



WOKINGHAM TOWN COUNCIL

DDA ACCESS STATEMENT

FOR WOKINGHAM TOWN HALL

Introduction

The Disability Discrimination Act 2005 (DDA) gives disabled people rights of access to everyday services, including those provided by local councils. Service providers have an obligation to make reasonable adjustments to their premises or to the way they provide a service.

Wokingham Town Hall is a Listed Building, and to some extent this places limits on modifications that can be carried out to the fabric of the building. Nevertheless, Wokingham Town Council has taken steps to ensure that wherever possible the Town Hall is accessible to all our guests, and has the staff and equipment to provide assistance where needed.



Pre-Arrival

- The nearest bus stops are in Broad Street, approximately 200 yards away.
- Wokingham railway station is about ½ mile away. The route is uphill for part of the way.
- There are taxi ranks at the railway station and in Broad Street near the bus stops.
- We can be contacted by email at info@wokingham-tc.gov.uk or by telephone on 0118 978 3185.

Arrival and Car Parking facilities

- The Town Hall is centrally located in the Market Place, close to amenities including shops, cafés and pubs.
- There are four parking spaces for Blue Badge holders in Denmark Street, a short distance from the entrance to the Town Hall.

Main Entrance

- The main entrance is approached from the pavement via a shallow paved ramp.
- Entrance to the building is via an electrically operated sliding door. Depending on the event the door may be locked open, it may open automatically when approached or it may be necessary to enter an access code on the keypad.
- There are doorbells by the main entrance and Information Centre in case any assistance is required. These are clearly labelled, including Braille.

Public Areas – Ground Floor

- On the right inside the main entrance is a shallow ramp leading to an accessible toilet (on the left) and the Information Centre (on the right). The toilet door is operated by a keypad, the code for which can be obtained from Information Centre staff.
- The Jubilee Room is on the left inside the main entrance.

Public Areas – Second Floor

- Access to the second floor is by a lift, which is just inside the main entrance.
- An accessible toilet is located just outside the lift on the second floor.
- There is a small kitchen near the lift with facilities for making drinks and a refrigerator which can be used for storing medication if required.
- A corridor leads from the lift to the other public rooms. These are the Annexe, Main Hall and Council Chamber.

Additional Information

- Staff are available during normal working hours to provide assistance if required.
- A trained First Aider is present during normal working hours.
- Recognised Assistance dogs are welcome in all rooms and areas.
- A hearing loop system is available in the Main Hall and Information Centre.
- Mobile phone signals are usually good.