

10th September 2018

Minutes of the proceedings of the **ARTS & CULTURE COMMITTEE** meeting held on this day in the **COUNCIL CHAMBER, TOWN HALL, WOKINGHAM** from 19:32 to 21.04.

PRESENT

Chairman: Cllr Mrs G S Hewetson
Councillors: Cllrs Ms S Gurney and Mrs A Tebboth

IN ATTENDANCE

Arts and Culture Officer

APOLOGIES FOR ABSENCE (Agenda Item 1)

Apologies for absence were received and accepted from Cllrs M Bishop, M Monk, C Moore and K Morgan.

MEMBERS' INTERESTS (Agenda Item 2)

Cllr Mrs Hewetson stated that she is a trustee of the Cultural Partnership: more arts.

QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)

No questions have been received.

ARTS & CULTURE COMMITTEE MINUTES (Agenda Item 4)

It was proposed by Cllr Mrs Hewetson and seconded by Cllr Ms Gurney and it was

**RESOLVED
29800**

that the Minutes of the Arts & Culture Committee meeting held on 16th July (pages 15629 to 15631) be received as a true and correct record and that they be confirmed and signed by the Chairman.

MONITORING REPORT (Agenda Item 5)

The Monitoring Report dated 4th September 2018 was received and considered.

Wokingham Mosaics:

To be considered under Agenda Item 11.

Market Place Celebration:

To be considered under Agenda Item 10a.

Livestreaming and video sharing to Care Homes:

The Arts and Culture Officer reported that she was considering future livestreaming options across the events as a whole. Specific engagement with Care Homes was estimated to begin as soon as possible.

Wokingham Children's Book Festival:

To be considered under Agenda Item 10b.

Resident Feedback Device:

Cllr Gurney reported that she had spoken to peers at the Newbury Hackspace who have skills to potentially build and code something to fit the bill. She would



liaise further to come back with a cost for the project. The committee recognised that this could be of wider use at events and services than just Arts and Culture.

The Arts and Culture Officer also reported that the Technical Officer was investigating methods of online and similar surveying when something more in depth would be warranted.

Fun Day Alternatives to Balloons:

Cllr Mrs Tebboth noted that after speaking to her residents that there would be some who would miss having balloons at this event. This was requested to be noted for consideration although all recognised the environmental impact of the balloons.

OBJECTIVES (Agenda Item 6)

The objectives were discussed and it was agreed to make the following changes to the Objectives as supplied to this meeting:

Row 1. Remove or increased from 2nd metric

Row 2. Remove Objective and 2nd metric. Move 1st and 3rd metric to row 1.

Row 3. No changes

Row 4. No changes

Row 5. Remove in full

Row 6. No changes

Add a row after Row 3 "We will encourage a demographic spread of events" to add the following objective and metric.

Objective: We will strive to deliver quality events

Metric: Events will be reviewed both before and after by the Committee to ensure quality is maintained.

It was proposed by Cllr Mrs Hewetson and seconded by Cllr Ms Gurney and it was

**RESOLVED
29801**

To make the changes as detailed above.

The Arts and Culture Officer will amend and distribute the revised objectives.

When the new Council takes office in May 2019 this item will be brought back for review.

ACTION: ARTS AND CULTURE OFFICER

The Committee also recognised that it was challenging to make decisions on existing and future provision with the current level of feedback from residents. While feedback is received from attendees at the events there is limited feedback from the residents who do not attend Wokingham Town Council events. The Arts and Culture Committee would ask future Council to consider the previously proposed town wide residents survey.

ACTION: TOWN CLERK

COMMITTEE BUDGET (Agenda Item 7)

The Arts and Culture Committee's budget dated to 31st July 2018 was received and noted.



THEATRE IN THE PARK (Agenda Item 8)

The Arts and Culture Officers report was received and considered. The Committee were in agreement with the recommendations and asked for it to be considered that should Top Drawer Management continue to assist the event as they have done in the past that they are made responsible for and take all the proceeds from the collection rather than the current arrangement of 50%. It was noted that the average donation amount for these events was low and for the work Top Drawer do to assist with these productions for no fixed fee they should have the opportunity to take a more reasonable amount.

The Arts and Culture Officer will request a proposal from Top Drawer Management for the next meeting in November and future funding arrangements can be resolved upon then.

ACTION: ARTS AND CULTURE OFFICER

FUTURE PROJECTS (Agenda Item 9)

- a) The report by the Arts and Culture Officer was received and considered. Options for teen events as presented were discussed. It was felt that this was not the right time for a music concert, the kind of event that would fit best for the audience would require a venue that is not yet available.

The gaming event was discussed as a lower cost and more manageable option. The Arts and Culture Officer and Cllr Gurney would liaise with local gaming groups/organisations to further the idea, subject to any required funding approval. It was recognised that volunteer support with board gaming experience would be vital to running such an event.

ACTION: ARTS AND CULTURE OFFICER AND CLLR GURNEY

- b) The suggested budget requests were received and considered. It was proposed by Cllr Gurney and seconded by Cllr Tebboth and it was

To request the following from Finance and Personnel in addition to the already requested £10,000 additional funding for the International Street Concert.

- 1.) £1000 for a Board Games event aimed at Teenagers
- 2.) £1000 one off request for 2 new gazebos for Sunny Saturdays

ACTION: ARTS AND CULTURE OFFICER

ONGOING MAJOR PROJECTS (Agenda Item 10)

a) Market Place Celebration

The Arts and Culture Officer updated the Committee on plans and provision for this weekend's event, including information on the Market Celebration and Heritage Day activities.

b) Wokingham Children's Book Festival

The Arts and Culture Officer updated the Committee on plans and provision for the Wokingham Children's Book Festival.

c) Future Street Concerts

The Chairman updated the Committee on works ongoing for the 2019 Street Concert. Due to time sensitivities and potential cost of the contract it was necessary to start the tender process before any funding decision is finalised. The full tender will go up after the meeting of the Finance and Personnel Committee on 11th September.

**RESOLVED
29802**



A mutual fact-finding meeting to discuss the project with interested potential partners has been agreed and an Extra-ordinary Meeting for Arts and Culture Committee has been agreed to consider the redacted tenders as per Standing Instructions and decide on the partner.

The Chairman requested that Committee members be present at both of these meetings to ensure a full range of opinions and expertise. It was asked for the Arts and Culture Officer to remind any unconfirmed members of these meetings.

ACTION: ARTS AND CULTURE OFFICER

The Committee discussed potentially siting the Street Concert in other locations including returning it to the Market Place. This would bring the audience to other businesses rather than always being in Broad Street. The Arts and Culture Officer noted that the space in Broad Street which was very busy this year was larger than the space available in the Market Place.

With regards to the Tender Application it was noted that it was particularly helpful when links to the submitted acts music were included with the application. It was requested that this be specified to be provided. It was additionally requested that the organisations submitting a tender should take all care to self-anonymise where possible to assist with the redacting and help to avoid clues as to their organisation.

ACTION: ARTS AND CULTURE OFFICER

MOSAICS WORKING PARTY (Agenda Item 11)

The notes from the Mosaics Working Party meetings held on 25th June and 29th August 2018 were received. The Chairman updated on recent progression.

COMMITTEE INFORMATION (Agenda Item 12)

No items were raised.

CHAIRMAN

