

# 14<sup>th</sup> November 2016

Minutes of the proceedings of the **CIVIC COMMITTEE** meeting held on this day in the **Main Hall, TOWN HALL, WOKINGHAM** from 7.30pm to 8.15pm.

## **PRESENT**

Chairman: Cllr P Mirfin

Councillors: Mrs UK Clark, Mrs G S Hewetson (The Mayor), T Lack, P Lucey, J McGhee-Sumner and R J Wyatt.

## **IN ATTENDANCE**

Civic Officer – Nicola Payler

## **APOLOGIES FOR ABSENCE (Agenda Item 1)**

Apologies for absence were received and accepted from Cllr M Bishop (Vice-Chairman).

## **MEMBERS' INTERESTS (Agenda Item 2)**

There were no declarations of interest.

## **QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)**

No questions have been received.

## **CIVIC COMMITTEE MINUTES (Agenda Item 4)**

It was proposed by Cllr Mrs Hewetson and seconded by Cllr Lucey and it was

**RESOLVED  
29459**

that the Minutes of the Civic Committee meeting held on 30<sup>th</sup> August 2016 (pages 15217 to 15220) be received as a true and correct record and that they be confirmed and signed by the Chairman subject to the correction of two minor errors.

## **MONITORING REPORT (Agenda Item 5)**

The Monitoring Report dated 8<sup>th</sup> November 2016 was received and considered.

### **1) Wokingham app**

The Civic Officer explained that now the App is now in use, ongoing work will need to take place to promote this and monitor the usage of it. Cllr Mrs Hewetson suggested that it might be a good idea to promote this jointly with the Arts and Culture Committee. The Civic Officer agreed to discuss this further with Cllr Mrs Hewetson.

**ACTION: CIVIC OFFICER**

## **COMMITTEE'S BUDGET (Agenda Item 6)**

A report on the Committee's expenditure to 31<sup>st</sup> October 2016 was received and noted.

## **COMMITTEE'S BUDGET 2017-2018 (Agenda Item 7)**

The committee considered if any additional funding was required over and above the annual budget for the next financial year and all members agreed that no extra money should be requested.



### **COUNCILLOR REPRESENTATIVES (Agenda Item 8)**

- 1) It was agreed that Cllr Bob Wyatt will support the Chairman and Vice-Chairman in the Civic Award Selection meeting on Thursday 8 December.
- 2) It was agreed that Cllr Mirfin, Cllr Bishop and Cllr Mrs Hewetson will form a small sub-committee to discuss the revised layout in the main hall for Mayor's Sunday and the type of refreshments after the ceremony.

**ACTION: CIVIC OFFICER**

### **TOWN HALL WAR MEMORIAL (Agenda Item 9)**

- 1) The Chairman explained that an external request had been received from a member of The Wokingham Society for the Council to consider adding a name to the Town Hall War Memorial. The Town Clerk discussed this matter with another local Council Clerk and together they agreed that the family are completely satisfied with the commemoration of their son's name at a different memorial and that a room at the Wokingham Borough Council had also been named after him. The Town Clerk updated the member of The Wokingham Society about this discussion and the original request was withdrawn.
- 2) As a number of people have recently revisited what the criteria is for names being added to the Wokingham Town War Memorial, the Committee members re-affirmed this so that the policy can be confirmed at the next Full Council meeting.

Cllr Wyatt explained the original criteria used for names to be added to the Town Hall War Memorial, this was decided nationally:

Individuals were required to live in Wokingham therefore having a residential address in the town boundary at the time of their death.

All those who had a residential address in the town at the time in 1924 were put on the war memorial but it is important to note that some families didn't want names added to the Town Hall War Memorial and they chose to have it added somewhere else, e.g. if they were a member of a local Church.

In 1927 the boundary of the town was reformed and outer parts of Wokingham being built up became part of the Wokingham area. The criteria for names to be added remained the same but the boundary was wider. This meant that after the 2<sup>nd</sup> World War more people were eligible but less names were added as fewer people died compared with the 1<sup>st</sup> World War.

Wokingham Town Council would always consider an extension of additional names on the Town Hall War Memorial; the criteria would be to check the residential address, the individual would have been required to have lived in Wokingham at the time of their death.



**ANNUAL NEWSLETTER (Agenda Item 10)**

It was proposed by Cllr Mrs Clark and seconded by Cllr McGhee-Sumner and it was to

**RECOMMEND 29460** to Full Council to move the timings of the Town Council newsletter in line with the Council municipal year from 2017 to include the resident survey, if that is agreed.

As a result of the newsletter no longer going out with the May cultural month brochure, it was suggested that a discussion should be held with the Borough Council to explore any possible benefits from sending the cultural month brochure with the Borough Council Spring News.

**ACTION: CIVIC OFFICER**

**CHAIRMAN**

