



WOKINGHAM TOWN HALL

To arrange a viewing or to make a booking, please contact the Information Centre

Tel: 0118 974 0880

Email: info@wokingham-tc.gov.uk

www.wokingham-tc.gov.uk

Please ask for the relevant brochure for weddings, civil partnerships & naming ceremonies, or if you require this brochure in an alternative format



Wokingham Town Council

HIRING WOKINGHAM TOWN HALL



Wokingham Town Hall offers four meeting rooms of varying sizes for hire, including the elegant Victorian cross-beamed main hall.

Market Place, Wokingham, RG40 1AS

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TOWN HALL HIRE CHARGES

Rates per hour (except kitchen). All charges include VAT. Valid from January 2012

COMMERCIAL Weekdays	COMMERCIAL Weekend ²		COMMUNITY ¹ Weekdays	COMMUNITY ¹ Weekend ²
£34.00	£38.50	Main Hall (holds 100 seated in rows/64 seated around tables)	£14.50	£16.75
£20.25	£23.00	Council Chamber (35 chairs/16 seated around table)	£6.75	£8.00
£18.75	£21.50	Annexe (30 seated/around tables)	£6.25	£6.75
£25.50	£29.00	Kitchen: per booking (for preparation and serving of food, use of cooking facilities – hob, oven, 100 place settings available)	£10.00	£11.00
£26.50	£29.50	The Jubilee Room (20 seated in rows/around tables)	£11.50	£12.50

Our equipment hire includes laptop projector, sound system, OHP, screen & flipchart. Please ask for details and pricing .

1. Community users = non profit making 2. Sunday bookings subject to staff availability and a £50 surcharge.



This historic Grade II* Listed building houses the magnificent **Main Hall** which can accommodate 140 people (up to 100 seated), as well as smaller meeting rooms.

The **Council Chamber** is an historic meeting room where Council meetings still take place with a large boardroom style table seating 16 delegates.

The **Annexe** adjoins the Main Hall and can be hired as a stand alone room for up to 30 people, or combined with the Main Hall to form a larger space.

The **Jubilee Room** is a modern room on the ground floor and holds 20 people.

Private functions are popular in the Town Hall and your own catering arrangements can be accommodated on our licensed premises. The kitchen is fully equipped with 100 place settings including wine and champagne glasses. All rooms are accessible by lift and meet special mobility needs. There are wheelchair accessible toilets and baby changing facilities. For weddings and naming ceremonies, please see separate brochures for pricing.