayor's Sunday	2,200	2,446	2,520	0	0	2,520	2,813	0
<b>OverHead Expenditure</b>	<b>22,610</b>	<b>22,510</b>	<b>23,880</b>	<b>0</b>	<b>0</b>	<b>23,880</b>	<b>9,063</b>	<b>0</b>

**Wokingham Town Council**  
**Budget Detail - By Centre**

**Note : WOKINGHAM TOWN COUNCIL as at 31st MAY 2019**

*Note: (-) Net Expenditure means Income is greater than Expenditure*

	<u>Last Year : 2018/2019</u>		<u>Financial Year : 2019/2020</u>					<u>Precept 2020/2021</u>
	Budget	Actual	Agreed Budget	Fwd/Rev Budget	Net Virement	Revised Budget	Actual YTD	Next Year Budget
1256 Misc. Income	0	723	0	0	0	0	4,168	0
<b>Total Income</b>	<b>0</b>	<b>723</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,168</b>	<b>0</b>
302	22,610	21,787	23,880	0	0	23,880	4,895	0
<b>Net Expenditure</b>	<b>22,610</b>	<b>21,787</b>	<b>23,880</b>	<b>0</b>	<b>0</b>	<b>23,880</b>	<b>9,063</b>	<b>0</b>
<b>Total Budget Expenditure</b>	<b>22,610</b>	<b>22,510</b>	<b>23,880</b>	<b>0</b>	<b>0</b>	<b>23,880</b>	<b>4,168</b>	<b>0</b>
<b>Income</b>	<b>0</b>	<b>723</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,168</b>	<b>0</b>
<b>Net Expenditure</b>	<b>22,610</b>	<b>21,787</b>	<b>23,880</b>	<b>0</b>	<b>0</b>	<b>23,880</b>	<b>4,895</b>	<b>0</b>



# Wokingham Town Council

## Civic Officer's Report 02/2019-20

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To: Civic Committee  
Date: 4 June 2019  
Subject: Mayor's Sunday review

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### 1 REASON FOR REPORT

- 1.1 To reflect on the 2019 Mayor's Sunday event and capture any additional comments to incorporate into next year's planning.

### 2 BACKGROUND

- 2.1 2019 was the third year that Mayor's Sunday has been held in the current format (i.e. combination of the former Mayor Making ceremony and Civic Sunday into one day).

### 3 FEEDBACK AND OBSERVATIONS

- 3.1 The ceremony went smoothly and the musical accompaniments from Westende Junior School and Windsor and Maidenhead Symphony Orchestra supported the event well. Note: West Forest Sinfonia usually provide the accompaniment however they were unavailable.
- 3.2 Positive feedback was received by many about the quality of the catering. They catered well for a number of guests with dietary requirements.
- 3.3 The students who have joined committees this year were invited to see the new Mayor inaugurated, they enjoyed the event.
- 3.4 The contractors supported the rolling road closure well on the day.
- 3.5 The Church Service was positively received although shorter than expected which resulted in telephoning the contractors to close the roads earlier than planned.
- 3.6 A number of thanks were received following the event, including from the High Sheriff and some of our new Councillors.
- 3.7 The number of uniformed organisations that attended was very low. It is becoming apparent that fewer groups have been attending Mayor's Sunday over recent years compared to Remembrance Sunday.

### 4 CONSIDERATIONS FOR 2020

- 4.1 Include an announcement at beginning of the ceremony to ask people to switch off mobile phones and to give instructions in case of fire due to the number of people present.
- 4.2 Open windows if it is a warm day.
- 4.3 Consider how WTC could encourage more organisations in attending

## Agenda Item 9

### **5 RECOMMENDATIONS**

- 5.1 Civic Officer to collate any additional comments from members and record all feedback and considerations for next year's event.

Nikki Payler

Civic Officer

Wokingham Town Council

WOKINGHAM TOWN HALL, MARKET PLACE  
WOKINGHAM, BERKSHIRE, RG40 1AS



Dear Amber,

Your feedback about the role of Mini Mayor is really important to us and we would be really grateful if you could share with us how you felt by completing the questions below:

Thank you very much

1. How much did you enjoy the role? Please explain your reasons why below.

- It exceeded my expectations     
  I enjoyed it     
  Some of it was better than others     
  I didn't enjoy it

I enjoyed seeing what a mayor's role requires and attending some of the ~~adv~~ events. The people I met were also lovely.

2. In terms of the communication that was given to you prior to each event, how would you rate the amount and level of information that was given to you? Please explain your reasons why below.

- I received all the information I needed in good time     
  I received the information I needed     
  I would have liked to receive a bit more information     
  The information I received was insufficient

Nikki was very helpful and informed us about all the events in good time and was happy to answer any questions.

## Agenda Item 10

3. Which events did you enjoy attending the most? Please explain your reasons why below.

Fireworks and carnivals. As I was able to help judge stools and count down the fire works.

4. Which events did you enjoy attending the least? Please explain your reasons why below.

None I liked them all

5. Is there anything you would have liked to have done and haven't?

No

6. What improvements/changes would you like to see to make the role better for future 'Mini-Mayor's'?

None there was the right amount of events and everyone was lovely.

7. What would you say to a new 'Mini-Mayor'?

Enjoy your time as mini mayor it's a privilege to be picked.

8. Please share any other information you would like to tell us about?

None I was happy with everything.

Thank you for your time

## Agenda Item 10