

15th May 2018 pm

Minutes of the proceedings of the adjourned **FORTY-FIFTH ANNUAL MEETING** of **WOKINGHAM TOWN COUNCIL** held this day in the **MAIN HALL, TOWN HALL, WOKINGHAM**, from 7.30pm to 7.50pm.

PRESENT:

Chairman: Mr J McGhee-Sumner (Mayor)
Cllrs: M Ashwell, M Bishop, C J Bowring, N Campbell-White, Mrs U K Clark, DOH Davies, A Drake, L Forbes, C R George, S C Gurney, G S Hewetson, T Lack, D G Lee, P M Lucey, J P Mirfin, K G Morgan, M S Monk, S Odedra, M L Richards, I L Shepherd-Dubey, S Steatham, A Waters, R J Wyatt.

IN ATTENDANCE:

Jan Nowecki – Town Clerk
Nicky Harmsworth – Responsible Finance Officer

PRAYERS

Prayers were led by Mother Julie Mintern of St Paul's Church.

APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr C D Moore.

MEMBERS' INTERESTS (Agenda Item 14)

No declaration of interests from any Members present.

MINUTES OF PREVIOUS MEETINGS (Agenda Item 15)

It was proposed by Cllr J P Mirfin and seconded by Cllr M Richards

**RESOLVED
29722**

that the Minutes of the proceedings of the Council Meeting held on 3rd April 2018 (pages 15560 to 15562), be accepted and signed as a true and correct record.

MAYOR'S COMMUNICATIONS (Agenda Item 16)

A list of the Mayor's engagements from 2 April 2018 to 12 May 2018 was received.

QUESTIONS FROM MEMBERS OF THE COUNCIL AND PUBLIC (Agenda Item 17)

No questions from either Council Members or the Public had been received.

ATTENDANCE REGISTER (Agenda Item 18)

The Attendance Chart extracted from the Attendance Register of Members at Council and Committee meetings for the past year was received.

STANDING COMMITTEES – MEMBERSHIP (Agenda Item 19)

The Mayor advised that the Standing Committees be elected for the ensuing year subject to Local Government Act 1972, Section 101 (1)(a) and

- (i) In accordance with Standing Order No 19b - if other Members wish to stand, then no Member shall serve on more than two Standing Committees.
- (ii) Relevant Standing Orders 18 and 19.

(a) AMENITIES COMMITTEE

MEMBERSHIP

The Town Clerk announced the following Councillors nominated for Membership of the Amenities Committee for the ensuing year and asked that they stand in order to distinguish them from the main Council body. This committee has delegated authority in accordance with Standing Order 18.3b and shall consist of no more than nine members;

Cllrs Cllrs N J Campbell-White, Mrs L Forbes, C R George, T Lack, C D Moore, S Odedra, M L Richards, M Monk and Cllr Mrs A Drake.

It was proposed by Cllr D Lee and seconded by Cllr M Richards and it was

**RESOLVED
29723**

(i) that Cllrs N J Campbell-White, L Forbes, C R George, T Lack, C D Moore, S Odedra, M L Richards, M Monk and Cllr Mrs A Drake be elected as Members of the Amenities Committee.

CHAIRMAN/VICE-CHAIRMAN

Cllr T Lack nominated Cllr N J Campbell-White as Chairman of the Amenities Committee who then in turn nominated Cllr C George as Vice Chairman of the Amenities Committee

It was proposed by Cllr Lack and seconded by Cllr S Odedra and it was

**RESOLVED
29724**

(ii) that Cllr N Campbell-White be elected as Chairman and Cllr C George be elected as Vice Chairman of the Amenities Committee for the ensuing year.

The Mayor asked for a vote to be taken on Committee Membership.

ANNOUNCEMENT

The Mayor duly announced that the Chairman and Vice-Chairman of the Amenities Committee for the ensuing year would be Cllrs N J Campbell-White and C George respectively, and that members would be Cllrs N J Campbell-White, Mrs L Forbes, C R George, T Lack, C D Moore, S Odedra, M L Richards, M Monk and Cllr Mrs A Drake.

(b) PLANNING & TRANSPORTATION COMMITTEE

The Town Clerk announced the following Councillors nominated for Membership of the Amenities Committee for the ensuing year and asked that they stand in order to distinguish them from the main Council body. This committee has delegated authority in accordance with Standing Order 18.3c and shall consist of no more than nine members;

Cllrs M Ashwell, N J Campbell-White, Mrs A N Drake, C R George, K G Morgan, M L Richards, I L Shepherd-Dubey, T Lack and A N Waters.

