

# 19<sup>th</sup> March 2018

Minutes of the proceedings of the **CIVIC COMMITTEE** meeting held on this day in the **Diamond Jubilee Room, TOWN HALL, WOKINGHAM** from 7.30pm to 8.45pm.

## **PRESENT**

Chairman: Cllr Mrs G S Hewetson  
Councillors: M Bishop, P Lucey (The Mayor), T Lack, J McGhee-Sumner, P Mirfin (Vice-Chairman), and R J Wyatt

## **IN ATTENDANCE**

Civic Officer – Nicola Payler

## **APOLOGIES FOR ABSENCE (Agenda Item 1)**

Apologies for absence were received and accepted from Cllr Mrs S Steatham and Cllr Mrs UK Clark.

## **MEMBERS' INTERESTS (Agenda Item 2)**

There were no declarations of interest.

## **QUESTIONS FROM MEMBERS OF THE COUNCIL OR PUBLIC (Agenda Item 3)**

No questions were received.

## **CIVIC COMMITTEE MINUTES (Agenda Item 4)**

It was proposed by Cllr Hewetson and seconded by Cllr McGhee-Sumner and it was

**RESOLVED  
29698**

that the Minutes of the Civic Committee meeting held on 27<sup>th</sup> November 2017 (pages 15476 to 15478) be received as a true and correct record and that they be confirmed and signed by the Chairman.

**RESOLVED  
29699**

It was proposed by Cllr Hewetson and seconded by Cllr Mirfin and it was

that the Minutes of the Civic Committee meeting held on 7<sup>th</sup> December 2017 (pages 15492 to 15493) be received as a true and correct record and that they be confirmed and signed by the Chairman.

## **MONITORING REPORT (Agenda Item 5)**

The Monitoring Report dated 13<sup>th</sup> March 2018 was received and noted.

### **1) In the event of the death of the Monarch and/or senior members of the Royal Family**

The Civic Officer advised that a further update is expected in the next couple of months so WTC will need to make a revision to its document before final approval. The Civic Officer will include this again as an agenda item for final approval, once updated, and this item will then be removed from the Monitoring Report.

### **2) Retirement of High Steward**

See agenda 13.



**3) Charity Bike Ride from Wokingham**

See agenda item 7. This item should then be removed from the monitoring report.

**4) 2018 WW1 commemoration**

See agenda item 10.

**COMMITTEE'S BUDGET (Agenda Item 6)**

A report on the Committee's expenditure to 28<sup>th</sup> February 2018 was received and noted.

**CHARITY CYCLE RIDE FROM WOKINGHAM TO VIRY-CHATILLON (Agenda Item 7)**

The Committee received updated information about the cycle ride:

- a) Cyclists will depart from Wokingham Town Centre on Thursday 21 June at 1pm to cycle to Portsmouth. They will arrive in Viry-Chatillon on Saturday 24 June.
- b) The event will be supporting two charities: The Link Visiting Scheme and The Diana Camidge Foundation.

**MAYOR'S SUNDAY (Agenda Item 8)**

The Civic Officer advised that the All Saints Parish Church would be conducting the civic service for the Council this year and an earlier time of 2.00pm has been agreed.

**HERITAGE OPEN DAY (Agenda Item 9)**

The Committee members received information that this year's theme would be Extraordinary Women.

The Civic Officer advised the Committee that the Open Day will be held on Saturday 15<sup>th</sup> September which will be the same day as the celebrations for the new Market Place. The members agreed that this is a sensible approach as the market traders will be present and co-ordinating officer and councillor support for one day instead of two is more practical.

**WW1 COMMEMORATIONS (Agenda Item 10)**

The Committee received a written update of what is planned so far which included the following:

- a) Saturday 27 October - Poppy Appeal launch in the Town Hall and Market Place
- b) Saturday 3 November – Poppy Appeal collecting in Market Place
- c) Monday 5 to Thursday 8 November – display of War Memorial banners in the Town Hall
- d) Wednesday 7 to Saturday 10 November – WW1 play at Wokingham Theatre
- e) Saturday 10 November – WW1 Concert at All Saints Church
- f) Sunday 11 November – Two Minute silence at 11am, Parade and Church Service in the afternoon and Battle's Over Tribute early evening.

The Committee members asked the Civic Officer to explore the following in relation to the Battle's Over tribute:



- a) Make enquiries to find someone to play the bagpipes at 10.45am on Sunday 11 November and explain to residents that we have chosen a different time out of respect for our residents.
- b) Make enquiries with the Wokingham Borough Council to seek permission to borrow their beacon to use on Sunday 11 November

The Civic Officer also showed the members an image of wooden Remembrance crosses that were arranged in the number seventy five last year in a REME publication and suggested that WTC should produce something similar in the number one hundred.

Members agreed this would be very appropriate and it should be located in the Market Place. Cllr Lack offered to co-ordinate this with the Poppy Appeal organiser.

Cllr McGhee-Sumner suggested that it might also be advisable to make some arrangements for some temporary guarding for a couple of weeks.

**ACTION: Cllr Lack and Civic Officer**

**COMMITTEE INFORMATION (Agenda Item 11)**

No additional information was shared.

**EXCLUSION OF THE PRESS AND PUBLIC (Agenda Item 12)**

It was proposed by Cllr P Lucey and seconded by Cllr M Bishop and it was

that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and instructed to withdraw.

**RESOLVED  
29700**



**PART II**

**EXCLUSION OF THE PRESS AND PUBLIC (Agenda Item 13)**

- a) The Civic Officer updated and discussed with the Committee members about the forthcoming plans for the retirement of the High Steward.

**CHAIRMAN**

