

# 23<sup>rd</sup> May 2016

Minutes of the proceedings of the **CIVIC COMMITTEE** meeting held on this day in the **Main Hall, TOWN HALL, WOKINGHAM** from 7.30pm to 8.40pm.

## **PRESENT**

Chairman: Cllr P Mirfin

Councillors: Cllrs M Bishop (Vice-Chairman), Mrs UK Clark, Mrs G S Hewetson (The Mayor), T Lack, J McGhee-Sumner and R J Wyatt.

## **IN ATTENDANCE**

Civic Officer – Nicola Payler

## **APOLOGIES FOR ABSENCE (Agenda Item 1)**

Apologies for absence were received and accepted from Cllr P Lucey.

## **MEMBERS' INTERESTS (Agenda Item 2)**

There were no declarations of interest.

## **QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)**

No questions have been received.

## **CIVIC COMMITTEE MINUTES (Agenda Item 4)**

It was proposed by Cllr McGhee-Sumner and seconded by Cllr Bishop and it was

**RESOLVED  
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that the Minutes of the Civic Committee meeting held on 7<sup>th</sup> March 2016 (pages 15128 to 15130) be received as a true and correct record and that they be confirmed and signed by the Chairman.

## **MONITORING REPORT (Agenda Item 5)**

The Monitoring Report dated 16<sup>th</sup> May 2016 was received and considered.

### **1) Wokingham app**

See agenda item 14.

### **2) Long service awards for Honorary Members**

The certificates and engraved paperweights were presented to three of the Honorary members at the Mayor Making ceremony on Tuesday 17 May. Arrangements are being made for the Honorary Meteorologist to receive his in due course as he was unable to attend the ceremony this year.

The Committee approved the proposed objectives for the forthcoming year.

## **COMMITTEE'S BUDGET (Agenda Item 6)**

A report on the Committee's expenditure to 30<sup>th</sup> April 2016 was received and noted.

## **AFTERNOON TEA FOR 90 YEAR OLD RESIDENTS (Agenda Item 7)**

The Civic Officer updated the committee about plans to date for the event:



- 1) It has been agreed with WADE and Cllr Lucey that the event is open to those living within WTC boundary, unless they are current WADE members who turn 90 or are over. These have all now been invited and replies are coming in.
- 2) The event will be opened to those living in Wokingham over 90 as well, if requested and there is capacity.
- 3) WADE are providing sandwiches, cream teas and cakes at £5 per person plus an additional cost of £150 for extra items needed, e.g. napkins etc. These costs will be taken from the Civic budget.
- 4) The Mayor is attending. Lady Elizabeth and Cllr Wyatt have been invited.
- 5) Healthwatch is supporting the event by providing one of their 'RemPods'. This is a photographic backdrop which photographs can be taken in front of.
- 6) It is hoped that photographs and any video footage that is captured from 12 June can be shared on the day.
- 7) Photographs of those attending are being collected so a montage can be made to display.
- 8) A group photo will be taken on the day and a copy sent to them afterwards.

### **CHRISTMAS CHARITY MARKET (Agenda Item 8)**

The committee received and considered the Civic Officer's report dated 01/2016/7 to review the Christmas Charity Market event against the Council's current aims and objectives and agreed the following:

- 1) Today as there are many other opportunities for charities to fund raise compared to when this event was first set up in the 1980's, it is felt that this is no longer required.
- 2) The Civic Officer should arrange to write to all charities who have previously taken part to advise them that the event will no longer take place and let them know about alternative places they can have a stall if they wish:
  - a. Request stall at Wokingham May Fayre
  - b. Request stall at Wokingham Winter Carnival
  - c. Advise them they may have a free pitch on the outdoor market up to twice a year (excluding Saturdays)

**ACTION: CIVIC OFFICER**

### **ARMED FORCES DAY (Agenda Item 9)**

The format of this event was discussed to consider if any changes should be made and the following was agreed:

- 1) The event should remain as it is with two small changes:
  - a. Saint Sebastian band should be asked to play up until midday so any people listening remain in place to hear the Mayor speak from the balcony
  - b. The Town Crier should be present on the day and he should ring the bell from half an hour before around the town to tell people the Mayor will speak at midday

### **HIGH SHERIFF PRINT (Agenda Item 10)**

Cllr Mirfin explained that the grandfather of the former High Sheriff Mr David Bertie was Wokingham's High Steward before Lady Elizabeth Godsal and he was presented with a framed certificate when he was appointed.



Cllr Mirfin explained that he felt that this was an important part of the Town Council's history and he showed the committee a copy that has been made to hang at the Town Hall, as agreed with the Civic Officer and the former Civic Chairman.

The Committee members agreed that this should be hung on the wall where the list of High Stewards is and the photograph of Lady Elizabeth Godsal.

**ACTION: CIVIC OFFICER**

#### **FIREMAN PHOTO (Agenda Item 11)**

The Civic Officer explained that when Mr Alan Battman, from Wokingham Fire Station, last visited the Town Hall he identified the framed photograph of the Marquis of Downshire and former fireman hung in the corridor and asked if it would be possible for them to have and display this at Wokingham Fire Station in their museum.

The Committee discussed this and agreed that the photograph should stay in the Town Hall but the Civic Officer should advise Mr Battman that he would be very welcome to make a copy.

**ACTION: CIVIC OFFICER**

#### **TEA SET (Agenda Item 12)**

The committee considered a request from a Mr Carl Jones to receive a teaset, on loan, to display at Wokingham Town Hall as it shows historical pictures of the Town Hall and other historical buildings.

The Committee discussed this and agreed the following:

- 1) The Civic Officer should thank Mr Jones for his offer but politely decline due to lack of space at the Town Hall
- 2) The Civic Officer should suggest to Mr Jones that we would be keen to include photographs and a description of the teaset on the Town Council's virtual museum so people may view it if they wish.

**ACTION: CIVIC OFFICER**

#### **USE OF COAT OF ARMS (Agenda Item 13)**

The committee received and discussed a request from Wokingham Cycle Club to use the Town Council's Coat of Arms on their new kit design.

The Committee agreed the following:

- 1) The Civic Officer should write to the Wokingham Cycle Club and explain that a local authority is unable to authorise other persons or bodies to use their Coat of Arms.
- 2) A suggestion should be made that an alternative design should be considered and perhaps acorns could be included.

**ACTION: CIVIC OFFICER**



**APP (Agenda Item 14)**

The Civic Officer showed images of the historical information which is contained on the app, to the committee and explained that this will be made live and marketed in preparation for Heritage Sunday.

**ACTION: CIVIC OFFICER**

**CHAIRMAN**