It was proposed by Cllr N Campbell-White and seconded by Cllr T Lack and it was

**RESOLVED
29725**

(i) that Cllrs M Ashwell, N J Campbell-White, Mrs A N Drake, C R George, K G Morgan, M L Richards, I L Shepherd-Dubey, T Lack and A N Waters be elected as Members of the Planning & Transportation Committee.

CHAIRMAN/VICE-CHAIRMAN

Cllr C George nominated Cllr A N Waters as Chairman of the Planning and Transportation Committee who then in turn nominated K Morgan as Vice Chairman of the Planning and Transportation Committee.

It was proposed by Cllr C George and seconded by Cllr M Richards and it was

**RESOLVED
29726**

(ii) that Cllr A N Waters be elected as Chairman and Cllr K Morgan be elected as Vice Chairman of the Amenities Committee for the ensuing year.

The Mayor asked for a vote to be taken on Committee Membership.

ANNOUNCEMENT

The Mayor duly announced that the Chairman and Vice-Chairman of the Planning and Transportation Committee for the ensuing year would be Cllrs A Waters and K Morgan respectively, and that members would be Cllrs M Ashwell, N J Campbell-White, Mrs A N Drake, C R George, M L Richards, I L Shepherd-Dubey, and T Lack.

(c) FINANCE & PERSONNEL COMMITTEE

The Town Clerk announced the following Councillors nominated for Membership of the Finance & Personnel Committee for the ensuing year and asked that they stand in order to distinguish them from the main Council body. This committee has delegated authority in accordance with Standing Order 18.3d and shall consist of no more than nine members;

Cllrs C J Bowring, D G Lee, DOH Davies, S C Gurney, Mrs G S Hewetson, M S Monk, J P Mirfin, N J Campbell-White, A Waters.

It was proposed by Cllr Bowring and seconded by Cllr M Monk and it was

**RESOLVED
29727**

(i) that Cllrs C J Bowring, D G Lee, DOH Davies, S C Gurney, Mrs G S Hewetson, M S Monk, J P Mirfin, N J Campbell-White and A Waters be elected as Members of the Finance & Personnel Committee.

CHAIRMAN/VICE-CHAIRMAN

Cllr C Bowring nominated Cllr DOH Davies as Chairman of the Finance & Personnel Committee who then in turn nominated A Waters as Vice Chairman of the Finance & Personnel Committee. The Town Clerk asked for a vote to be taken.

It was proposed by Cllr C Bowring and seconded by Cllr N Campbell-White and it was

**RESOLVED
29728**

(ii) that Cllr D OH Davies be elected as Chairman and Cllr A Waters be elected as Vice Chairman of the Finance & Personnel Committee for the ensuing year.

The Mayor asked for a vote to be taken on Committee Membership.

ANNOUNCEMENT

The Mayor duly announced that the Chairman and Vice-Chairman of the Finance & Personnel Committee for the ensuing year would be Cllrs DOH Davies and A Waters respectively, and that members would be Cllrs C J Bowring, D G Lee, S C Gurney, Mrs G S Hewetson, M S Monk, J P Mirfin, and N J Campbell-White.

(d) CIVIC COMMITTEE

The Town Clerk announced the following Councillors nominated for Membership of the Civic Committee for the ensuing year and asked that they stand in order to distinguish them from the main Council body. This committee has delegated authority in accordance with Standing Order 18.3f and shall consist of no more than nine members;

Cllrs M Bishop, Mrs U K Clark, Mrs G S Hewetson, D Lee, S Steatham, J P Mirfin, and R J Wyatt.

It was proposed by Cllr T lack and seconded by Cllr A Waters and it was

**RESOLVED
29729**

(i) that Cllrs M Bishop, Mrs U K Clark, Mrs G S Hewetson, D Lee, S Steatham, J P Mirfin, and R J Wyatt be elected as members of the Civic Committee.

CHAIRMAN/VICE-CHAIRMAN

Cllr M Bishop nominated Cllr D Lee as Chairman of the Civic Committee who then in turn nominated Mrs G Hewetson as Vice Chairman of the Civic Committee.

It was proposed by Cllr M Bishop and seconded by Cllr R J Wyatt and it was

**RESOLVED
29730**

(ii) that Cllr D Lee be elected as Chairman and Cllr Mrs G Hewetson be elected as Vice Chairman of the Civic Committee for the ensuing year.

The Mayor asked for a vote to be taken on Committee Membership.

ANNOUNCEMENT

The Mayor duly announced that the Chairman and Vice-Chairman of the Civic Committee for the ensuing year would be Cllrs D Lee and Mrs G S Hewetson Bishop respectively, and that members would be Cllrs M Bishop, Mrs U K Clark, S Steatham, J P Mirfin, and R J Wyatt.

(e) ARTS & CULTURE COMMITTEE

The Town Clerk announced the following Councillors nominated for Membership of the Arts & Culture Committee for the ensuing year and asked that they stand in order to distinguish them from the main Council body. This committee has delegated authority in accordance with Standing Order 18.3g and shall consist of no more than nine members;

Cllrs M Bishop, S C Gurney Mrs G S Hewetson, S Steatham, M S Monk, C Moore, K G Morgan.

**RESOLVED
29731**

It was proposed by Cllr Mrs U K Clark and seconded by Cllr S Gurney and it was

(i) that Cllrs M Bishop, S C Gurney Mrs G S Hewetson, S Steatham, M S Monk, C Moore and K G Morgan be elected as members of the Arts & Culture Committee.

CHAIRMAN/VICE-CHAIRMAN

Cllr M Monk nominated Cllr Mrs G S Hewetson as Chairman of the Arts & Culture Committee who then in turn nominated S Gurney as Vice Chairman of the Arts & Culture Committee.

It was proposed by Cllr M Monk and seconded by Cllr K Morgan and it was

**RESOLVED
29732**

(ii) that Cllr Mrs G S Hewetson be elected as Chairman and S Gurney be elected as Vice Chairman of the Arts & Culture Committee for the ensuing year.

The Mayor asked for a vote to be taken on Committee Membership.

ANNOUNCEMENT

The Mayor duly announced that the Chairman and Vice-Chairman of the Arts & Culture Committee for the ensuing year would be Cllrs Mrs G S Hewetson and S Gurney respectively, and that members would be Cllrs M Bishop, S Steatham, M S Monk, C Moore, and K Morgan.

WORKING PARTIES (Agenda Item 20)

The Mayor suggested that, given there were no changes to membership of the working parties that be taken en-bloc.

It was proposed by Cllr D Davies and seconded by Cllr S Steatham and it was

**RESOLVED
29733**

that the membership for Strategy, Markets Development, Graffiti and Main Hall redecoration remain the same as for 2017-18.

EMERGENCY COMMITTEE (Agenda item 21)

The Mayor advised that there were no changes to the Emergency Committee.

It was proposed by Cllr U K Clark and seconded by Cllr A Waters and it was

that the following Councillors constitute the Emergency Committee:

**RESOLVED
29734**

Cllrs: J P Mirfin, Mrs G S Hewetson, M Bishop, N J Campbell-White, M A Ashwell, D G Lee, D O H Davies.

MAYORAL SELECTION COMMITTEE (Agenda Item 22)

It was confirmed that the Mayoral Selection Committee for 2018/19 will be in accordance with Standing Order 23.

LEADER OF THE COUNCIL (Agenda Item 23)

It was proposed by Cllr M Ashwell and seconded by Cllr Mrs G S Hewetson and it was

**RESOLVED
29735**

that Cllr D OH Davies be appointed leader of the Council for the Municipal Year 2018-19.

COUNCIL REPRESENTATION ON OUTSIDE BODIES (Agenda Item 24)

The following representation on outside bodies was confirmed

Emmbrook Village Hall Management Committee - Cllr P Mirfin, deputy Cllr K Morgan, Cllr S Odedra

Neighbourhood Action Groups (NAGS) –
Evendons & Town: Cllr M Ashwell
Norreys & Wescott: Cllr A N Waters, Cllr C R George

Wokingham Borough/Parish Liaison Group – Cllr M Bishop

Wokingham United Charities – Cllr R J Wyatt

North Wokingham Forum – Cllr C R George

South Wokingham Forum – Cllr S C Gurney

Wokingham & Borough Sports Council – Cllr Mrs U K Clark

Grant Awards Representation

Wokingham Citizens Advice Bureau – Cllr N J Campbell-White

Wokingham Winter Carnival Committee (The Mayor) – Cllr J P Mirfin, Cllr C George

Wokingham Lions (May Fayre) – TBC

APPOINTMENT OF DATA PROTECTION OFFICER (Agenda Item 25)

The Town Clerk's Report 05/2018 was received and noted.

It was proposed by Cllr D OH Davies and seconded by Cllr Mrs G S Hewetson and it was

**RESOLVED
29736**

that Wokingham Borough Council are appointed as Data Protection Officer (DPO) for WTC and that this is reviewed after 12 months.

Cllr Gurney asked that the updated list of Committee Membership be circulated to all Cllrs after this meeting.

CHAIRMAN